



# Town of Middleton

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182 Kings Highway, Middleton, New Hampshire 03887

## **TRUCK DRIVER/LABORER**

### **Part-Time Per Diem – Temporary**

#### **Statement of Duties:**

- ✓ Performs skilled duties in the daily operation and maintenance of the highway department.

#### **Supervision:**

- ✓ Works under the administrative direction of the road agent and the highway foreman.

#### **Job Environment:**

- ✓ Work is performed outside with the frequent exposure to hazards associated with heavy equipment and construction sites.
- ✓ Work performed inside to include assistance with fleet maintenance. Expect to work extended overtime hours during storms.
- ✓ Operates heavy trucks and equipment.
- ✓ Has some contact with the general public and other town department heads as well as private contractors.

#### **Functions:**

- ✓ Performs daily functions to include highway construction and maintenance of all roads, bridges, drainage systems, traffic signs, tree removal, public beaches, ball parks, playgrounds and all public buildings.
- ✓ Assists with fleet maintenance.
- ✓ Assist the department in all snow removal operations, street sweeping and parking lot maintenance.

## **Recommended Minimum Qualifications**

#### **Education and Experience:**

- ✓ Two years experience in highway maintenance, construction or an equivalent combination of education and experience preferred.
- ✓ Three years commercial lawn maintenance – experience preferred
- ✓ Two years traffic control – experience and certification preferred.



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## **Special Requirements:**

- ✓ NH CDL-B Driver's license required.

## **Knowledge:**

- ✓ Working knowledge of procedures, equipment, materials and tools related to highway construction and maintenance operations.
- ✓ Working knowledge of practices and methods applicable to a municipal setting. Practical knowledge of vehicle maintenance procedures. Practical knowledge of all applicable policies and regulations affecting highway and fleet maintenance activities.

## **Ability:**

- ✓ Ability to carry out highway maintenance, maintain good public relations, ability to communicate with employees, contractors, town officials and the general public.
- ✓ The ability to anticipate operational problems and take corrective action to avoid malfunctioning equipment. Good organizational and planning skills.

## **Physical Requirements:**

- ✓ Moderate physical effort is required.
- ✓ Ability to lift heavy objects and perform strenuous work under varying weather conditions.
- ✓ Ability to walk, stand, stoop and crouch for long periods of time. Ability to work extended overtime hours.

## **Salary:**

- ✓ Dependent on experience.