



Town of Middleton

182 Kings Highway, Middleton, New Hampshire 03887

CONSERVATION COMMISSION
Sunrise Lake Watershed Advisory Committee

Meeting Minutes April 23rd 2025

Call to order

Following a site visit pertaining to the Lake Shore Culvert SCM (Stormwater Control Measures) that is part of the 319-grant funding, the April meeting of the Sunrise Lake Watershed Advisory Committee was called to order at 5:37 PM.

Present at the meeting were the following members: Chairman John Mullen, Vice Chair Dave Miller (remote) members Cindy DeCristofaro (remote), Judy Larivee, Kate Buzard, Gail Jones, and Joni van Gelder

Presenting a status report and timeline: Kyle Pimental, SRP, Ben Dreyer, Underwood Engineers, Kate Varney, Underwood Engineers.

Residents attending: Christine Bartlett, Fred Cameron, Barbara Pacini. Richard Pacini, and Vincent McLaughlin.

Ben Dreyer noted that he will primarily funnel communication through SRP, as they are the administrators of the grant.

It was noted that in previous correspondence the projects were referred to as "BMP" (best management practices,) and that with the issuance of a new storm water manual by the State of NH, BMP has been replaced by Stormwater Control Measures (SCM). Mr. Dreyer went on to note that the overall grant is designed to improve water quality, particularly in the reduction of phosphorus, the work of Underwood is focused on the culvert replacement from an engineering perspective (concept to construction) but that they will be involved conceptually in designs to meet the goals of SCM #2 and #3. Mr. Pimental added that SCM #2 and #3 don't require the same level of engineering expertise beyond the concept development, for example, the State does not require a written plan for the rain garden as it would for the culvert project.

Mr. Pimental gave a brief overview of the funding requirements, the process of developing and receiving the grant funding, and a review of in-kind. He complimented the work the committee has done in reaching 32% of the in-kind funding to date. The total in kind match that Middleton needs to achieve is \$41,000. He reminded those present that no taxation is involved in these programs, they are funded through the grant and in-kind work by residents. Doucet Survey has been utilized for the necessary survey work, with actual

surveying done for the Lake Shore Culvert SCM, and the Hampshire Shores Beach SCM is being surveyed using GIS. Mr. Pimental noted that residents should be aware that these are long term projects and noted that there is a new 319 Grant coming out in the summer and that the success of the town thus far puts us in an excellent position for consideration of further grant funding. Clerk van Gelder asked how the costs of Shoreland and/or Wetland applications and permits are being handled within the grant, the cost of the wetland permit is configured into the proposal presented by Underwood, and the fee's associated with those permits are configured into the grant funding (SRP).

Member Kate Buzard asked if the work on the culvert was expected to take place after the lake is lowered, (early October typically) and the construction/final deliverable is anticipated to take place late October, early November according to the timeline provided.

Mr. Dreyer asked SRP if there was anything not brought up that Underwood should know regarding the site-specific plan, and it was determined that a timeline of when Underwood would need any info from SRP and Sally Soule (DES) would determine any additional needs. A brief discussion ensued regarding how long the permitting process takes, generally dependent on which state department is involved, good rule of thumb is 30-60 days. Following an additional question from resident Barbara Pacini about permitting timelines, Mr. Pimental clarified that the approval timeframe for the culvert project will be dependent of whether or not both shoreline and wetlands permitting is involved. The rain garden will likely only require permit by notification so no formal approval would be required in order to proceed with that SCM. An additional follow-up question was regarding the impact on residents for the culvert work. Mr. Dreyer is anticipating that the impact to residents on the culvert work should be minimal.

Resident Christine Bartlett, speaking on behalf of the association asked if would be possible to level the sand (in the area surveyed) and there is no issue with that as photos were taken. Resident Fred Cameron, who's sons now run Camerons confirmed that while his son's will determine the amount of work they are willing to donate, it is the intent of that company to donate time/equipment/material (to be determined). Mr. Cameron stressed that they have ample insurance binders and have no concern regarding liability in donating time and/or equipment.

Mr. Pimental asked Chair Mullen regarding plants and other materials for the rain garden. This is apparently part of a previous discussion utilizing Dirt Doctors in Concord.

Resident Christine Bartlett asked a follow-up question regarding a well (this may have been a discussion during the site visit), mentioning that the well is an “insurance nightmare” and a hazard so requested that be taken into consideration.

With no further business regarding the SCM review, the Board turned to regular SLWAC business.

Housekeeping

Clerk van Gelder requested that the site visit minutes be drafted by someone who attended so that they can be included into the overall minute record. She also suggested that now that we know there is another 319 Grant application in the wings, we should start thinking about what we want to focus on for that application. Chairman Mullen suggested that where a large amount of stormwater work remained to be done, that the next application focus on the continuation of that work. Member Cindy DeCristofaro mentioned that Pinkham Cove is also an issue which should be taken into consideration.

Budget Update

The budget update was tabled until the next meeting.

Milfoil update

The contract for Milfoil mitigation has been received and is awaiting the BOS signature.

Minutes

With no discussion the minutes from the February SLWAC meeting were approved as written. (Buzard/Miller)

Calendar Update

Clerk van Gelder noted that SRP is willing to host our survey to gauge public interest in calendars and asked for some suggestions for survey questions. The group identified the questions as

- ✓ Would you be interested in purchasing a calendar
- ✓ Would you be interested in submitting a photograph for consideration

Poster Update

Member DeCristofaro noted that the update of the posters for outreach is roughly 95% completed.

2025 outreach

Marine Patrol is locked into providing a presentation on 6/28 (Action item not discussed: Chair should provide info to clerk on times, content, etc. so that we can start advertising it to residents)

Craft Fair

Though it was previously decided not to do the craft fair, Chair Mullen will see if there is availability to do a table for that event on 5/31 at the school.

VLAP Testing update

The first test is scheduled for the first week of June with the Biologist in attendance. 3 sites have been selected for testing, including E.coli, with that taking place at the Culvert (which is part of the 319 SCM) Elaine Road, and at the brook that runs under Elaine V's house.

With no further business before the committee, a motion to adjourn was made (Buzard/Miller) and the meeting was adjourned at 7:10 PM

Respectfully submitted

Joni van Gelder
Clerk, SLWAC