



Tracy Donovan-Laviolette
Roxanne Tufts-Keegan
Scott Ferguson
Mike Green
Tim Cremmen

Board of Selectmen Regular Meeting

Minutes

Monday, August 14, 2023 at 6:00 pm

Non-Public Session @ Municipal Office Bldg @ 6:00 PM

1. Non-Public Session per RSA 91-A:3, II(c)

Minutes:

M. Green made a motion to go into Non-Public Session per RSA 91-A:3, II(c) at 6:00 PM, T. Cremmen seconded. Roll call vote: Roxanne Tufts-Keegan-Yes (via phone); S. Ferguson-Yes; T. Cremmen-Yes; M. Green-Yes; T. Donovan-Laviolette-Yes.
T. Donovan-Laviolette made a motion to leave non-public session at 6:07 PM, M. Green seconded, motion carried.

2. Non-Public Session per RSA 91-A:3, II(a)

Minutes:

M. Green made a motion to go into Non-Public Session per RSA 91-A:3, II(c) at 6:08 PM, T. Cremmen seconded. Roll call vote: Roxanne Tufts-Keegan-Yes (via phone); S. Ferguson-Yes; T. Cremmen-Yes; M. Green-Yes; T. Donovan-Laviolette-Yes.
T. Donovan-Laviolette made a motion to leave non-public session at 6:35 PM, M. Green seconded, motion carried.

Resume Regular Meeting @ Old Town Hall @ 6:30 PM

3. Call to Order

Minutes:

S. Ferguson called the meeting to order at 6:40 PM

4. Pledge of Allegiance

5. Roll Call

Minutes:

Roxanne Tufts-Keegan-Excused; Scott Ferguson-Present; Tracy Donovan-Laviolette-Present; Mike Green-Present; Tim Cremmen-Present

6. Approval of Minutes

Minutes:

T. Donovan-Laviolette made a motion to approve the minutes with the note that her last name was

spelled incorrectly in several places on page 1, M. Green seconded, motion carried.

Signature Action

7. SRPC Appointment

Minutes:

John Mullen and Kate Buzard were appointed as Commissioners to Strafford Regional Planning Commission.

Old Business

Department Heads:

8. CEO / Health Officer

Minutes:

Attached

9. Emergency Management

Minutes:

First meeting of the Hazard Mitigation Plan Update Committee was held this week. Two meetings in September and two meetings in October should be sufficient to get the plan updated. Strafford Regional Planning representative is working with the Committee.

10. EMS / Fire

Minutes:

Attached

11. Highway

Minutes:

Attached

12. Police

Minutes:

Attached

13. Treasurer

Minutes:

Attached

14. Town Clerk / Tax Collector

Minutes:

Attached

New Business

15. Broadband Grant

Minutes:

NH Dept of Business and Economic Affairs is offering a webinar on the NH Broadband Matching Grant Initiative on Wed, August 23rd. T. Cremmen will sign up.

16. Resignation Letter

Minutes:

Tabled

17. Sunrise Lake Watershed Mgmt Plan Grants for 2024: John Mullen & Strafford Regional Planning

Minutes:

Proposed letter from BOS supporting the Grants was handed out for Board review. Will revisit at next meeting.

Public Comment

Bonnie Gagnon: Reminder of Rec Meeting Thursday at 6:00 PM. Also, Touch-A-Truck on the 24th and Movie Night on the 25th.

Dan Saliga: Has the Board decided to take action regarding the three employees who did not receive ARPA funds? S. Ferguson replied the Board is not planning on doing that.
Update on Cameras? S. Ferguson stated that County Attorney said there is not enough evidence to prove beyond a reasonable doubt. We are in process of requesting the files from the County.

Mike Laviolette asked if there were any extra AED's in PD to give one to the Highway Dept? S. Ferguson will check.

John Mullen has gotten a LCIP Plaque for the Old Town Hall and would like to do the ceremony during Old Home Week.

Also, clarified that the Hazard Mitigation Plan being out of date has no effect on the grants he is seeking. It only effects infrastructure or FEMA related grants.

Randy Barnes announced they harvested 70 gallons of milfoil out of Sunrise Lake and are done for the year.

Non-Public

18. Non-Public Session per RSA 91-A:3, II(a)

Minutes:

S. Ferguson made a motion to go into Non-Public Session per RSA 91-A:3, II(c) at 7:17 PM, T.

Donovan-Laviolette seconded. Roll call vote: Roxanne Tufts-Keegan-Not Present; S. Ferguson-Yes; T. Cremmen-Yes; M. Green-Yes; T. Donovan-Laviolette-Yes.

T. Donovan-Laviolette made a motion to leave non-public session at 7:20 PM, M. Green seconded, motion carried.

Seal Non-Public Minutes

S. Ferguson made a motion to seal the minutes of the non-public sessions for 5-years, M. Green seconded. Roll call vote: S. Ferguson-Yes; M. Green-Yes; T. Cremmen-Yes; T. Donovan-Laviolette-Yes.

Adjournment

19. Motion to Adjourn

Minutes:

T. Cremmen made a motion to adjourn at 7:21 PM, M. Green seconded, motion carried.

Contact: Carol Long (ssbk@middletonnh.gov (603) 473-5202)

Middleton Fire and Rescue



Good afternoon,

For the month of July 2023 Middleton Fire & Rescue had 25 calls.

12 Fire Calls that range from MVA to medical assists. There were 13 medical emergencies, of which 7 were covered by us. In July we trained on Pump training and water distribution. The new Automatic Compression unit is in service. I would like to thank every member of the Department for making this Department what we are. If you would like to join the Department. We are always looking for new members, please send me an email or contact anyone in the department or come down to the Department on Tuesdays at 1830 or 630 pm. No experience necessary.

Thank you.

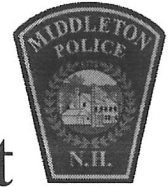
Chief Michael Laviolette

FireChief@MiddletonNH.gov

603-973-0670

July 10th → Aug 14th. Highway

- 1) Took care of beach area
- 2) Put up speed limit sign Silver St. (Stolen.)
- 3) Raked dirt Rds as needed.
- 4) Replaced Culvert Ridge Rd.
- 5) Saw cut for culverts on Pheasant to be replaced.
- 6) Mowed lawns as needed.
- 7) Had all Fire extinguishers Inspected.
- 8) Replaced outlet covers missing at Clerks office.
- 9) Replaced cutting edge on the 3/6 Excav.
- 10) Put up new buttermilk sign.
- 11) Set up Electronics day event.
- 12) Flagged for logs on pinches
- 13) Pook Rocks out of Ridge Rd before Paving.
- 14) Prepared Ridge Rd. for paving
- 15) ~~Helped~~ Helped flag and oversee Paving Ridge & KH.
- 16) Checked out #105 Lake shore drainage.
- 17) Loaded trucks for gravel shoulders
- 18) Picked up Hot top chunks ^(Bad spots) removed for paving.
- 19) Ditch sunrise from new driveway to cross culvert
- 20) oiled and ran #22 sanders and put out back for Summer
- 21) Replaced Culvert 18" Pheasant.
- 22) Ditched KH by dippy's
- 23) Had Electronics take beach day.



Middleton Police Department

POLICE DEPARTMENT MONTHLY REPORT: July 2023

(Data only available for Middleton Officers)

INCIDENTS INVESTIGATED: 16

Assault Investigation: 1
Assist Citizen: 2
Assist Other Agency: 1
Background Check: 2
Fingerprinting: 1
Medical Assist: 1
Motor Vehicle Complaint: 1
Paperwork Service: 1
Sex Offender Registration: 1
Suspicious Person: 1
Untimely Death: 1
Wellbeing Check: 2
911 Hang Up: 1

ARRESTS:

MOTOR VEHICLE ACCIDENTS: 1

- New Durham Road

MOTOR VEHICLE ACTIVITY: 53

Failure to Display: 1
Failure to Drive on Right: 1
Speeding: 51

Carol Long

From: Carl Roy
Sent: Monday, August 14, 2023 11:42 AM
To: Carol Long
Subject: monthly

In the month of July there were 4 electrical permits, 1 demo permit, 1 gas permit and 5 building permits. One of the permits was for a new home on Adams Way. Total fees collected for the month totals to \$1761.04.

REPORT FROM THE TOWN TREASURER TO BOARD OF SELECTMAN

Jun-23

I have reviewed the information provided to me concerning the Town of Middleton's finances for the month of June 2023. To the best of my knowledge:

- All checks are in sequence and have been accounted for.
- All expenditures match those shown on the month's bank statement.
- All deposits match those shown on the month's bank statement.
- The bank statement balance was reviewed with no irregularities found.

All information has been organized and filed for year end review by the town's accountant. Enclosed please find a summary of all transactions for the month including expenditures, summary of deposits, and a summary of outstanding transactions.

Beginning bank statement balance		\$	301,946.42
Deposits		\$	1,989,858.47
	total after deposits	\$	2,291,804.89
Service Charge			
Withdrawals		\$	951,561.98
Ending Bank Statement Balance		\$	1,340,526.56
Sweep Account		\$	1,394,832.78
Ending Balance		\$	2,735,359.34
Outstanding Checks		\$	24,000.23
		\$	2,711,359.11
Outstanding Deposits	total		
<hr/>			
Return Check			
Total Cash Available		\$	2,711,359.11
<hr/>			
Interest to Checking		\$	283.65
Interest to Sweep Account		\$	935.92
Police Department Revolving Fund			
	\$	2.23	\$ 10,844.11
			\$ -
Ambulance Revolving Fund	\$	5.10	\$ 24,821.49

REPORT FROM THE TOWN TREASURER TO BOARD OF SELECTMAN

Jul-23

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Beginning bank statement balance		\$	1,340,526.56
Deposits		\$	720,807.00
	total after deposits	\$	2,061,333.56
Service Charge			
Withdrawals		\$	433,861.54
Ending Bank Statement Balance		\$	1,628,847.89
Sweep Account		\$	1,396,017.43
Ending Balance		\$	3,024,865.32
Outstanding Checks		\$	13,824.47
Outstanding Deposits	total		
Return Check			
Total Cash Available		\$	3,011,040.85
Interest to Checking		\$	1,375.87
Interest to Sweep Account		\$	1,184.65
Police Department Revolving Fund			
	\$	2.30	\$ 10,876.41
			\$ -
Ambulance Revolving Fund	\$	5.27	\$ 24,826.76

Tender Summary

Middleton Drawer	Tender	Amount
	CASH	\$5,557.42
	CHECKS (102)	\$30,989.12
	TRAVELERS CHECKS	\$0.00
	Deposit Total:	\$36,546.54
	ACH	\$19,801.52
	CREDIT APPLIED	\$7.20
	CREDIT CARD	\$16,141.07
	RETURNED ACH	\$-169.20
	SHORT SLIP PAYMENT	\$-20.00
	DEPOSIT TOTAL	\$36,546.54
	Grand Total:	\$72,307.13

Activity Summary

BOAT	Count	State Amt	Municipal Amt
NEW	4	\$0.00	\$281.20
RENEWAL	5	\$0.00	\$292.94
Sub Total:	9	\$0.00	\$574.14
MOTOR VEHICLE	Count	State Amt	Municipal Amt
CERT-COPY LOST	2	\$0.00	\$36.00
NEW	38	\$0.00	\$10,613.78
PLATE-RPL REORDER-1L	1	\$0.00	\$7.00
PLATE-RPL REORDER-1P	1	\$0.00	\$4.00
REGISTRATION MAINTENAN	3	\$0.00	\$0.00
RENEWAL	224	\$0.00	\$52,363.52
SHORT SLIP DUE	1	\$0.00	\$0.00
TITLE - AP	17	\$0.00	\$0.00
TITLE - PS	17	\$0.00	\$459.00
TITLE ONLY	2	\$0.00	\$54.00
TRANSFER	6	\$0.00	\$768.20
VOID - RETURNED ACH	1	\$0.00	\$-169.20
Sub Total:	313	\$0.00	\$64,136.30
DOG LICENSES	Count	State Amt	Municipal Amt
LICENSE NEW	2	\$0.00	\$6.50
LICENSE RENEWAL	3	\$0.00	\$24.00
Sub Total:	5	\$0.00	\$30.50
TOWN CLERK SERVICES	Count	State Amt	Municipal Amt
BEACH STICKER	3	\$0.00	\$60.00
BUILDING PERMIT	6	\$0.00	\$1,777.80
CELL PHONE INCOME	2	\$0.00	\$2,298.92
COPY FEE	2	\$0.00	\$4.00
ELECTRICAL PERMIT	8	\$0.00	\$200.00
INSURANCE CLAIM	1	\$0.00	\$532.97
OHV REGISTRATIONS	1	\$0.00	\$89.00
OTHER PERMITS	10	\$0.00	\$300.00
OTHER REIMBURSEMENTS	1	\$0.00	\$400.00
PISTOL PERMIT	1	\$0.00	\$10.00
POLICE ACCIDENT REPO	1	\$0.00	\$10.00
POLICE DETAIL INCOME	1	\$0.00	\$704.00
SALE OF MUNICIPAL PR	4	\$0.00	\$700.00
SUBDIVISION APP	1	\$0.00	\$252.50
UCC FILING	1	\$0.00	\$195.00
VITAL STATISTICS	2	\$0.00	\$40.00
Sub Total:	45	\$0.00	\$7,574.19
Total:	372	\$0.00	\$72,315.13
Grand Total:			\$72,315.13

Fees Summary

Fee	Count	Amount
AGENT FEE	250	\$750.00
APPLICATION FEE	36	\$72.00
BEACH STICKER	3	\$60.00
BOAT AGENT FEE	9	\$45.00
BOAT EXTC AQTC PLANTS	9	\$36.00
BOAT FEE	7	\$126.64
BOAT MILL/FOIL FEE	9	\$49.50
BOAT PUBLIC ACC FEE	9	\$45.00
BOAT REG FEE	9	\$256.00
BOAT SRCH RESC FEE	9	\$9.00
BOAT TAX COLL FEE	7	\$7.00
BUILDING PERMIT	6	\$1,777.80
CERTIFIED COPY FEE	2	\$30.00
CLERK FEE	266	\$532.00
CONSERVATION FEE	2	\$60.00
COPY FEE	2	\$4.00
CREDIT APPLIED	-1	\$-4.00
DOG LATE FEE	1	\$2.00
DOG LICENSE FEE PUPPY	1	\$4.00
DOG LICENSE FEE SERVICE DOG	1	\$0.00
DOG LICENSE FEE SPAYED/NEUTERE	1	\$8.00
DOG LICENSE FEE UNALTERED	2	\$6.50
DOG OVERPOPULATION FEE	1	\$8.00
DOG STATE LICENSE FEE	4	\$2.00
ELECTRICAL PERMIT	8	\$200.00
INCOME	2	\$2,298.92
INSURANCE CLAIM	1	\$532.97
MPF	222	\$222.00
OHV REGISTRATION	1	\$89.00
OTHER PERMITS	10	\$300.00
OTHER REIMBURSEMENTS	1	\$400.00
PERMIT FEE	287	\$49,359.00
PISTOL PERMIT	1	\$10.00
PLATE FEE	36	\$252.00
PLATE REPLACEMENT FEE	2	\$8.00
POLICE DETAIL INCOME	1	\$704.00
POLICE REPORT	1	\$10.00
REGISTRATION FEE	244	\$11,215.18
REGISTRATION FEE RETURN CHECK	-2	\$-83.20
SAFETY FUND	1	\$1.00
SALE OF MUNICIPAL PROPERTY	4	\$700.00
SHORT SLIP ISSUED	-1	\$-4.00
SUBDIVISION APP	1	\$252.50
TITLE FEE	19	\$475.00
TRANSFER FEE	12	\$90.00
UCC FILING FEE	1	\$195.00
VANITY FEE	30	\$1,153.32
VITAL STATISTICS - STATE - ADDL COI	1	\$5.00
VITAL STATISTICS - STATE - FIRST COI	2	\$16.00
VITAL STATISTICS - TOWN - ADDL COI	1	\$5.00
VITAL STATISTICS - TOWN - FIRST COI	2	\$14.00
Grand Total:	1,536	\$72,307.13

TOWN OF MIDDLETON
Deposit Summary -- Deposits from 07/01/2023 to 07/31/2023
 Requested by jonest -- 08/02/2023

Deposit Number	Warrant	Principal	Interest	Penalties	Overpay	Total
2023000070						07/05/2023
	2022P01	\$ 429.00	\$ 33.19	\$ 0.00	\$ 0.00	\$ 462.19
	2022P02	\$ 820.12	\$ 13.28	\$ 0.00	\$ 0.00	\$ 833.40
	2023P01	\$ 79,949.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 79,949.00
Deposit Total: 2023000070		\$ 81,198.12	\$ 46.47	\$ 0.00	\$ 0.00	\$ 81,244.59
2023000071						07/05/2023
	2023P01	\$ 26,501.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 26,501.00
Deposit Total: 2023000071		\$ 26,501.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 26,501.00
2023000072						07/05/2023
	2023P01	\$ 27,037.50	\$ 0.02	\$ 0.00	\$ 0.00	\$ 27,037.52
Deposit Total: 2023000072		\$ 27,037.50	\$ 0.02	\$ 0.00	\$ 0.00	\$ 27,037.52
2023000073						07/05/2023
	2023P01	\$ 36,528.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 36,528.00
Deposit Total: 2023000073		\$ 36,528.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 36,528.00
2023000074						07/05/2023
	2023P01	\$ 4,304.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,304.00
Deposit Total: 2023000074		\$ 4,304.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,304.00
2023000075						07/06/2023
	2022P02	\$ 546.00	\$ 16.16	\$ 0.00	\$ 0.00	\$ 562.16
	2023P01	\$ 56,069.84	\$ 0.00	\$ 0.00	\$ 0.00	\$ 56,069.84
Deposit Total: 2023000075		\$ 56,615.84	\$ 16.16	\$ 0.00	\$ 0.00	\$ 56,632.00
2023000076						07/06/2023
	2023P01	\$ 23,104.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 23,104.00
Deposit Total: 2023000076		\$ 23,104.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 23,104.00
2023000077						07/06/2023
	2022P01	\$ 3,157.00	\$ 249.10	\$ 0.00	\$ 0.00	\$ 3,406.10
	2022P02	\$ 2,841.00	\$ 97.14	\$ 0.00	\$ 0.00	\$ 2,938.14
	2023P01	\$ 18,390.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 18,390.00
	CREDIT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.88	\$ 7.88
Deposit Total: 2023000077		\$ 24,388.00	\$ 346.24	\$ 0.00	\$ 7.88	\$ 24,742.12
2023000078						07/06/2023
	2022P02	\$ 70.16	\$ 0.69	\$ 0.00	\$ 0.00	\$ 70.85
	2023P01	\$ 35,453.50	\$ 0.00	\$ 0.00	\$ 0.00	\$ 35,453.50
Deposit Total: 2023000078		\$ 35,523.66	\$ 0.69	\$ 0.00	\$ 0.00	\$ 35,524.35
2023000079						07/06/2023
	2023P01	\$ 33,062.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 33,062.00
Deposit Total: 2023000079		\$ 33,062.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 33,062.00
2023000080						07/06/2023

Deposit Number	Warrant	Principal	Interest	Penalties	Overpay	Total
	2023P01	\$ 28,909.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 28,909.00
Deposit Total:	2023000080	\$ 28,909.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 28,909.00
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2023000081						07/11/2023
	2023P01	\$ 33,450.00	\$ 11.55	\$ 0.00	\$ 0.00	\$ 33,461.55
	CREDIT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	\$ 400.00
Deposit Total:	2023000081	\$ 33,450.00	\$ 11.55	\$ 0.00	\$ 400.00	\$ 33,861.55
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2023000082						07/12/2023
	2021L01	\$ 2,429.38	\$ 700.62	\$ 15.00	\$ 0.00	\$ 3,145.00
	2022P02	\$ 1.83	\$ 0.06	\$ 0.00	\$ 0.00	\$ 1.89
	2023P01	\$ 31,385.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 31,385.00
	CREDIT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 30.00	\$ 30.00
Deposit Total:	2023000082	\$ 33,816.21	\$ 700.68	\$ 15.00	\$ 30.00	\$ 34,561.89
<hr/>						
2023000083						07/12/2023
	2023P01	\$ 62,509.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 62,509.00
Deposit Total:	2023000083	\$ 62,509.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 62,509.00
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2023000084						07/13/2023
	2023P01	\$ 43,250.28	\$ 10.60	\$ 0.00	\$ 0.00	\$ 43,260.88
Deposit Total:	2023000084	\$ 43,250.28	\$ 10.60	\$ 0.00	\$ 0.00	\$ 43,260.88
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2023000085						07/18/2023
	2023P01	\$ 14,973.00	\$ 23.46	\$ 0.00	\$ 0.00	\$ 14,996.46
	CREDIT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2.31	\$ 2.31
Deposit Total:	2023000085	\$ 14,973.00	\$ 23.46	\$ 0.00	\$ 2.31	\$ 14,998.77
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2023000086						07/20/2023
	2022P02	\$ 1,462.00	\$ 54.47	\$ 0.00	\$ 0.00	\$ 1,516.47
	2023P01	\$ 11,726.27	\$ 29.81	\$ 0.00	\$ 0.00	\$ 11,756.08
Deposit Total:	2023000086	\$ 13,188.27	\$ 84.28	\$ 0.00	\$ 0.00	\$ 13,272.55
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2023000087						07/25/2023
	2020L01	\$ 82.04	\$ 17.96	\$ 0.00	\$ 0.00	\$ 100.00
	2021L01	\$ 440.18	\$ 59.82	\$ 0.00	\$ 0.00	\$ 500.00
	2023P01	\$ 5,853.63	\$ 21.03	\$ 0.00	\$ 0.00	\$ 5,874.66
Deposit Total:	2023000087	\$ 6,375.85	\$ 98.81	\$ 0.00	\$ 0.00	\$ 6,474.66
<hr/>						
2023000088						07/26/2023
	2023P01	\$ 4,369.77	\$ 14.40	\$ 0.00	\$ 0.00	\$ 4,384.17
Deposit Total:	2023000088	\$ 4,369.77	\$ 14.40	\$ 0.00	\$ 0.00	\$ 4,384.17
<hr/>						
2023000089						07/27/2023
	2022P01	\$ 916.68	\$ 83.32	\$ 0.00	\$ 0.00	\$ 1,000.00
	2022P02	\$ 160.94	\$ 2.26	\$ 0.00	\$ 0.00	\$ 163.20
	2023P01	\$ 32.00	\$ 4.80	\$ 0.00	\$ 0.00	\$ 36.80
Deposit Total:	2023000089	\$ 1,109.62	\$ 90.38	\$ 0.00	\$ 0.00	\$ 1,200.00
<hr/>						
Total for All Deposits:		\$ 590,213.12	\$ 1,443.74	\$ 15.00	\$ 440.19	\$ 592,112.05