



# Town of Middleton

182 Kings Highway, Middleton, New Hampshire 03887

CONSERVATION COMMISSION  
Sunrise Lake Watershed Advisory Committee

SLWAC Meeting Minutes  
November 30<sup>th</sup>, 2023

**Call to order:** The meeting was called to order at 5:37 PM, following the Pledge of Allegiance, it was noted that the sign-in sheet would be used in place of a roll call. Present were Chair John Mullen, Vice Chair David Miller (remote), Clerk Joni van Gelder, and members Cindy DeCristofaro, Judy Larivee, Kate Buzard, Cindy Durkee, and Linda Adamo

**Housekeeping:** Clerk Joni van Gelder brought up the efforts to date to identify a file sharing mechanism and that research is ongoing. The current application being tested is Google Drive, which is not optimum for members who do not have a Google Account. Options were discussed and updates will be provided as identified.

Following a question from Linda Adamo regarding minutes and work sessions (for the sub committees) the Chair noted that 91A requires keeping minutes and posting them. It is the understanding of the Chairman that work sessions can take place, but subcommittee members cannot make decisions requiring a vote. The Chairman will clarify and report back to all members.

Vice Chair Miller suggested that each member be contacted to verify their status within the committee. It was the consensus of those present that is not necessary, no action will be taken.

**Minutes:** Minutes of the October meeting were approved as presented, (Miller/Larivee) motion carried.

**Finance Report:** The Chair provided an updated Financial Report (attached) and noted that currently there is some “flux” in reporting as a new bookkeeper is being trained. It was noted that the balance had not changed, rather data had been added from the previous report. The discussion about the process used to accept and utilize donations is ongoing, one option would be to amend the expendable trust fund so that it is possible to accept donations.

**Sub Committee Reports:** The Education and Outreach subcommittee presented a draft trifold brochure and discussed their proposed goal of outreach to residents 4 times per year. A discussion was held about inclusion of the mission statement as voted, versus a shorter version of that statement. Additionally, suggestions were made regarding the logo of the group, possible website (or Facebook presence) or using a map showing the watershed area as a whole.

The Watershed Monitoring and Management Sub Committee discussed the necessity of close monitoring and communication to all residents. These discussions included but are not limited to:

- Oversight and implementation of 2024 and beyond water quality testing program for Sunrise Lake.
- Analyze and report on annual results of water quality testing program for Sunrise Lake.
- Oversight of 319 Grant/Study program for Sunrise Lake and make necessary recommendations (especially regarding culvert/run-off in area of study).
- Provide information to Education and Outreach sub-committee on steps homeowners can take to protect Sunrise Lake (septic system inspections, no fertilizers, natural areas on coastline, etc...).
- Make budgetary, management and regulatory recommendations needed for the program to the full advisory committee to then act on to recommend/present to Conservation Commission

**319 Grant:** The Chairman reviewed a letter sent to the Board of Selectmen, which copied Conservation Commission, SRP, and NH DES, as well as the Lake Associations, regarding the opportunity to submit a full proposal for grant funding. There will be a meeting, tentatively scheduled for December 11<sup>th</sup> at 3:30, to discuss the proposal in detail. All members are encouraged to attend. This meeting will likely only cover the proposal details but will be posted publicly once the date/time is finalized and will stand as the December meeting for this committee.

**Adjournment:** With no further business before the committee, a motion to adjourn was made by Judy Larivee (seconded?) and the meeting was adjourned at 6:50 PM.

Respectfully submitted,

Joni van Gelder  
Clerk