

# **Town of Middleton, NH**

## **Board of Selectmen**

### **Minutes of the Meeting**

**March 10, 2025**

Meeting called to order at 6:31pm.

Pledge

Prayer

Members in attendance: Roxanne Tufts-Keegan, Tracy Donovan-Laviolette, Mike Green, Tim Cremmen, Bonnie Gagnon.

Approval of Minutes, this has been tabled until the next meeting in 2 weeks.

New Business:

Fire/EMS: See attached.

Highway Dept: See attached.

Police: See attached. Scott Ferguson stated he has 11 older tasers that can not be serviced anymore, he has spoken to Farmington PD and they would like to purchase them for \$300. B. Gagnon motioned to accept this offer; M. Green seconded, all in favor.

Town Clerk/Tax Collector: See attached.

CEO: No report

Christmas party: The rec committee will be having their town Christmas party on Dec 13, the board agreed to have the town employee party the same night after the rec party.

Pens-Town of Middleton: B.Gagnon spoke of a flyer that was received to order pens with the Middleton name on them. The board agreed to table this until after elections.

Sweatshirts: The BOS has approximately 15-20 hooded sweatshirts left with the town emblem on them. T. Cremmen made a motion to sell these for \$25 each with the money going to the Recreation committee for their events. The motion was seconded by M. Green, all in favor.

Public Comment:

M. Green stated the town sign is done and will be put up when the weather is warmer.

May 17, will be the Sunrise Lake Village District (SLVD) annual district meeting, at 9 am.

Town voting will be Tuesday March 11, 7-7, at the Old Town Hall.

The annual Town meeting will be Saturday March 15, 9 am at the Middleton Elementary school. The rec committee will be proving snacks.

Preparations for the upcoming election were highlighted, discussing the costs involved in ballot printing and the need for budgeting these costs for future elections. The need for community participation in voting was emphasized, encouraging residents to engage actively.

Budget discussions and future planning, there were discussions on budget management, particularly regarding highway funding and the implications of unassigned fund balances. Concerns were raised about ensuring transparency in how budget items are accounted for and set for future audit collaborations.

B. Gagnon motioned to adjourn at 7:23pm, M. Green seconded. All in favor.

Respectfully submitted,

Bonnie Gagnon



# Middleton Police Department



## POLICE DEPARTMENT MONTHLY REPORT: February 2025

Date: 3/1/2025

**INCIDENTS INVESTIGATED: 24**

**ARRESTS: 0**

**MOTOR VEHICLE ACCIDENT: 2**

**MOTOR VEHICLE ACTIVITY: 5**

- Continued with completion and execution of Mutual Aid Agreements
- Continued updating inventory of department equipment
- Conducted training internally for IMC.
- Completed training for Firearms Instructor recertification, training time spent at the New Hampshire Police Academy
- Continued work on Recruitment. Had certified candidates inquire on positions, but no formal applications at this time
- Conducted cruiser inventory and repair quotes for anticipation of cruiser review and repair plan for 2025

- Car 1 – Has an issue with left front suspension, was repaired in accident (2022) spoke with repair facility and Primex will not cover any issues given time and mileage since repair.
- Car 2 – Ace Transmission serviced vehicle and found starting signs of transmission failure. Quoted approximately \$6,000.00 to repair/replace transmission
- Car 3 – Needs rear control arm bushings, right rear wheel bearing, and wire harness for charging system replaced. Quoted \$3,417.22 will receive further quotes for repairs.
- Car 4 – Failed inspection and needs new brakes, exhaust, wipers, and front fascia deflector. Quoted \$4,579.43, will receive further quotes for repairs
- Car 5 – Minor issues to report, wire harness issue repaired.

Regards,



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Chief Scott Ferguson

Feb 10 → March 10/25

- 1) Push back Corners & Piles (Loader)
- 2) Push back & shelf Plow Runs
- 3) Wash Grease & oil Sumpers & trucks.
- 4) Plow & treat 3" storm (Feb 13<sup>th</sup>)
- 5) Plow & treat 2.5" storm (Feb 15<sup>th</sup> 16 & 17)
- 6) Push back Corners & Piles
- 7) Push back Plow Runs
- 8) Ordered 4 loads Salt.
- 9) Wash Grease & oil sumpers & trucks
- 10) Plow & treat. 3" storm (Feb 27<sup>th</sup>)
- 11) Treat all dirt Rds after Rain
- 12) Spoke to all contractors working in town about Posted Rds.
- 13) Treated all Pavement after light snow (March 1<sup>st</sup>)
- 14) Push off down trees & limbs (Wind Fri March 2)
- 15) Put Gravel on N.D Rd. Dirt.



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## Middleton Fire-Rescue

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Chief of Department, Jarrod Wheeler  
192 Kings Hwy Middleton, NH 03887

### Monthly Report February 2025

- Responded to 18 Calls for service
- 13 Medical Aid Calls
- 5 Fire Responses
- Engine 5 Responded with a Crew to Wakefield for a Building Fire.
- 2 Mutual Aid Calls for Full Ambulance 1 half Bill for providing Driver from Milton.
- Billed \$2,390.18 Billed for February (Some Calls for February billed after the first of the month in March)
- Deputy Chief Bruce Manchester Started with the Department. DC Manchester will assist with Training and Technology Resources to Start. DC Manchester is a very experienced firefighter, fire officer and EMS Provider. DC Manchester worked for many years with the Farmington Fire department as the Deputy Chief.
- We welcomed a new call Firefighter Karina Vernacatola. She is new to the fire service and eager to learn. She began training with us in February and learning the basics. She will be taking FF1 certification class in the fall.
- We have received more applications and are processing them now. Both Certified Firefighters and one is also an Advanced EMT
- We will be hosting a State Of New Hampshire run Firefighter 1 Class beginning in the fall. We have many members that will be attending this will significantly increasing our number of Certified firefighters thus increasing our capabilities.

# Middleton Town Clerk

Deposit Dates from : 2/1/2025 to 2/28/2025

## Tender Summary

Middleton Drawer	Amount
<b>Tender</b>	
CASH	\$9,914.35
CHECKS (78)	\$35,343.60
TRAVELER'S CHECKS	\$0.00
<b>Deposit Total:</b>	<b>\$45,257.95</b>
ACH	\$7,135.80
CREDIT APPLIED	\$35.00
CREDIT CARD	\$5,645.96
DEPOSIT TOTAL	\$45,257.95
<b>Grand Total:</b>	<b>\$58,074.71</b>

## Activity Summary

BOAT	Count	State Amt	Municipal Amt
RENEWAL	4	\$0.00	\$337.60
<b>Sub Total:</b>	<b>4</b>	<b>\$0.00</b>	<b>\$337.60</b>
<b>MOTOR VEHICLE</b>	<b>Count</b>	<b>State Amt</b>	<b>Municipal Amt</b>
CERT-COPY LOST	1	\$0.00	\$18.00
DECAL-REPL LOST	1	\$0.00	\$4.00
NEW	28	\$0.00	\$6,600.12
RENEWAL	187	\$0.00	\$39,912.92
TITLE - AP	11	\$0.00	\$0.00
TITLE - EXAP	1	\$0.00	\$0.00
TITLE - PS	14	\$0.00	\$378.00
TRANSFER	8	\$0.00	\$1,865.40
<b>Sub Total:</b>	<b>251</b>	<b>\$0.00</b>	<b>\$48,778.44</b>
<b>DOG LICENSES</b>	<b>Count</b>	<b>State Amt</b>	<b>Municipal Amt</b>
LICENSE NEW	3	\$0.00	\$19.50
LICENSE RENEWAL	30	\$0.00	\$169.00
<b>Sub Total:</b>	<b>33</b>	<b>\$0.00</b>	<b>\$188.50</b>
<b>TOWN CLERK SERVICES</b>	<b>Count</b>	<b>State Amt</b>	<b>Municipal Amt</b>
BULK STICKERS	1	\$0.00	\$20.00
CELL PHONE INCOME	2	\$0.00	\$2,365.30
COPY FEE	1	\$0.00	\$3.00
NHRS	1	\$0.00	\$3,326.87
OHRV REGISTRATIONS	6	\$0.00	\$967.00
OTHER PERMITS	1	\$0.00	\$50.00
POLICE ACCIDENT REPO	4	\$0.00	\$40.00
POLICE DETAIL INCOME	1	\$0.00	\$1,648.00
SOR - PD	3	\$0.00	\$70.00
UCC FILING	1	\$0.00	\$240.00
VITAL STATISTICS	2	\$0.00	\$40.00
<b>Sub Total:</b>	<b>23</b>	<b>\$0.00</b>	<b>\$8,770.17</b>
<b>Total:</b>	<b>311</b>	<b>\$0.00</b>	<b>\$58,074.71</b>
<b>Grand Total:</b>			<b>\$58,074.71</b>

## Fees Summary

Fee	Count	Amount
AGENT FEE	215	\$645.00
APPLICATION FEE	29	\$58.00
BOAT AGENT FEE	4	\$20.00
BOAT BOAT FEE DECAL	4	\$12.00
BOAT EXTC AQTC PLANTS	4	\$16.00
BOAT FEE	4	\$123.60
BOAT MILFOIL FEE	4	\$22.00
BOAT PUBLIC/ACC FEE	4	\$20.00
BOAT REG FEE	4	\$116.00
BOAT SRCH RESC FEE	4	\$4.00
BOAT TAX COLL FEE	4	\$4.00
BULK STICKERS	1	\$20.00
CERTIFIED COPY FEE	1	\$15.00
CLERK FEE	222	\$444.00
CONSERVATION FEE	2	\$60.00
COPY FEE	1	\$3.00
DECAL REPLACEMENT FEE	1	\$1.00
DOG LICENSE FEE PUPPY	2	\$8.00
DOG LICENSE FEE SENIOR	8	\$12.00
DOG LICENSE FEE SPAYED/NEUTERE	19	\$76.00
DOG LICENSE FEE UNALTERED	4	\$26.00
DOG OVERPOPULATION FEE	25	\$50.00
DOG STATE LICENSE FEE	33	\$16.50
INCOME	2	\$2,365.30
MPF	187	\$187.00
NHRS	1	\$3,326.87
OHRV REGISTRATION	6	\$967.00
OTHER PERMITS	1	\$50.00
PERMIT FEE	236	\$35,823.00
PLATE FEE	24	\$180.00
POLICE DETAIL INCOME	1	\$1,648.00
POLICE REPORT	4	\$40.00
REGISTRATION FEE	207	\$9,332.44
SAFETY FUND	3	\$3.00
SOR - PD	3	\$70.00
STATE PARK PLATE	2	\$170.00
SURCHARGE FEE	4	\$350.00
TITLE FEE	14	\$350.00
TRANSFER FEE	16	\$120.00
UCC FILING FEE	1	\$240.00
VANITY FEE	26	\$1,040.00
VITAL STATISTICS - STATE - ADDL COI	1	\$5.00
VITAL STATISTICS - STATE - FIRST COI	2	\$16.00
VITAL STATISTICS - TOWN - ADDL COI	1	\$5.00
VITAL STATISTICS - TOWN - FIRST COI	2	\$14.00
<b>Grand Total:</b>	<b>1,343</b>	<b>\$58,074.71</b>

**TOWN OF MIDDLETON**  
**Collections Summary for the Month of February FY 2025**

Warrant	Begin. Balance	Committed & Supplemental	Abated	Decided	Collected		Ending Balance	Prior Months' Credits Assigned		Adjustments		Error
					Principal	Int/Pen		Principal	Int/Pen	Principal	Int/Pen	
2022P01	8,599.97	0.00	0.00	0.00	0.00	0.00	8,599.97	0.00	0.00	0.00	0.00	0.00
2022P02	15,914.67	0.00	0.00	0.00	0.00	0.00	15,914.67	0.00	0.00	0.00	0.00	0.00
2023L01	60,335.62	0.00	0.00	0.00	0.00	0.00	60,335.62	0.00	0.00	0.00	0.00	0.00
2024P01	72,556.67	0.00	0.00	0.00	2,536.98	117.10	70,019.69	0.00	0.00	0.00	0.00	0.00
2024P02	221,632.66	0.00	0.00	0.00	56,295.28	436.49	165,337.38	0.00	0.00	0.00	0.00	0.00
2024T01	8,003.13	0.00	0.00	0.00	0.00	0.00	8,003.13	0.00	0.00	0.00	0.00	0.00
2024U01	5,500.00	0.00	0.00	0.00	0.00	0.00	5,500.00	0.00	0.00	0.00	0.00	0.00
	392,542.72	0.00	0.00	0.00	58,832.26	553.59	333,710.46	0.00	0.00	0.00	0.00	0.00

Summary

Principal:	58,832.26
Interest/Penalties:	553.59
Unassigned Credits Received This Month:	2,432.62
* Net Receipts This Month:	61,818.47
*Including Prior Year Deletions	
* Net Receipts This Month:	61,818.47
Total Prior Year Deleted Receipts This Month:	0.00
Total Prior Year Deleted Credits This Month:	(0.00)
Credits Received & Refunded This Month:	0.00
Gross Receipts This Month:	61,818.47
Total Prior Year Deletions This Month:	0.00

Credits

Unassigned Beginning Balance:	1,595.55
New This Month:	2,432.62
Assigned This Month:	0.00
Returned This Month:	0.00
Deleted This Month:	0.00
Unassigned Ending Balance:	4,028.17
Refund Abatements	
Beginning Balance:	2,461.00
New This Month:	0.00
Deleted This Month:	0.00
Ending Balance:	2,461.00