



Board of Selectmen Regular Meeting

Minutes

Monday, January 1, 2024 at 6:30 pm

Non-Public Session @ Municipal Office Bldg @ 5:30 PM

Resume Regular Meeting @ Old Town Hall @ 6:30 PM

1. Call to Order

Minutes:

Meeting was called to order at 6:38 PM.

2. Pledge of Allegiance

3. Roll Call

Minutes:

Present were: Roxanne Tufts-Keegan-Chair; Scott Ferguson-Vice-Chair; Tracy Donovan-Laviolette-Member; Mike Green-Member; Tim Cremen-Member

4. Approval of Minutes

Minutes:

The approval of the December 20, 2023 meeting. A non-public meeting was not scheduled for this date. Cross of the agenda. A motion from Tracy Donovan-Laviolette was made, Mike Green seconded, all in accordance motion was carried.

Signature Action

5. Dependable Pest Solutions

Minutes:

Dependable Pest Solutions have increased their quarterly amounts from \$125.00 to \$140.00. New contract signed. They cover Mice, Rodents wasps, spiders and ants.

6. Permanent Application for Property Tax Credits/Exemptions

Minutes:

An application for permanent property tax credits/exemptions was submitted. This came from the recommendation from Robin which comes from Avatar. This applicant meets all the requirements so they recommend the approval. This is a veteran's tax credit.

7. Timber Tax forms

Minutes:

A certification of Yield Taxes Assessed intent filed during tax year April 1, 2023 to March 31,2024. This form is sent to NH Department of Revenue Administration Municipal and Property Division. This was signed by all board member.

Old Business

Department Heads:

8. Water Filtration

Minutes:

Scott has received a quote from Forest Pump * filter. This is the only quote we received out of the 3 companies contacted. On initial contact with AAA and Milton they requested the results of the water tests. Those were sent over to them. They were going to review those and get back to Scott, but we never heard back. Roxanne stated she feels we should move forward with the water filtration and we will be using the money that comes from the ARPA funds. The water filtration system will cover the highway dept, fire dept, the old town hall and the municipal building. The system will be set up in the old town hall and supply all areas. In speaking with Forest Pump & filter as far as the arsenic it would be cheaper for us to put in an arsenic filter system on each point of service as opposed to whole system. Maintenance costs down the road it's a lot cheaper to just replace for the arsenic filter system on each point of service. They will put a softener setup in there which will cover the softness and the hardness and what have you in the minerals as far as all three buildings and there will be arsenic at each point of service in the old town hall building. They came out twice to evaluate and this would be more cost effective wise and would be more beneficial to us given that we don't use a ton of water. The quote is about \$15,200 installed. Roxanne Tufts-Keegan said we can vote on this next week meeting.

9. Cell phones

Minutes:

The four cell phones we had are cleared and ready to go. All 4 have been sold. We can reach out to the people to come in and pay and pick them up.

New Business

10. Approve road name Grandview Drive (off Adam's Way)

Minutes:

We received an email from Kenny Lynn at Dept of DEC New Hampshire whom addressing for 911 systems. We have off of Adam's Way there are three lots that each own their own lots and right now there's share 1 driveway. There is a sign up saying Grandview Dr. The email states regardless that it is a private road the governing body must approve the road name before any structure can be addressed from road. This will allow all addressable structures to be assigned to Grandview address and primarily what's driving this is for 911 so if we get a call they all use the same # Adam's way and will not know which structure the call is for. This is a shared driveway

because in order to get to the 19 acres, they had to build a shared driveway due to wetlands. The town does not maintain this driveway. So we as a governing body just need to make a motion that we approve the road name of Grandview Dr which is off of Adam's way a private road not to be maintained by the Town of Middleton to go to use the name of Grandview Dr. Tim is making the motion that we approve the road name as mentioned, Mike Green seconded the motion, all in favor motion was carried.

11. Kate Buzard. 1. Process by which money paid for Land Use change tax is deposited into Conservation Capitol Reserve fund. 2. Conservation Commission Warrant Article to add Map 26 Lot 13-2 to Town Forest.

Minutes:

Conservation Commission Warrant Article to add map 26 Lot 13-2 to Town Forest. Kat Buzard gave paper work to Selectmen for the warrant article. Next item Kate brought up was asking what the process was by which money paid for Land Use change tax is deposited into the Conservation Capitol Reserve fund. Conservation committee was unaware of one last bill for John Mullen for E coli. Kate also mentioned that there should be a seperate line item for ecoli under health officer for future testings. Kate will follow up with the breakdown of the \$250 bill. Kate wanted to make the board aware of the Warrant Article 17 dated March 9, 2004. See attached. Also is pictured on the recording of the meeting. The selectmen reviewed the message from Kevin Radcliffe who is seeking written permission to put a tree stand on town property for 2024. He will need to contact fish and game. They will be able to direct him to what he needs depending on what he will be hunting,

2024 Budget

12. Warrant articles

Minutes:

Roxanne Tufts-Keegan listed a few warrant articles she thinks could possibly be submitted for the 2024 budget. Some were like Road Construction \$200,000, \$10,000 for Highway department for vehicles, \$5,000 for the breathing apparatus, Fire department vehicle \$25,000, medical federal reserve fund \$10,000 and one time charge of purchasing a voting machine. See attached

13. Budget

Minutes:

A new updated budget was available with actual YTD figures as of 12/27/23. A couple of lines on the 2024 BOS budget lines were updated. Admin assistant change to \$52,420, the Admin clerk \$22,970, Deputy tax collector will be revisited, treasurer line needs to also be addressed, Police full time should be \$124,849, and the final area the thought is on line item 4194-49 "Building & Maintenance" possibly add a new line for the pay for Lester Kimball. To revisit budget at next meeting.

Non-Public

14. Minutes of Non-Public

Minutes:

Motion to seal the minutes for 5 years. All selectmen were in agreement. Tracy Donovan-Laviolette made the motion to seal the Non-Public minutes for meeting on 1/1/2024, Tim Cremmen seconded the motion, motion was carried.

Adjournment

15. Motion to Adjourn

Minutes:

Scott Ferguson made the motion to adjourn the meeting at 7:18 P.M., and Tracy Donovan-Laviolette seconded the motion, motion carried.

| Minutes published on 01/09/2024, adopted on 01/22/2024