

Town of Middleton, NH
Board of Selectman Department Head Meeting
Minutes

Monday, September 9, 2024 at 6:30 pm

Non-Public Session 5:30

Board of Selectmen Regular Meeting @ Old Town Hall @ 6:30 PM

1. Call To Order

Minutes:

The Meeting was called to order at 6:30 PM

2. Pledge of Allegiance

3. Roll Call

BOS Members: ; Scott Ferguson - Chair; Tracy Donovan-Lavolette - Member; Mike Green - Member; Tim Cremmen - Vice Chair, Roxanne Tufts-Keegan-Member

Minutes:

Present at the meeting were Scott Ferguson, Tim Cremen, Mike Green and Roxanne Tufts-Keegan

4. Approval of Minutes

Minutes:

Following a review of the minutes, a motion to approve as written was made by Roxanne Tufts-Keegan, seconded by Mike Green. The motion passed.

Signature Action

5. Pitney Bowes Contract for mail machine

Minutes:

Tim Cremmen made a motion to accept the Pitney Bowes contract that includes the option for certified letters. The motion was seconded by Roxanne Tufts-Keegan and passed.

6. MS-1

Minutes:

The MS-1 was signed.

Old Business

New Business

7. Emergency Management

Minutes:

Scott Ferguson stated this is still in status quo and are waiting to hear back.

8. Fire/EMS

Minutes:

Mike Laviolette provided a written report. There was a total of 13 fire calls during August. The calls ranged from alarm activations to unpermitted burns. There was no training for members in August. There were 12 medical emergencies, 7 were covered by the Town of Middleton, 5 were covered by neighboring towns.

9. Highway Dept

Minutes:

The Highway Department provided a written report for the period of August 12-September 9th. Items included (but not limited to) were cutting of the shoulders on Silver Street, inspection of a hydro spill on Spruce Drive (Spill originated from a Cassela Garbage Truck), setting up for Election Day, and starting the process of getting the trucks inspected. It was also noted that SUR will be starting to pave the parking lot in the next 2-3 weeks. Dan Saliga asked about the status of the new truck and was advised by Dan Phillips that it was in process. Bonnie Gagnon asked if the parking lot would be available while paving is ongoing and Dan Phillips stated it would be available.

10. Police

Minutes:

A written report for August was provided by the Police Department. It was noted that August calls for service had more than doubled from July, and that there was an increase in Motor Vehicle Activity. Criminal Activity included 2 arrests and 38 calls for service. Motor Vehicle Activity included 58 warnings, 4 Summons and 0 accidents

11. Town Clerk/Tax Collector

Minutes:

No report was submitted from the Town Clerk/Tax Collector

12. Treasurer

Minutes:

A written report was provided by the Treasurer. In summary, it included beginning bank balance and total after deposits, withdrawals, and an update on the revolving funds for the Polie, Ambulance and the Conservation Commission. The treasurer report also included a list of all checks that were cut during the month of August.

13. CEO/Building Inspector

Minutes:

CEO/Building Inspector updated the board. He reported that 3 new homes were finished in August, and 3 new permits were issued covering an issue on Piper Mountain. Scott Ferguson stated that the properties go to the middle of the rod based on the deeds. Kate Buzard asked if the town has an ordinance and Carl Roy stated that it did not. 8 additional permits were issued for

services such as plumbing, gas, etc. Results of the water testing done on Sunrise Lake were good.

Scott Ferguson stated that the boiler project at the Municipal Building is underway.

14. Donations - Haven & Community Action

Minutes:

Discussion of Donations was tabled until the 2025 budget discussion.

15. Personnell Policy

Minutes:

Scott Ferguson noted that the policy is still a work in progress.

Public Comment

Bonnie Gagnon thanked everyone involved with the Old Home Day Celebration and reminded those present that the next Recreation Committee meeting is Wednesday, September 11th at 6:30 PM at the Old Town Hall.

Adjournment

With no further business before the board a motion to adjourn was made by Roxanne Tufts-Keegan, seconded by Tim Cremmen. The meeting was adjourned at 7:07 PM

Middleton Fire and Rescue



Good afternoon/evening,

For the month of August 2024 Middleton Fire & Rescue had 25 calls.

There was a total of 13 fire calls that ranged from alarm activations to unpermitted burns. This month we took off from training.

There were 12 medical emergencies, of which 7 were covered by us. The other 5 were covered by neighboring towns.

I personally would like to thank every member of the Department for making this Department what we are. If you would like to join the Department. We are always looking for new members, please send me an email or contact anyone in the department or come down to the Department on Tuesdays at 1830 or 630 pm. No experience necessary. I encourage anyone to reach out if you have any questions.

Thank you.

Chief Michael Laviolette

FireChief@MiddletonNH.gov

6039730670

Aug 12 → Sept. 9

- 1) Started cutting shoulders on silver st.
- 2) Inspected Clean up of Hydro. spill Spruce Rd
(Cassela Garbage truck)
- 3) Rebed & filled holes dirt Rds as needed
- 4) Set up for Election Day.
- 5) Had Electronics take back day
- 6) Mowed & trimmed lawns as needed
- 7) Fixed short in tail lights #22
- 8) Took care of beach as needed
- 9) Called to have chemical toilet picked up
- 10) Crushers moved in screened winter sand
and are crushing gravel & stone.
- 11) Loaded new schedule into school signs.
- 12) Had new tires put on loaders.
- 13) Took out beaver dam Nicole Rd (Beavers tripped)
- 14) Cleared down trees Oak Rd & Ridge Rd.
- 15) Hauling winter sand & gravel from ND Pit
to Salt Yard on Ridge Rd.
- 16) Made new Road at Pit to get to the bottom
level with excavator.
- 17) Called R & D Paving to do shoulders now
that we have gravel to do it.
- 18) Started getting trucks inspected.
- 19) SWR will be starting the parking lot in 2-3 weeks



Middleton Police Department



Chief of Police Randy Sobel
182 Kings Highway, Middleton, NH 03887
Dispatch 473-8288 Office: 473-8548 Fax: 473-8204

MONTHLY REPORT POLICE DEPARTMENT AUGUST 2024

PERSONNEL:

- A. There is currently:
 - a. One Chief
 - b. One Full-Time Officer
 - c. One Part-Time Secretary

EQUIPMENT:

- A. The cruisers received regular maintenance during this month.
- B. Cruiser Mileage:
 - a. Car 1: 38,951
 - b. Car 2: 76,474
 - c. Car 3: 95,150
 - d. Car 4: 80,648
 - e. Car 5: 60,377

ACTIVITY:

- A. Criminal: 2 Arrests, 38 calls for Service
- B. Motor Vehicle: 58 Warnings, 4 Summonses, 0 accidents

OTHER:

Our calls for service, that we answered, more than doubled from July, and we had an increase in Motor Vehicle activity.

REPORT FROM THE TOWN TREASURER TO BOARD OF SELECTMAN

Aug-24

I have reviewed the information provided to me concerning the Town of Middleton's finances for the month. To the best of my knowledge:

- All checks are in sequence and have been accounted for.
- All expenditures match those shown on the month's bank statement.
- All deposits match those shown on the month's bank statement.
- The bank statement balance was review with no irregularities found.

All information has been organized and filed for year end review by the town's accountant. Enclosed please find a summary of all transactions for the month including expenditures, summary of deposits, and a summary of outstanding transactions.

Beginning bank statement balance	\$	1,870,995.92
Deposits	\$	143,721.44
total after deposits	\$	2,014,717.36
Service Charge	\$	-
Withdrawals	\$	446,415.60
Ending Bank Statement Balance	\$	1,569,749.79
Sweep Account	\$	1,516,173.15
Ending Balance	\$	3,085,922.94
Outstanding Checks	\$	21,364.84
Outstanding Deposits total	\$	-
Return Check	\$	-
Total Cash Available	\$	3,064,558.10
Interest to Checking		
Interest to Sweep Account	\$	1,241.75
Police Department Revolving Fund	\$	46,270.39
Ambulance Revolving Fund	\$	77,452.74
Conservation Commission	\$	62,817.14

Respectfully Submitted
 Roy Parece
 Town Treasurer

DATE	CK #	PAYEE	AMOUNT
2/16/2023	22691	Scott A. Bowden	\$ 56.30
3/30/2023	22800	Brian Taylor	\$ 55.79
5/11/2023	22942	Brian Taylor	\$ 18.78
7/20/2023	23132	Scott A. Bowden	\$ 28.70
7/31/2023	23175	Scott A. Bowden	\$ 14.35
8/17/2023	23214	Scott A. Bowden	\$ 103.61
10/10/2023	23356	DiPrizio GMC Trucks	\$ 55.75
12/4/2023	23503	Michael P Donovan Laviolette	\$ 50.00
12/18/2023	23590	Trevor Schwarz	\$ 14.13
12/26/2023	23592	NHFSTEMS State of NH	\$ 100.00
2/12/2024	23751	Nancy A Popp.	\$ 100.00
3/28/2024	23866	Scott A Bowden	\$ 63.43
4/11/2024	23918	Trevor Schwarz	\$ 0.85
8/1/2024	24235	Trevor Schwarz	\$ 14.55
8/1/2024	24236	Brett E. Wiggin	\$ 47.33
8/15/2024	24267	Jacob W Guarino	\$ 34.63
8/12/2024	24280	Eservices Tech	\$ 15.00
8/19/2024	24284	James Hill	\$ 124.00
8/19/2024	24285	Robert Knowlton	\$ 44.00
8/19/2024	24286	Stephen K. Magee	\$ 117.00
8/19/2024	24287	Teresa Mullen	\$ 20.00
8/19/2024	24289	Quality Fire Protection	\$ 360.00
8/19/2024	24291	Marc Abou-Ezzi	\$ 39.00
8/19/2024	24292	Sunrise Lake Village District	\$ 210.00
8/19/2024	24296	Avitar Associates of NE Inc	\$ 1,517.00
8/29/2024	24308	Scott A. Bowden	\$ 149.61
8/29/2024	24310	Jeffrey Eldridge	\$ 42.48
8/29/2024	24311	Scott J. Ferguson	\$ 89.97
8/29/2024	24312	Bryan Francis	\$ 13.39
8/29/2024	24314	Jacob W Guarino	\$ 55.41
8/29/2024	24317	Carl A. Roy	\$ 221.95
8/29/2024	24318	Brett E. Wiggin	\$ 127.68
8/29/2024	24319	Mission Square	\$ 1,768.22
8/26/2024	24320	Consolidated Communications	\$ 1,490.71
8/26/2024	24321	Bound Tree Medical	\$ 1,215.27
8/26/2024	24322	Tammy Brannan	\$ 125.00
8/26/2024	24323	Health Trust	\$ 5,131.01
8/26/2024	24324	Pitney Bowes Global	\$ 502.24
8/26/2024	24325	Dead River Company	\$ 492.76
8/26/2024	24326	Eversource	\$ 1,298.26
8/26/2024	24327	Drummond Woodsum	\$ 5,271.76
8/26/2024	24328	AT&T Mobility	\$ 164.92
		Total	21,364.84