

Town of Middleton, NH

Board of Selectman Department Head Meeting

Minutes

Monday, January 8, 2024 at 6:30 pm

Non-Public Session 5:30

1. Non-Public sessions

Minutes:

The meeting for 1/2/24 was motioned to seal minutes for 5 years from Tracy Donovan-Laviolette and seconded by Scott Ferguson. All members present, Roxanne Tufts-Keegan, Scott Ferguson, Tracy Donovan-Laviolette agreed to the motion. Motion carried and accepted.

The meeting for 1/4/24 was motioned to seal minutes for 5 years from Scott Ferguson and seconded by Mike Green. All members present, Roxanne Tufts-Keegan, Scott Ferguson, Tracy Donovan-Laviolette agreed to the motion. Motion carried and accepted.

The meeting for 1/8/24 was motioned to seal minutes for 5 years from Tracy Donovan-Laviolette and seconded by Mike Green. All members present, Roxanne Tufts-Keegan, Scott Ferguson, Tracy Donovan-Laviolette agreed to the motion. Motion carried and accepted.

BOS Meeting with Department Heads

2. Call To Order

Minutes:

Meeting was called to order at 6:36 P.M.

3. Pledge of Allegiance

4. Roll Call

BOS Members: Roxanne Tufts-Keegan - Chair; Scott Ferguson - Vice-Chair; Tracy Donovan-Laviolette - Member; Mike Green - Member; Tim Cremmen - Member

Minutes:

BOS members present were: Roxanne Tufts-Keegan, Scott Ferguson, Tracy Donovan-Laviolette and Mike Green. Excused was Tim Cremmen

5. Approval of Minutes

Minutes:

The minutes from 1/1/24 will be presented at the 1/22/24 meeting .

Signature Action

6. Avitar Preliminary DRA Assessment to Sales Ration

7. Water Filtration- will vote on quote

Minutes:

Scott Ferguson received 1 quote from Forest Pump & filter in the amount of \$15,200. The other companies did not send in any quotes or respond to several attempts to contact them. This

amount includes all installation and of the systems. The source of the funds to pay for this will come from the ARPA money. Scott Ferguson made the motion to accept this quote, Tracy Donovan-Laviolette seconded the motion. All in favor Roxanne Tufts-Keegan, Scott Ferguson, Tracy Donovan-Laviolette and Mike Green. Motion carried and was adopted.

8. Right to know request for two residents

Minutes:

Glenn Thoren requested under the "Right to Know" RSA 91-A-4, IV, Access to Public Records law: request is for: 1. Tax records for this year 4/1/23 to 3/31/24. 2. Tax records for last year 4/1/22 to 3/31/23. and 3. Annual report containing budget for 2023. REsident supplied a thumb drive to put the information on.

Vassil Kakaradov requests all information in the folder for: Map-Lot-Sub #(000026-000028-000000) building (permits, rules, restrictions). Ground-access situation, surveys, everything else on file.

9. Application to name driveway Greandview Dr

Minutes:

The Application to name driveway "Grandview Drive"has been voted and approved and signed. This driveway is not maintained by the Town of Middleton it is the responsibility of the homeowners on this driveway.

Old Business

New Business

10. Polling dates & hours

Minutes:

Motion on times for voting times. 7 AM to 7 PM. Primary is January 23, 2024, The town voting is March 12, 2024. We will need at least 3 Selectmen. These dates and times have been added to the calendar.

Department Heads

11. Highway Dept

Minutes:

Dan Phillips gave the following report covering the time frame December 11, 2023 through January 8, 2024 . They installed a new fuel pump in the Old Town Hall. Filled pot holes on New Durham Rd dirt portion. Truck #27 had transmission lines work at DiPrios. They finished clearing overhanging limbs on Drew Dr. Picked up salt for walkways at Lowes. Put up LED lights in office & break room. Fixed stop sign on Eastman Lane. Cleared limbs & trees from roadways from the storm. Fixed washouts after storm on Pheasant , Ridge, New Durham, Pleasant Valley, Kings Highway and Lake Shore Dr. Filled pot holes on Gary Rd. Ordered 2 loads of salt. Cold patch pot hols on Kings Highway & Pinkham rd. Washed all the sanders & serviced them. Did oil changes

on pickup and one ton and greased them. Driveway permit Map 4 Lot 39 which abuts Pinkham & Tangle wood. Replaced pump at the Old Town Hall. The cast iron impella rusted & froze shut. Cleaned ditch out on Silver Street water was in the road. Took care of waste oil. Resident takes it and burns old oil. Replaced master switch on #27. Showed Mrk Dixon Plow run. With the addition of Mark, the plowing is more sufficient. Prepped trucks for the storm. Plow storm 13 inches. Clean up on 1/8/24. Highway department would also like to thank those that brought treats & items for them while they worked the storm.

12. Fire/EMS

Minutes:

For the month of December 2023 Middleton Fire & Rescue had 22 calls. 12 fire calls that range from motor vehicle accidents to mutual aid calls to other towns. Fire responded to 1 mutual aid call from surrounding towns. There were 10 medical emergencies, of which 5 were covered by us. In December we curtail training to focus on other items. The annual Santa ride was a success as well as our version of Toys for tots thanks to Andrea Bowden and Janelle Guarino big shout out to those ladies. I personally would like to thank every member of the Department for making this Department what we are. The new air compressor should be installed in January. If you would like to join the Department or are even curious as to what the fire department does, we are always looking for new members. Please send me an email or contact anyone in the department or come down to the department on Tuesdays at 1830 or 6:30 PM. No experience necessary. I encourage anyone to reach out if you have any questions.

13. 2024 Budget

Minutes:

There were a couple of areas that needed updating. Town Attourney line, suggestion to raise it to \$37,500 and the line for the Building & Maintenance 4194-49 this line is where Lester Kimball salary is paid and was suggested that we split this out.

Also reviewed were the possible Warrant Articles that may come with the 2024 Budget. Some Warrant articles we may see come through are 1. Collect cell phone mone, 2. Clarification on cell towers, and 3. Highway department for aggigate crushed gravel, crushed stone, & sand. The last time we did this was 2019 and lasted 5 years. Approximately \$50,000.

Posting for treasurer not elected position.

Public Comment

Adjournment

Tracy Donovan-Laviolette motioned to adjourn at 7:18 PM, Scott Ferguson seconded the motion, all in favor and motion carried.