

**Planning Board Meeting Minutes
Thursday September 10, 2020**

Board Attendance:
Mackenzie Brisson
Roland Simino
Jim Knapp
Steve Digiovanni
Roxanne Tufts-Keegan

Public Attendance:
None

Meeting called to order by Mackenzie Brisson Thursday September 10, 2020 at 6:30 pm.

Pledge of Allegiance

Approval of Meeting Minutes from August 13, 2020: Roxanne makes a motion to accept minutes as read, Roland 2nd, all in favor.

New Business:

-None

Old Business:

-Spruce Road Lot line Follow up: Roxanne explained that Avitar confirmed the lot line for the property owned by Erik. It is recorded with the Registry of Deeds as well. We were waiting for a letter from Avitar stating that this lot line is confirmed. Janelle let the board know that Sierra (assessing Clerk) was trying to reach Jonathan of Avitar for the letter, but has not received a response yet. Roxanne will reach out to Erik by email to update him on what was discovered regarding his case. Jim stated he was supposed to meet up with Erik to walk the property with him. That has not happened as of yet. Jim would like to hand deliver the letter to Erik when we receive it, so he is able to do this with the homeowner. The Board agreed that was a good idea. Roxanne will let Erik know that this information with the Registry of Deeds is available to him, so he is able to get a copy of what is recorded with them on his own. Roxanne though Erik also purchased a Town owned lot next to him and possibly another lot from someone, Jim Knapp said he would look into this.

-Schedule a cleanup day and time for the Planning Board Office space. It was agreed to meet on Saturday September 26, 2020 at 2:30 pm. Board members who could be there agreed. A notice of this will be posted to the public.

Public Comments:

-None

Board Comments:

-None

Mackenzie and Roxanne entertained a motion to adjourn at 6:42 pm. Motion Accepted by Jim and Roland 2nd.

Meeting adjourned.

Respectfully Submitted By:
Janelle Guarino
Planning Board Secretary

