



Approved By  
Board of Selectmen

*Roxanne Tufts*  
*Tracy Donovan*  
*Mike Green*

## Board of Selectmen Regular Meeting

### Minutes

Monday, June 3, 2024 at 6:30 pm

Non-Public Session @ Municipal Office Bldg @ 5:30 PM

Resume Regular Meeting @ Old Town Hall @ 6:30 PM

#### 1. Call to Order

**Minutes:**

The meeting was called to order at 6:33 PM

#### 2. Pledge of Allegiance

#### 3. Roll Call

**Minutes:**

The following members were present: Scott Ferguson-Chair; Tim Cremmen-Vice-Chair; Roxanne Tufts-Keegan-Member; Tracy Donovan-Lavolette-Member; Mike Green-Member

#### 4. Approval of Minutes

**Minutes:**

The minutes were approved as read. Tracy Donovan-Lavolette motioned the approval and Mike Green seconded, motion was carried.

### Signature Action

#### 5. Tax Collector's Warrant

**Minutes:**

The Warrants were spot checked and signed by board members.

#### 6. Oath of Office signature

**Minutes:**

The Oath of office fore the planning board. Roxanne Tufts-Keegan motioned to accept, Tim Cremmen seconded the motion. All in favor , motion carried.

### Old Business

Department Heads:

## 7. Town Cloud

### Minutes:

Town Cloud has provided a proposal for financial suite programming. We will continue to review and monitor the enhancements of the programs. Still waiting on the payroll module to be implemented. The board has tabled this proposal and discussion until October to review. This way we could include in the budget if decided upon.

## New Business

## 8. Air Conditioners

### Minutes:

A discussion was had in regards to possibly donating the air conditioners to a worthy cause since we have the mini-splits in the . A couple of the board members can reach out to some of the non-profits to see if there is a need in town for these air conditioners.

## 9. Sullivan Tire

### Minutes:

There was a contract that came in for the Highway department that was time sensitive. Scott Ferguson signed the bid on behalf of the Board basically just qualifying them for State bid on pricing. There is no obligations just allows to get better state pricing.

## 10. Pine Road Tree Removal

### Minutes:

A resident on Pine Road is looking to have trees removed. In doing so, some of the trees would fall on property owned by the Town. He is looking for permission to do so, and has ensured that all the debris will be cleaned up. Scott Ferguson is looking for a vote on this matter. Roxanne Tufts-Keegan suggested to tabling the discussion until 6/10-24 so that all members have an opportunity to look at the properties involved and make a decision then.

## 11. Cunningham Security System

### Minutes:

Cunningham Security is our current security system that was taken over when KB Security closed down and no longer exists. Scott Ferguson has had multiple discussions with them in regards to the bills. He has confirmed the following: we have no contract with them, we are not required to use them for maintenance and use of the system and as far as monitoring of the buildings, that is paid through March of 2025. They did agree to only charge us a max of 45 minute travel time even if it takes them much longer to get here. Since we are not obligated to use them, we may want to shop around for local companies for this service.

## 12. Employee Luncheon

### Minutes:

The employee luncheon is for all employees. The luncheon will be on July 8th at 5:00 PM.

## 13. Handyman salary

**Minutes:**

Tracy Donovan-Laviolette sugessted we review his salary. Scott Ferguson suggested a salary and not an hourly pay. He does it all out of the kindness of his heart. There are hours he does not even put on his time card. They will review and come up with a salary.

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**Public Comment**

**14. Recreation**

**Minutes:**

Bonnie Gagnon reminded us that on 6.7.24 from 6-8 they will be having candy bingo. Also August we will having Old Home Week.

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**Non-Public**

**15. Non-Public sessions**

**Minutes:**

In the non-public meeting of 5.29.24 they voted to seal the minutes for 5 years. Roxanne Tufts-Keegan motioned, Tim Cremmen seconded the motion. All in agreement and motion was carried.

In the non-public meeting of 6.3.24 they voted to seal the minutes for 5 years. Roxanne Tufts-Keegan motioned, Tracy Donovan-Laviolette seconded the motion. All in agreement and motion was carried.

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**Adjournment**

**16. Motion to Adjourn**

**Minutes:**

Scott made the motion to adjourn at 7:01 PM. Tracy Donovan-Laviolette seconded the motion. all in favor motion carried.

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