



*[Handwritten signatures of three individuals over a horizontal line]*

## Board of Selectmen Regular Meeting

### Minutes

Monday, March 25, 2024 at 6:30 pm

Non-Public Session @ Municipal Office Bldg @ 5:30 PM

BOS Regular Meeting @ Old Town Hall @ 6:30 PM

#### 1. Call to Order

**Minutes:**

The meeting for March 25, 2024 was called to order at 6:40 PM

#### 2. Pledge of Allegiance

#### 3. Roll Call

**Minutes:**

The members of the Board of Selectmen that were present were: Roxanne Tufts-Keegan-<sup>Member</sup>Chair; Scott Ferguson-~~Vice~~Chair; Tracy Donovan-Lavolette-Member; Mike Green-Member; Tim Cremmen-Member <sup>Vice-Chair</sup>

#### 4. Approval of Minutes

**Minutes:**

The minutes for March 11th were approved as read.

The minutes for March 16, 2024 was called to order at 8:40 AM. Roll Call Roxanne Tufts-Keegan-Chair; ; Tracy Donovan-Lavolette-Member; Mike Green-Member; were present.

Tim Cremmen-Member Tim Cremmen made a motion to appoint Roy Parece as Town Treasurer.

Mike Green Seconded the motion. The motion carried.

Tracy Donovan-Lavolette mad a motion to appoint Sandra Bruedle to Deputy Town Treasurer.

Mike Green seconded the motion. The motion was carried. Tracy Donovan-Lavolette made a

motion to adjourn (8:43 AM). Mike Green seconded the motion. The motion carried.

### Signature Action

#### 5. Application for Property Tax Credit

**Minutes:**

There was an Application for Property Tax Credit that was signed by the board.

#### 6. Disposition of Abatement Application

**Minutes:**

A disposition of Abatement Application was presented and signed by the Board of Selectmen.

**Old Business**

Department Heads:

**New Business**

**7. Liasion Assignments**

**Minutes:**

The Liasion Assignments were agreed upon as listed:

Police: Mike Green as first, Scott Ferguson as second Highway: Scott Ferguson as first and Tracy Donovan-Laviolette as second Fire/EMS: Roxanne is first and Tim Cremmen is second. Budget Committee: Mike Green is first, Tracy Donovan-Laviolette and Roxanne Tufts-Keegan are second Recreation: Tracy Donovan-Laviolette is first and Tim Cremmen is second School: Roxanne Tufts-Keegan is first and Scott Ferguson is second Conservation: Tracy Donovan-Laviolette is first and Scott is Second ZBA: Tim Cremmen is firs and Mike Green is second Planning Board: Roxanne Tufts-Keegan is first and Mike Green is second Strafford Cty Commission: Scott Ferguson is first and Roxanne Tufts-Keegan is second Legal: Tim Cremmen is first and Roxanne Tufts-Keegan is second Joint Loss: Roxanne Tufts-Keegan is first and Tim Cremmen is second Primex: Scott Ferguson is first and Tracy Donovan-Laviolette is second Personnel Policy: Scott Ferguson is first and Tracy Donovan-Laviolette is second Building Code/Health Officer: Mike Green is first and Scott Ferguson is second Administrative Assistant: Tracy Donovan-Laviolette is first and Tim Cremmen is second Administrative Clerk: Roxanne Tufts-Keegan is first and Tim Cremmen is second Town Treasurer: Time Cremmen is first and Scott Ferguson is first and both Tracy Donovan-Laviolette and Roxanne Tufts-Keegan are second. Tax Collector/Town Clerk: Tim Cremmen is first and Tracy Donovan-Laviolette is second.

**8. Chair Appointment**

**Minutes:**

Roxanne Tufts-Keegan nominates Scott Ferguson as Chair for Board of Selectmen and Tim Cremmen seconded. Tracy Donovan-Laviolette nominated Tim Cremmen as Vice Chair and Roxanne Tufts-Keegan seconded the motion. All were in favor of these two nominations and motions were carried.

**9. Appointments for Boards & Committees**

**Minutes:**

Appointments will need to be looked at and updated on a yearly basis after elections. Make Highway Road Agent appointment to be the same as other appointment dates.

**Public Comment**

**10. Public discussion**

**Minutes:**

Bonnie Gagnon reminded everyone that the Rec Pancake Breakfast will be on April 7, 2024 8-10 AM. Any donations are greatly appreciated. They will be doing the breakfast and some crafts. On August 23rd Old Home Week. Bonnie has secured a band. Any other ideas and volunteers are always welcome.

## **Adjournment**

### **11. Motion to Adjourn**

**Minutes:**

Tracy Donovan-Laviolette motioned to adjourn at 7:01 PM and Roxanne Tufts-Keegan seconded the motion. All in favor, motioned was carried.

### **12. Liasion Assignments**

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| Minutes published on 03/21/2024, adopted on 03/28/2024

## BOS LIAISON ASSIGNMENTS

	Scott	Tracy	Mike	Tim	Roxanne
Police	2		1		
Highway	1	2			
Fire/EMS				2	1
Budget Committee		2	1		2
Recreation		1		2	
School	2				1
Conservation	2	1			
ZBA			2	1	
Planning Board			2		1
Stafford Cty Commission	1				2
Legal				1	2
Joint Loss				2	1
Primex	1	2			
Personnel Policy	1	2			
Building Code/Health Officer	2		1		
Administrative Assistant		1		2	
Administrative Clerk				2	1
Town Treasurer	2			1	2
Tax Collector/Town Clerk		2		1	