

Planning Board Meeting Minutes
March 12, 2020

Approved on
June 11, 2020

Board Member Attendance:

Mackenzie Brisson
Steve Digiovanni
Jim Knapp

Public Attendance:

Christina Brisson
Olivia Brisson
Joann Coskie
Anthony Coskie
Mike Laviolette
Kathleen Blaney
Tracey Donovan-Laviolette
Andrea Bowden

Meeting called to order Thursday March 12, 2020 6:30 PM

Pledge of Allegiance

Approval of Meeting Minutes from February 13, 2020 tabled to next meeting as Roland Siminio is absent from this present meeting.

New Business:

Merger application for Anthony and Joann Coskie. Board reviewed application, verified on Map parcels being merged. 117 New Portsmouth Road map 21 lot 5 and map 21 lot 3.

Mackenzie: Explained if there is a mortgage on either parcel of land involved in the merger, a letter from the mortgage company approving the merger is needed.

Joann Coskie: She will get the letter from the mortgage company as soon as possible but is wondering if the board can move this along quickly

Mackenzie: Sees no reason as to why the board cannot have an emergency meeting to approve the merger before next month's meeting. A meeting time can be scheduled.

Joann Coskie: So pending the letter from mortgage holder merger will be ok.

Mackenzie: yes.

Mackenzie: Glamping project for Partridge Drive. The planners are not present at tonight's meeting. Mackenzie is excluding herself due to personal conflict and will be handing this project over the Vice Chair Steve Digiovanni.

Steve: Recommend to table since Planner's are not here. Can take public comments.

Kathleen Blaney: I live on Partridge Dr. Is this even being considered? There are covenants, such as sq feet/structure/clapboard. There will be an increase in traffic, and yet they will be paying the same amount in taxes. There will be more garbage, camper traffic. The deeds need to be looked at very closely.

Christina Brisson: Lives on Pheasant Dr. It is already a drag race track through there. I do not want this in my backyard. We do not need more traffic. In the summer and at night the echoes will add to the noise. We will lose that residential feeling.

Andrea Bowden: in agreement

Tracy Donovan-Laviolette: Partridge and Pheasant have campers now and it looks trashy. It has been like that for 18 years.

Andrea Bowden: Although it has been quiet there, but does look like a dump.

Kathleen B.: Kids play, people walk their dogs, and there is horseback riding traffic will be an issue.

Steve D: We will consider all of this

Jim Knapp: This is a prospective buyer wanting to put a bid in on the land only if Glamping is allowed.

Tracy: What is the process? Wants to be at every meeting.

Mackenzie: (As a citizen) they need to get a variance from the zoning board first. Notices to the abutters only will go out. If variance is approved then they will be sent to the Planning Board for an application.

Tracy: Are planning/zoning board meetings posted?

Mackenzie: Yes in the hallway of the Municipal Building. The planning board will try to be more on time with agendas and we can post those as well.

Kathleen: Public hearings need to be posted in Newspapers.

Steve: If the planners were interested they would be here tonight. I recommend we table this for 1 month.

Kathleen: This did go to Zoning, Jon Hotchkiss recommended them come to Planning Board first.

Mackenzie: We will reach out to everyone to make sure everyone is aware of any meetings related to this.

Kathleen: Let the Zoning board know there were covenants

Jim: It is a neighborhood

Steve: We will make it known when this will be up for discussion again. Motion to table to next month.

Jim: 2nd motion all in favor

Mackenzie: Put herself back on the board. She was just informed this past Tuesday that the planners would be here.

Public Dispersed.

Mackenzie: Internal Board Elections motion to table to next month.

Steve: 2nd all in favor

Steve: CIP update

Mackenzie: School Board meeting made aware things that are needed for the CIP. Reasoning is for Grants, business impact fees etc.

Need to update the School Board items and anything new. Will need to work on a chunk at a time each month. When we know what we need in the future we are better to be ready, Every 5 years there should be a CIP update. Last was started in 2017 but null and void because it was not finished. It is in the school minutes from the meeting. Ken Garry is aware this is needed. Looking at department heads, board of selectmen and other areas is involved with updating the CIP.

Old Business:

Mackenzie: Brewster merger update: check was returned because it was too much money. New check was cut and mailed to the Registry of Deeds with correct amount given by them. Merger should be completed very shortly.

OSI conference-Saturday 5/30/2020 at the Courtyard by Marriott in Concord. It is the Planning and Zoning Conference. Cost is \$75 per person. 8am to 4pm. Registration begins in April. We should plan on some attending, if it is not cancelled due to Covid-19.

Steve: Has a new member who will be coming to next month's meeting. Feels he will do well.

Mackenzie: we need an alternate member and a voting member added to the Board. The Alternate is for anyone one who recuses themselves for voting.

Full Board is 5?

Can have as many alternates as the Board wants. Chair can appoint them for voting.

Alternates strongly recommended coming to every meeting. Each board member has to have clear information of what their role is.

If anything in the future that directly affects a board member they need to recuse themselves. It is to be sure that the board is not compromised.

This Glamping project:

Is it seasonal? With there be a pool, store or something as a Bingo Hall? Will they be permanent structures or temporary?

Set on concrete?

Covenants for this are have not been seen at the time of this meeting. Glamping is becoming very popular it could draw a lot of people if done correctly. It should not be in a residential neighborhood. How much can you tax actual tents? Need a lot more information moving forward.

Mackenzie: Motion to adjourn 7:38 pm

Jim: Move to adjourn

Steve: 2nd

All if favor



Respectfully Submitted by:

Janelle Guarino

Planning Board Secretary