

**Planning Board Minutes  
Thursday March 11, 2021**

**Board Members Attendance:**

Mackenzie Brisson  
Roland Simino  
Roxanne Tufts-Keegan  
Jim Knapp

**Public Attendance:**

Kathryn Buzard  
Eric Millar

Meeting called to order by Mackenzie Brisson Thursday March 11, 2021 at 6:30pm.  
Pledge of Allegiance  
Acceptance of minutes for February 11, 2021

**New Business:**

-**Kathryn Buzard** is here for a parcel merger. Gary Road Map 4 Lot 161 and Lot 159. Application is in order. Roxanne motions to accept merger application and Jim Knapp seconds. All in favor. \$25.00 application fee is paid information will be sent to the Registry of Deeds.

-**Eric Millar** presented to propose applying for a dealer license. He rebuilds Antique motorcycles and vehicles. Getting parts for these is very difficult and feels with a dealer license he will get a discount and easier access to the parts. He lives at 76 Buttermilk Lane on 5 acres of land with a garage way off the road. He does not want the dealer license to have a "car lot" or signage, he just wants to have access to the parts he needs. His sales are online so there will be no traffic. Once it is passed by the planning board he will apply with the State.

Mackenzie reads page 54 of the planning board manual stating it would be considered a home business. Which states business that is conducted by the homeowner. Reviewed requirements of home business. The board will need a minor site plan application and documents. Work will be conducted in an accessory dwelling in this case being a garage. There will be no employees. All home businesses are permitted in all zoning areas. Eric was given the site plan application and he filled it out and the board reviewed it. The public hearing will take place with the board's regular meeting on Thursday April 8, 2021 at 6:30 pm at the Old Town Hall. Janelle will notify the abutters with Certified Notices. (update: Certified letters were sent on 3/16/2021.)

-Mackenzie and the Board tabled Hernia Jose as she did not show for the meeting to discuss her home based cleaning business.

-OSI plan webinar information was given to the Board members for Saturday May 15, 2021. They will need to register themselves. Janelle will forward the email to all members. (Update: Janelle forwarded the email Monday 3/15/2021.) We will do a reminder in April.

**Old Business:**

-Another date is needed to organize the planning board area in the municipal building. The board decided on Saturday March 20, 2021 at 2:30 pm. Notice of this workshop has been posted.

Public comments: None

Board comments:

-Mackenzie asked Jim Knapp to get a log in and sign in to be able to access the Planning Board section on the new Middleton webpage.

Roxanne motions to adjourn the meeting, Roland seconds all in favor.

Meeting adjourned 7:02 pm.

Respectfully Submitted by:

Janelle Guarino

Planning Board Secretary



4/8/2021