



Town of Middleton

182 Kings Highway, Middleton, New Hampshire 03887

28 April 2025 Select Board Meeting Minutes

1. Call To Order

1. By Select Board Chairperson Timothy Cremmen at 6:33 PM

2. Pledge of Allegiance

3. Roll Call

1. Bonnie Gagnon - Member (present)
2. Timothy Cremmen - Chairperson (present)
3. Tracy Donovan-Laviolette - Vice Chairperson (present)
4. Michael Green - Member (by telephone)
5. Roxanne Tufts-Keegan - Member (excused)

4. Approval of Minutes (14 April 2025)

1. Motion to Accept as Presented by Bonnie Gagnon
2. Motion Seconded by Tracy Donovan-Laviolette
3. Minutes accepted by unanimous board vote

5. Oath of Office

1. Dan Saliga for a 1-year membership to ZBA, oath of office
 1. Motion to Accept by Bonnie Gagnon
 2. Seconded by Tracy Donovan-Laviolette
 3. Signed by Select Board Members
2. Dan Saliga for a 1-year Alternate membership to the Conservation Commission
 1. Motion to Accept by Bonnie Gagnon
 2. Seconded by Tracy Donovan-Laviolette
 3. Signed by Select Board Members

6. Personnel Action Forms

1. 3% Cost of living increases for Town of Middleton Employees
 1. Kim Hughes explained that it didn't represent all the employees, only the ones who had turned in their form
 2. The members present signed the forms available

7. Purchase Authorization -Fire

1. Middleton Chief Jarrod Wheeler requests funding for critical SCBA equipment upgrades.
 1. 3 quotes were presented



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1. The chief explained the biggest difference in pricing is that the cheapest quote is the actual manufacturer for all three, and the only difference would be not having the logos on the bottle
2. Looking to spend \$6,320 out of the Capital Reserves account (SCBA Replacement line), which should have about \$70,000 in it. (See attached)
3. Tracy Donovan-Laviolette motions to approve the request
4. Bonnie Gagnon Seconds
5. The motion passes unanimously by all present board members.
2. Middleton Chief Jarrod Wheeler requests funding for supplies to update the Middleton Fire Dept. building.
 1. Members will be doing all the actual work
 2. Looking to get up to \$5,000 from the New Edition CRF
 3. Bonnie Gagnon moves to accept the chiefs request
 4. Tracy Donovan-Laviolette seconds the motion
3. Kate Buzard asks what the plan for Smokey the Bear (sign outside Old Town Hall)
 1. Chief Wheeler states that because it is rotted they are looking into replacing it one made from another material, perhaps metal.
4. Kate Buzard asks if the Middleton Elementary School is a certified emergency shelter.
 1. Chief Wheeler explains that it is a tricky question because it doesn't have a generator (a grant to get a generator for the school is underway)
 2. The county public health network has trailers that have all the shelter materials and would only take a phone call for them to be mobilized on the scene if needed.

8. Waste Management Presentation

1. Pete Lachapelle from Waste Management came to discuss the feasibility of Waste Management taking over our town's trash services.
 1. He would need to have a gross tonnage from the last two years before any final numbers could be discussed.
 1. Timothy Cremmen is getting that information for him.
 2. He also discussed plans for transitioning to automated collection services for trash pickup, including equipment details and cost implications.
 3. The discussion also included the benefits of this model and reassured the board about ongoing support and maintenance of the containers.



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4. It was determined that he would return with one of the containers for the board to review.
5. Kate Buzard inquired about recycling options and the ability to drop off in Rochester at their facility.
 1. It was explained that the service is only for the host community and would not be available to Middleton.
6. (See attached)

9. Jim Keegan

1. Even though Jim Keegan was listed on the agenda, he was not present at the meeting. The board was unaware of the specific topic he wished to discuss, other than that it concerned the Highway Department

10. Budget committee hearing

1. According to Bonnie Gagnon, procedural errors require the rescheduling of the public hearing for the Collective Bargaining Agreement (CBA) involving the MES School Board and MEA teachers. Ms. Gagnon asserted her belief that the Budget Committee Chair did not adhere to the necessary deadlines for public notification. She also noted that the notices that were posted incorrectly referred to the event as a "Special Meeting" instead of the required "Public Hearing," underscoring the importance of compliance with all procedural timelines for such hearings.
2. Tracy Donovan-Laviolette indicated that her previous remarks were no longer relevant. She had intended to discuss the possibility of the board canceling or rescheduling their meeting to enable members to go to the Budget Committee's Public Hearing. However, since it appeared there might not be a meeting, she felt there was no longer a need for that discussion.

11. Town Communication

1. To ensure all members have adequate time for a detailed review, the Select Board has tabled the communication policy that Timothy Cremmen has been working on and recently sent to them.



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12. BOS Comments

1. Kim Hughes asked if the tabled items should be moved to the next agenda
 1. Tracy Donovan-Laviolette is going to reach out to Jim Keegan
 1. He will be taken off the agenda until the board can confirm a time when he will be able to attend.

13. Public Comment

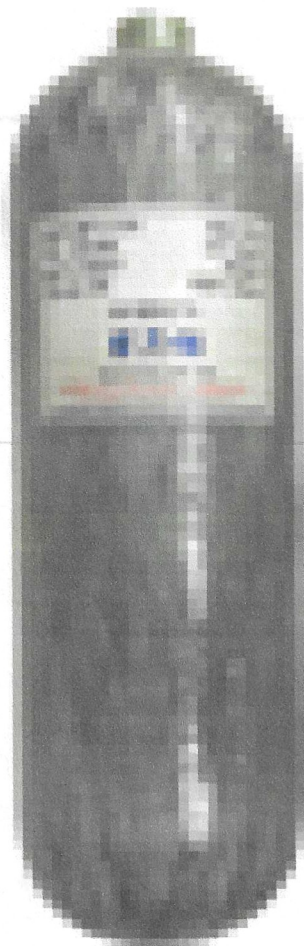
1. Jonathan Sindorf inquired how the Chair of the Budget Committee would be notified about the need to reschedule the Public Hearing if they were not currently watching the meeting.
 1. Bonnie Gagnon led a discussion on how frequently the Chair checks their email and the probability of it being seen.
 2. Timothy Cremmen suggested that the most effective approach would be for the Budget Liaison to contact the School Board Liaison, Nicole Huntress, to inform them of the situation.
2. Tracy Donovan-Laviolette asked if there were any other comments about Waste Management's presentation
 1. Valerie Burke discussed the size of the containers
 2. Kate Buzard discussed the need for recycling
 3. Bonnie Gagnon discussed the impact of seasonal residents
 4. Kim Hughes discussed the durability of the containers

14. Adjournment

1. Bonnie Gagnon motioned to adjourn at 7:15 PM
2. Tracy Donovan-Laviolette seconded
3. Motion unanimously passed



Your Cart (8 Items)



Eaton Mission Systems

[Eaton Carbon Fiber Cylinders](#)

Add a NEW Cylinder: NEW Eaton 30min 4500psi Carbon Fiber Cylinder

Add Valve: Scott Cylinder Valve CGA 4.5

[Change](#)

Price

\$790.00

Quantity:

8

Total

\$6,320.00

x

Subtotal: \$6,320.00

Shipping: [Add Info](#)

Coupon Code: [Add Coupon](#)

Grand total: \$6,320.00

CHECKOUT

JOIN OUR MAILING LIST for special offers!

Email

JOIN



Fire Tech & Safety
100 Business Park Dr #6
Tyngsborough, MA, 01879
Phone: (978) 649-6800
<https://firetechusa.com/>

Quote

Quote Nbr.:	Q306460
Quote Date:	4/9/2025
Expiration Date:	4/24/2025
Customer ID:	C001874

BILL TO:
MIDDLETON FIRE DEPT-NH
182 KINGS HIGHWAY
MIDDLETON NH 03887

SHIP TO:
MIDDLETON FIRE DEPT-NH
182 KINGS HIGHWAY
MIDDLETON NH 03887

CUSTOMER P.O. NO.	TERMS	CONTACT
	Net 30 Days	BILL LAWRENCE

SHIP VIA
Best Way

ITEM	QTY.	PRICE	EXT PRICE
SCOTT-CARBON CYL.& VALVE 4500 30 MIN	8.00	1,150.00	9,200.00

Total Weight (LB):	0	Sales Total:	9,200.00
Total Volume (CFT):	0	Freight & Misc.:	0.00
		Less Discount:	0.00
		Tax Total:	0.00
		Total (USD):	9,200.00

NOTICE...One or more of the products listed above may contain PFAS, for the reason the equipment contains PFAS chemicals, and the specific PFAS chemicals in the product you must contact the manufacturer of the items.
Fire Tech & Safety Terms and Conditions: <https://firetechusa.com/FTSTAC.pdf>



www.ipp-ips.com

Date: 22-Apr-2025

Ship to: **SAME**

[illegible]

Quoted Freight Charges \$

\$ 9,800.00



Automated Waste Collection

Town of Middleton,
NH



What is Automated Collection?

Automated collection is the use of wheeled, lidded refuse containers and specially-equipped, state-of-the-art collection vehicles with robotic arms designed to pick up and empty these containers

Key benefits:

- Safer For Residents and Drivers
- More Convenient For Residents
- Cleaner For Town of Middleton, NH



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Overview: Benefits of Automated Collection Community



Customer Benefits

- Wheeled carts are easier to roll and position
- No more lifting heavy bins and cans
- Cart lids keep pests out and reduce fly-away litter
- Increased capacity and variety of cart sizes to meet customer needs



Community Benefits

- Greater curb appeal
- Less litter for cleaner streets
- Quieter collections
- Reduced truck traffic on town streets minimizes wear and tear and reduces emissions



Operational Benefits

- Reduced exposure to prevent driver fatalities
- Decreased risk of driver injury
- Greater productivity reduces operational and labor expenses to keep rates competitive
- Positively impacts skilled driver retention and satisfaction

Automated Vehicles Improve Safety in Your Community

Automated vehicles keep drivers inside the cab, leading to:

- Reduced exposure to prevent driver fatalities
- Decreased risk of driver injury
- Positively impacts skilled driver retention and satisfaction
- Greater productivity reduces operational and labor expenses to keep rates competitive



Automated Side Loader

Serves containers with mechanical arms that lift and tip contents into the body of the truck. Operated by one driver – on right hand side of cab with controls inside the cab.

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Automated Front Loader + Curotto-Can®

A Curotto-Can® with mechanical arm is attached to an Automated front loaders (traditionally used to service commercial dumpsters). The arm collects containers into the can, that then lifts and tip contents into the body of the truck. Operated by one driver with controls inside the cab.

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Automated Carts Improve Aesthetics in Your Community

Automated collection in lidded carts with wheels provides visual uniformity, greater capacity, less litter and pests and keeps materials dry



Committed to Circular Economy: Eco-Carts are made from 20% post-consumer resin from curbside programs

Questions?

Thank you.