



Town of Middleton

182 Kings Highway, Middleton, New Hampshire 03887

Board of Selectmen

Board of Selectmen Regular Meeting

Minutes

Monday March 23, 2026

Regular Meeting - Old Town Hall @ 6:30 pm

Non-Public Session Following Regular Meeting

1. Call to Order

Minutes:

The meeting was called to order by chair Tim Cremmen at 6:30pm

2. Pledge of Allegiance

3. Roll Call:

Tim Cremmen-Chair, Roxanne Tufts-Keegan-member, Bonnie Gagnon-member, Jonathan Sindorf-member. Mike Green – excused.

4. Approval of Minutes:

A motion was made by R. Tufts-Keegan, and seconded by B. Gagnon, to accept the minutes for March 2, 2026, as amended. All in favor.

The minutes for March 9, 2026, have been tabled.

Signature Action

5. 2026 MS-232:

B. Gagnon motioned to accept the 2026 MS-232, R. Tufts-Keegan seconded the motion. All in favor. All 4 members present signed.

Old Business

6. Pinkham Driveway:

2 quotes were presented to bond a driveway on Pinkham Road. R. Tufts-Keegan motioned to accept the quote for \$2,000, the motion was seconded by B. Gagnon. All in favor.



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New Business

7. BOS positions:

B. Gagnon motioned to accept Roxanne Tufts-Keegan as the new chair, stating that Roxanne did an amazing job at the town meeting, answering all the questions and making a great leader. The motion was seconded by T. Cremmen, with all in favor.

R. Tufts-Keegan motioned to have Bonnie Gagnon become vice-chair, this was seconded by J. Sindorf, all were in favor.

R. Tufts-Keegan took over running the meeting as chair.

8. Liaisons:

R. Tufts-Keegan suggested J. Sindorf take over previous member Tracy's positions with some adjustments. Other adjustments were made along with several other departments/committees being added, see attached list.

9. Veterans Credit Notice:

Changes were made to the Veterans Credit at town meeting, see attached.

10. Fire- February monthly report:

See attached.

11. C. Silva – Elane Road:

Tabled, did not attend meeting. Kim will reach out.

12. Sage Modification:

Kim Hughes has asked Sage to move us to a monthly fee due to the conversion of the new program coming soon.

13. Town Clerk/Tax Collector Fees:

The town clerk/tax collector would like to adjust certain fees, pricing changes attached.

Dog licensing fees: B. Gagnon motioned to approve the new fees for dog licensing, J. Sindorf seconded. All in favor. These fees will go into effect April 1st, 2026.

Vehicle Registration: The cost to cover registration reminders then mailing them back to the residents is not being covered with the current fees. B. Gagnon motioned to change



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the fee from \$1. to \$2. J. Sindorf seconded. T. Cremmen requested that we table this while he gets more information.

Beach Stickers for out-of-town visitors: The \$20 from the price of the stickers does not cover the cost of the porta potty and cleaning up of the area. The request is to raise this to \$25. This has been tabled so more information can be obtained.

Bulk Trash Pickup: A discussion is needed on whether to continue adding free stickers to the December tax bill, increasing prices, or other ideas. This will be tabled for now.

Town Clerk/Tax Collectors office will be closed Tuesday March 24th and Thursday March 26th for training. They will be open Wednesday, regular hours.

14. Outside Detail:

Chief Ferguson is requesting a rate increase for detail work as other towns are increasing theirs. See attached sheet. This would be done on the officer's free time and will not interfere with their work here. B. Gagnon motioned to approve the rate increase, R. Tufts-Keegan seconded. All in favor.

15. Conservation/Forestry:

There will be a meeting on April 14th, 2026 @ 6:30 at the OTH.

BOS Comments

16. BOS Comments:

T. Cremmen asked if the board could receive their packets by the Friday before a Monday meeting so that they can have time to review them. Email will be fine.

R. Tufts-Keegan following up from the last couple of meetings, minutes have not been put up on line. The question was asked, "what is the procedure?" Minutes need to be available in the office within 5 business days, once finalized they will be put on line.

B. Gagnon stated that the Middleton Recreation will be having a flashlight egg hunt at MES on April 11, 2026. Children 6 and under will start at 7:30 pm with the older kids right after at about 7:40 pm. The rec is still looking for egg and candy donations, they are hoping to hide about 3,000 eggs this year.



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R. Tufts-Keegan: Welcome to the board Jonathan!

T. Cremmen motioned to go into Non-public at 7:13 pm. It was seconded by B. Gagnon. All in favor. 91A, 32A. Roll call, Roxanne-Yes, Tim-Yes, Bonnie-Yes, Jonathan-Yes.

Respectfully submitted,

Bonnie Gagnon



Middleton Fire-Rescue

Chief of Department, Jarrod Wheeler
192 Kings Hwy Middleton, NH 03887

Monthly Report February 2026

- 19 Calls for Service
- 11 EMS
- 8 Fire
- All Middleton Apparatus with the assistance of a Wakefield Tanker responded to New Portsmouth Rd for a Chimney Fire that extended into the building. The fire was quickly brought under control and damage was minimal.
- Received several applications for Per Diem Members.
- Members handled several weather-related Motor Vehicle Accidents.
- Members Trained on Hose Deployment and Search Techniques.
- Several Members currently enrolled in EMS and Firefighting Courses along with incident reporting system.
- Ambulance 3 was serviced and all batteries replaced.
- Preventative Maintenance performed on Ambulance Stretcher and Power load System.



Sage 50 System Modification Request Form

Customer Information			
Account #: 4001034401		Phone: 603-473-5208	
Company: Town of Middleton, NH		E-Mail: ssbk@middletonnh.gov	
Contact: Kim Hughes			
Address: 182 Kings Highway			
City: Middleton		State: NH	ZIP: 03887
Product			
<input checked="" type="checkbox"/> Sage 50	<input type="checkbox"/> Sage HR-PR Standard	<input type="checkbox"/> Sage HR-PR Performance	<input type="checkbox"/> Sage HR-PR Handbooks+
<input type="checkbox"/> Sage 50 Cancellation Sage	<input type="checkbox"/> Sage HR-PR Advance	<input type="checkbox"/> Sage HR-PR Recruitment	<input type="checkbox"/> Sage HR-PR Essential+
<input type="checkbox"/> HR-PR Cancellation	<input type="checkbox"/> Sage HR-PR Complete	<input type="checkbox"/>	<input type="checkbox"/>
Modification Details			
Module Add On		<input type="checkbox"/>	Current Installed Version (only required if license keys are version specific): Sage 50
List the change(s) to be made and the business conditions influencing the request. If this is an add-on(module or user) or upgrade, please also include the number of users and price per user in accordance with the Required Documents. switch to Sage 50 monthly plan			
Customer Obligation			
By signing and returning this agreement to Sage, the above referenced company ("Customer") hereby requests Sage to make the modifications on its Sage system as indicated above and agrees to the following:			
<ul style="list-style-type: none"> • Customer and/or Customer's partner will deactivate and destroy the old registration key(s) • Customer and/or Customer's partner will install new registration key(s) and provide proof of such installation as required by Sage • If Customer wishes to reactivate any module, add more users or upgrade platform at a later date, Customer will purchase the foregoing at the then current new list price, along with any associated maintenance fees. • Sage Fixed Assets System modifications are subject to a \$495 fee. 			
Authorized Contact: Kim Hughes			
Title: Secretary/Bookkeeper Admin Assistant			
Date: 03/17/2026			
Signature*: <u>Kim Hughes</u>		Cancellation of Sage X3/100C/100Cloud/300C/300Cloud/50Cloud subscriptions can be submitted to: https://www.sage.com/en-ca/cp/subscription-cancellation-request/	
*Signature can be in digital or ink format			
Once you complete the form, please send directly to your Sage Sales Colleague or your Partner Contact for final submission.			

All requests will be reviewed by a member of the Sage sales management team and approval of any and all requests shall be in Sage's sole discretion. A final decision will be communicated to the contact person(s) indicated above within ten (10) business days after receiving the request.

Dog Licenses

	Unaltered	Spay/N	Puppy	Senior 1st Dog	(5 or more) group
Alton	10. ⁰⁰	7.50	7.50	\$2.00	
Farmington	10. ⁰⁰	7.50	7.50	\$3.00	
Milton	10. ⁰⁰	7.50	7.50	\$3.00	\$25. ⁰⁰
Rochester	10. ⁰⁰	7.50	7.50	\$3.00	\$20. ⁰⁰
Wolfeboro	10. ⁰⁰	7.50	7.50	\$3.00	
Brookfield	10. ⁰⁰	7.50	7.50	\$2.00	\$25. ⁰⁰
{ Middleton	9. ⁰⁰	\$6.50	6.50	\$2.00	\$20. ⁰⁰
{ Proposed fee	10. ⁰⁰	\$7.50	\$7.50	\$2.00	\$25. ⁰⁰

RSA 466:13 Any owner or keeper of a dog who fails to license the dog pursuant to RSA 466:1 shall forfeit \$25.⁰⁰ (civil forfeiture) to the clerk of the municipality in which the dog is kept.

If new to the town or have never licensed your dog in Middleton before, you will need to bring:

- a current copy of your dog's rabies certificate
- and • a copy of their neutering/spaying certificate, if applicable.

In the state of NH all dogs are required to be licensed after the age of 4 months and must be licensed by April 30th of each year.

Vehicle Registrations

- Not covering the cost of printing, postage, envelopes for vehicle registration reminders - then mailing back to residents
- 2 reams of paper to mail reminders (ink) about 750 reminders
- 750 window envelopes
- 750 Stamps (\$555.⁰⁰)

mail in fee \$ 1.⁰⁰

process registration - print out, envelope, stamp, mail back (very few send in S.A.S.E.)

Proposed - request mail in fee be raised to \$2. (that would cover our cost.)

Tabled

Beach Stickers

- not covering the cost of porta potty + clean up area

Proposed - { requesting to go from \$20. to \$25. }
which still won't cover cost of porta potty

Tabled - TC look into this

Bulk Trash Pick up

- happening in the Spring or not?
- 2 free stickers + selling more for \$5 - doesn't cover printing or toner
- go to handing out 1 sticker or none?
- raising price?

Rydin Printed 2,000 stickers for \$800.
3,000 stickers for \$1,080.

those quotes are over 30 days now
there may have been a change

In 2023 we sold	\$310
2024	\$210
2025	\$330

2025

1,222 tax bills were mailed out	
2,444 stickers needed - box of 3,000	\$1,080
66 sold -	\$330
Cost the town -	\$750 plus tonage

$\begin{array}{r} 1080 \\ - 330 \\ \hline 750 \end{array}$

Residents needing stickers are adding to tonage
Residents who don't need stickers are not adding to the
price of tonage so shouldn't have to pay this

proposed { no free stickers mailed out - cost to go from
\$5.00 to \$10.00 }

Tabled

Town Clerk/Collector's office

 April 19, 2026

The Town Clerk/Tax Colledtor's office will be closed for training Tuesday March 24, 2026 and Thursday March 26, 2026. Vehicle Registrations or taxes can be done online at Middletonnh.gov and will be processed nightly.

Using the recycling numbers for 2014, if the total tonnage were disposed of in the trash (MSW) instead of recycled it would have cost the Town \$32,871.70 MORE in the budget. Selling the recycling commodities at the best rates, we were able to receive over \$16,000 in REVENUE that goes right back into the general fund!

Contact Information

TRANSFER STATION PRICES

EFFECTIVE May 26th 2022

STICKERS:

\$5.00

- Required to Enter Facility
- Available for Purchase at the Transfer Station
- Year Runs From January 1 - December 31st

WHITE GOODS

REFRIGERATORS	\$15.00
FREEZERS	\$15.00
WASHER/DRYER	FREE
DISHWASHER	FREE
STOVE	FREE
HOT WATER HEATER	FREE

BATTERIES

LEAD ACID TYPE	FREE
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TIRES

CAR/PICKUP OFF RIM	\$5.00
CAR/PICKUP ON RIM	\$7.00
HEAVY TRUCK	\$20.00
FARM/IMPLEMENT	\$50.00

FURNITURE

SOFA OR LOVE SEAT	\$15.00
SLEEP SOFA	\$15.00
CHAIR / OTTOMAN	\$10.00
RECLINER	\$15.00
10 X 10 CARPET	\$20.00
10 X 10 PADDING	\$15.00
MATTRESS / BOX (per each)	\$15.00
SECTIONAL SOFA	\$25.00
ADDITIONAL PIECES (per each)	\$15.00

BULKY WASTE

CAR TRUNK LOAD	\$5.00 - \$15.00 **
PICK-UP TRUCK	\$20.00 - \$100.00 **
ONE TON DUMP TRUCK OR LARGE TRAILER	\$50.00 - \$150.00 **

TOILET AND TANK	\$ 5.00
POOL LINER - ABOVE GROUND	\$30.00
POOL LINER - IN GROUND	\$40.00
HOT TUB	\$75.00

prices subject to adjustment by attendant

NOTICE:

YOU ARE REQUIRED TO STOP AT THE ATTENDANT'S SHED PRIOR TO UNLOADING YOUR VEHICLE TO HAVE THE LOAD EXAMINED AND OBTAIN A RECEIPT.

ATTENDANTS HAVE THE RIGHT TO ADJUST PRICES ACCORDING TO CIRCUMSTANCES AT HAND.

Questions? Please Call 603-859-8000

Hours

Sunday	8:00 AM - 4:45 PM
Monday	8:00 AM - 4:45 PM
Tuesday	CLOSED
Wednesday	CLOSED
Thursday	CLOSED
Friday	8:00 AM - 4:45 PM
Saturday	8:00 AM - 4:45 PM

AIR CONDITIONERS

HOUSEHOLD	
WINDOW /PORTABLE UNITS	\$15.00
DEHUMIDIFIERS	\$15.00
COMMERCIAL	
OUTDOOR UNITS	\$15.00

BRUSH

PICKUP/ TRAILER LOAD	FREE
> 5' X 8' TRAILER	FREE
DUMP TRUCK	FREE

PROPANE TANKS

20 LB.	\$ 5.00
30 LB.	\$15.00
100 LB.	\$30.00

T.V.'S & MONITORS

T.V.'S & MONITORS UP TO 19"	\$15.00
T.V.'s 19" - 32"	\$15.00
T.V.'s OVER 32"	\$15.00
PROJECTION TV	\$15.00
TUBE TELEVISION ADDITIONAL	\$15.00

NOTE: T.V.'S MUST BE FULLY INTACT AND NOT DISASSEMBLED IN ANY WAY.

30 DAY TEMP STICKER

\$5.00-PURCHASE AT TOWN HALL ONLY

** SHINGLES OF ANY TYPE ARE NOT PERMITTED AT THE NEW DURHAM TRANSFER STATION

E

Hampton Transfer Station

Hours & Disposal Fee Schedule



Payment can be made using
Credit Card or Check
(Cash is not accepted)

Last updated 11/17/23 and reviewed 08/22/25

Day	Hours
Sunday	8:00 am to 3:00 pm
Monday	8:00 am to 3:00 pm
Tuesday	Closed
Wednesday	8:00 am to 3:00 pm
Thursday	12:00 pm to 3:00 pm
Friday	8:00 am to 3:00 pm
Saturday	8:00 am to 3:00 pm

Item	Fee	Item	Fee
Air Conditioners & Water Coolers	\$15.00 each	Mattresses and Box Springs	Twin = \$10.00 (Full & Larger = \$15.00)
Asphalt	\$6.00 min. - up to 50 lbs (\$0.12 per lb. if more than 50 lbs)	Microwave oven	Free
Asphalt Shingles	\$6.00 min. - up to 50 lbs (\$0.12 per lb. if more than 50 lbs)	Motor Oil	Up to 5 gallons free (Do not accept more than 5 gallons)
Bricks & Pavers	\$6.00 min. - up to 50 lbs (\$0.12 per lb. if more than 50 lbs)	Mower (Riding or Walk Behind)	Free (Oil, gas and battery REMOVED)
Bicycles	Free	Plaster	\$6.00 min. - up to 50 lbs (\$0.12 per lb. if more than 50 lbs)
Carpet, Rugs & Backing Materials	\$0.08 per lb	Printer	Free
Stuffed Chairs and Love Seats	\$7.00 each	Propane tanks	1 lb. = Free 20 lbs. = \$5.00 (30lbs.=\$20.00 100 lbs.=\$40.00)
Computer Monitors	\$15.00 each	Rechargeable batteries	Free
Concrete	\$6.00 min. - up to 50 lbs (\$0.12 per lb. if more than 50 lbs)	Refrigerators	\$15.00 each
Cooking Oil	Free	Rocks	\$0.12 per lb
Couches / Sleeper Sofas	\$10.00 each	Sand	\$6.00 min. - up to 50 lbs (\$0.12 per lb. if more than 50 lbs)
Dehumidifiers	\$15.00 each	Sheetrock	\$6.00 min. - up to 50 lbs (\$0.12 per lb. if more than 50 lbs)
Demolition Material	\$6.00 min. - up to 50 lbs (\$0.12 per lb. if more than 50 lbs)	Stove	\$10.00 each
Dish Washers	\$10.00 each	Televisions	\$15.00 each
Dryers (clothes)	\$10.00 each	Tile	\$6.00 min. - up to 50 lbs (\$0.12 per lb. if more than 50 lbs)
Fill Materials (concrete, rock, etc.)	\$6.00 min. - up to 50 lbs (\$0.12 per lb. if more than 50 lbs)	Toilet	\$5.00 each
Fire Extinguishers	\$5.00 each	Tools (lawn-shovels, rakes)	Free
Fluorescent Bulbs (all sizes)	\$2.00 each	Trash (commercial)	\$0.10 per lb
Freezers	\$15.00 each	Trash (residential)	Up to 1,000 lbs per day = Free (Over 1,000 lbs/day = \$0.10/lb)
Furnaces	\$10.00 each	Tub	\$5.00 each
Gasoline	Not Accepted (Can be brought to HHW Days)	Vacuum (household)	Free
Grey water from RVs	Resident = \$5.00 (Non-Resident = \$10.00)	Washer (clothes)	\$10.00 each
Helium Tanks	\$5.00 each	Water Heaters	\$10.00 each
Light Ballasts (removed from fixture)	Up to 4" = \$5.00 each (5" or larger = \$10.00 each)	Wood (Pressure Treated, 4 ft max length)	\$6.00 min. - up to 50 lbs (\$0.12 per lb. if more than 50 lbs)
Log Wood	Not Accepted	Yard Waste (grass, leave, brush & wood chips)	Free



Middleton Police Department



182 Kings Highway, Middleton, NH 03887

Dispatch: 603-473-8288 Office: 603-473-8548 Fax: 603-473-8204

Chief of Police Scott Ferguson

Strafford County North Police Detail Rates

Town	Officer Rate	Bill Rate	Detail Fund
Farmington	\$70	\$130	\$60
Milton	\$65	\$110	\$45
New Durham	\$75	\$110	\$35
Strafford	\$70	\$100	\$30
Average	\$70	\$112.50	\$42.50
Middleton - Current	\$66	\$103	\$37
Middleton - Proposed	\$75	\$118	\$43