



Approved By  
Board of Selectmen

*[Handwritten signatures]*

# 1st of the Month Board of Selectmen Regular Meeting

Minutes

Monday, March 2, 2026 at 6:30 pm

**Non-Public Session @ Municipal Office Bldg @ 5:30 PM**

**Resume Regular Meeting @ Old Town Hall @ 6:30 PM**

## 1. Call to Order

**Minutes:**

The meeting was called to order at 6:30 PM by Chair Tim Cremmen

## 2. Pledge of Allegiance 3. Roll Call

**Minutes:**

The following board members present were: Tim Cremmen-Chair; Tracy Donovan-Lavolette Vice-Chair-Member; Roxanne Tufts-Keegan-Member; Bonnie Gagnon Member  
Mike Green-Member; called in.

## 4. Approval of Minutes - 1.20.26, 2.2.26 & 2.9.26

**Minutes:**

A motion was made by Tracy Donovan-Lavolette to accept the meeting minutes for January 20, 2026, February 2, 2026 and February 9, 2026 as read. The motion was seconded by Bonnie Gagnon. All were in favor, the motion carried.

## Signature Action

## 5. Letter in Support of SB538

**Minutes:**

Chair Tim Cremmen read an attachment, which is incorporated into these minutes by reference. Following a brief discussion, the Board of Selectmen requested further details. A motion was made and approved to table the matter until the next scheduled meeting to allow for the gathering of the requested information.

**Old Business**

## New Business

### 6. Drew Feyler - OTH Rental letter

**Minutes:**

Mr. Feyler is looking to rent the Old Town Hall, but is requesting a cheaper rate. The following is the email Mr. Feyler sent: " I am writing to ask if it is possible to get a break on the cost of renting Old Town Hall. My name is Drew Feyler and I recently completed my Scout Eagle Project by restoring the path between the town offices and the elementary school. I officially received my Eagle Scout award on December 17, 2025. I would like to have my Eagle Court of Honor, a special ceremony, at Old Town Hall on April 11, 2026.

All the Best,  
Drew Feyler"

Bonnie Gagnon stated that the policy allows local and civic organizations to use the Town Hall at no charge, provided the event is open to the public. Tim Cremmen will consult with Drew to clarify the questions raised and will report back to the Board. Specifically, he will determine if the event was free of charge or charge and open to the public.

### 7. Town Cloud - add documents not from agenda minutes

**Minutes:**

Tracy Donovan-Laviolette observed that meeting attachments are not appearing online with their respective minutes. Tim Cremmen will work with Kim Hughes or Wednesday to address the matter.

Not discussed at the meeting. Should be added as an update to next meeting.

### 8. Driveway Permit

**Minutes:**

Tracy Donovan-Laviolette reported that a property currently under contract has an incomplete driveway, preventing the issuance of an occupancy permit. The builder has proposed bonding the driveway to allow the occupancy permit to move forward. Tracy is bringing this matter to the Board for consideration; however, the appropriate bond amount is currently unknown, as the standard cost of a driveway completion. To ensure the Town does not underestimate the cost and risk the builder walking away from the obligation, Tracy will consult with the Road Agent to obtain precise estimates and further information.

## BOS Comments

### 9. BOS comments

**Minutes:**

Roxanne Tufts-Keegan brought up the question as to do we want to do the remaining two offices in the municipal building? Tim Cremmen requested to table the matter until the next meeting. He noted that as this is the first time the information has been presented,

he would like the opportunity to conduct further research, gather necessary information and give the proposal additional consideration.

Roxanne Tufts-Keegan stated the books are ready if anyone wants to pick one up at the office. She stated that Roy will be in next Monday from 3:00 PM to 5:00 PM to take absentee ballots. Then voiting is Tuesday the 10th from 7:00 AM to 7:00 PM. The Town meeting is the following Saturday the 14th at the Middle Elementary School starting at 9:00 AM. Tim Cremmen stated that we have an electronic version of the book online as well. This has been added to the website.

Tracy Donovan-Laviolette wanted to thank Roxanne for doing the vast majority of binding all the town books which is an undertaking.

## Public Comment

### 10. Public discussion

## Non-Public

### 11. Non pub meeting

#### Minutes:

Roxanne Tufts-Keegan motioned to enter non-public session at 6:53 PM under RSA 91-A:3 II€ for the consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or against any member thereof because or their membership therein, until the claim or litigation has been fully adjudicated or otherwise settled. Tracy Donovan-Laviolette seconded the motion at 6:53 PM. Roll call Roxanne Tufts-Keegan yes, Tracy Donovan-Laviolette yes, Tim Cremmen yes and Bonnie Gagnon yes.

Bonnie Gagnon motioned to go back into Public meeting at 7:05 PM. Tracy DonovanLaviolette seconded the motion.

## Adjournment

### 12. Motion to Adjourn

#### Minutes:

Bonnie Gagnon motioned to adjourn at 7:06 PM. Tracy Donovan-Laviolette seconded the motion. All in favor, motion carried.

Respectfully submitted,

Kim Hughes