



1st of the Month Board of Selectmen Regular Meeting

Minutes

Monday, January 5, 2026 at 6:30 pm

Non-Public Session @ Municipal Office Bldg @ 5:30 PM

Resume Regular Meeting @ Old Town Hall @ 6:30 PM

1. Call to Order

Minutes:

The meeting was called to order at 6:30 PM by Chair Timothy Cremmen

2. Pledge of Allegiance

3. Roll Call

Minutes:

The following members attending the meeting were: Tim Cremmen-Chair; Tracy Donovan-Laviolette Vice-Chair-Member; Mike Green-Member; Roxanne Tufts-Keegan-Member; Bonnie Gagnon - Member

4. Approval of Minutes

Minutes:

The minutes for 12/8/2025 were motioned to be accepted as read by Roxanne Tufts-Keegan. Tracy Donovan-Laviolette seconded the motion. All in favor, motion carried. Timothy Cremmen pointed out corrections that needed to be made to the minutes. Tracy Donovan-Laviolette motioned to accept the minutes with the edits. Roxanne Tufts-Keegan seconded the motion. All in favor, motion carried. Regarding the non-public session held on January 5, 2025, Roxanne Tufts-Keegan made a motion to keep the minutes unsealed and available to the public. Bonnie Gagnon seconded the motion. All in favor, motion carried.

Signature Action

Old Business

New Business

5. Trash Collection

Minutes:

Mike Green has driven around to the roads in question where trash has not been picked up for a couple of weeks. Mike has been working with Casella and they both have seen pictures that people have posted where there is trash everywhere and both agree that this is unacceptable. Mike Green spoke with Casella regarding recent service issues. Casella has decided to change drivers and confirmed that a supervisor will assist with a full recovery pick-up this Tuesday. Casella will be evaluating whether these service disruptions are due to driver performance or road conditions. Once the make-up collection is complete, please report any further issues directly to Selectman Mike Green. He will be monitoring the situation closely to ensure a permanent resolution. Most of the issues were on private roads, maybe a discussion needs to be had that possibly a dumpster is put at the junction of the main road for just the winter months. Josh Plourde asked if there was an ordinance stating the trash needs to be in bins. Mike Green heard the same thing. Colleen LeBrun said that her trash truck driver stated it was easier to have just the bag out.

6. Reappoint Health Officer

Minutes:

Timothy Cremmen informed the Board that the Town has received a notification from the State of New Hampshire. The notice indicates that the Town of Middleton must formally appoint or reappoint a Health Officer in accordance with state requirements. Roxanne Tufts-Keegan motioned to re-appoint Carl Roy as the Health Officer. Tracy

- 7. ~~Salary (stipend) employees time sheets~~ ~~Donovan Laviolette~~ seconded the motion. All in favor, motion carried. Carl Roy will need to go and sign the oath with the Town Collector.**

Minutes:

All stipend employees will need to submit time sheets every payroll. A letter will be created and sent to all stipend employees. After that deadline, if a time sheet is not available for processing on the Monday by 9:00 AM to the administrative assistant, Kim Hughes, then payroll will not be processed for that employee.

8. BOS pay frequency

Minutes:

Roxanne Tufts-Keegan suggested to pay out the BOS once a year vs every pay period. This has been tabled for now.

9. Payroll checks for cashing

Minutes:

Once again, we have outstanding checks from payroll. I will draft a list of the outstanding checks and we will go forward from there.

10. Town Report

Minutes:

Roxanne has asked to have an email template to go to departments, boards and committees to fill out and have submitted by 1/16/26 all in the same font and setup.

BOS Comments

11. BOS discussion

Minutes:

Bonnie Gagnon suggested to not have a BOS meetin on 1/12/26 due to the conflict with the School meeting at the Middle School that same night. It was discussed to cancel the BOS meeting and reschedule it for 1/20/26 at 6:30.

Public Comment

12. Public discussion

Minutes:

There was no further public discussion.

Adjournment

13. Motion to Adjourn

Minutes:

Bonnie Gagnon motioned to adjourn at 6:49 PM. Roxanne Tufts-Keegan seconded the motion. All in favor, motion carried.

Respectfully submitted by Kim Hughes

| Minutes published on 01/05/2026, adopted on 01/09/2026