



Town of Middleton

182 Kings Highway, Middleton, New Hampshire 03887

Zoning Board of Adjustment

ZONING BOARD OF ADJUSTMENT Meeting and Hearing (continued)

November 19, 2024, 6:30 p.m.

Middleton Old Town Hall
200 Kings Highway
Middleton, NH 03887

These minutes serve as the legal record of the meeting and are in the form of an overview. It is neither intended nor is it represented that this is a full transcription. A recording of the meeting is available online at <https://www.youtube.com/@Townofmiddleton9741/streams> for a limited time for reference purposes.

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. This draft is available for public review and the approved copy will be posted on the Town of Middleton website.

Meeting Called to Order by Chair Therriault at 6:35 p.m.

Roll Call

Members Present: Charles Therriault (Chair)
Jim Keegan (Vice-Chair)
Dan Saliga
Linda Adamo
Lorri Gunnison
Tim Cremmen (BOS Liaison)

Members Absent: None

Public Present: None

Pledge of Allegiance

Attachments

Sign in sheet

Case #2024-05 Continued

Duguay
5 Sunrise Drive
Map 4, Lot 217

The applicant was not present.

Review of Minutes

D. Saliga made a motion to approve the minutes of October 15, 2024.

J. Keegan seconded the motion

Motion carried

Member's Oath of Office

Each of the current Board members (except **J. Keegan**) need to see the Town Clerk to update or complete their Oath of Office.

Election of Officers

It was decided to elect officers at the next meeting after members have updated their Oath of Office as necessary.

There was discussion about the need to have more members on the Board and how to recruit them. The ZBA can recommend members, but the Selectboard must appoint them.

There was discussion about if it is necessary for the ZBA to meet monthly regardless of whether there is a hearing scheduled.

J. Keegan made a motion to continue to meet the third Tuesday of the month for the near future unless there is nothing on the agenda to discuss, in which case the meeting can be cancelled.

L. Gunnison seconded the motion

Vote: Yes – 4 No – 0 Abstain – 1

Motion passed

New ZBA Application

L. Gunnison made a motion to adopt the recently proposed ZBA application and instructions.

J. Keegan seconded the motion.

There was discussion about the fact that the applicant is ultimately responsible for what is on the application and what happens on the property.

Note – the instructions on the new application tell the applicant to be sure they show who owns the property; if the applicant is not the owner, this must be explained. The Administrative Clerk will also add the following line to the instructions and the application form: ***and a letter of authority or power of attorney must be provided by stating that the applicant is acting on behalf of the owner.***

This verbiage will also be added to page 4 of the Rules of Procedure under 1a.

Motion passed

Duguay Public Hearing Continued

Since the applicant was not present, the case was dismissed.

D. Saliga made a motion to close the public hearing.

L. Adamo seconded the motion.

Motion passed.

D. Saliga made a motion to adjourn at 7:15 p.m.

L. Gunnison seconded the motion.

Motion passed.

Respectfully submitted,

Robin Willis
Administrative Clerk

DRAFT