

Town of Middleton, NH

Board of Selectman Department Head Meeting

Minutes

Monday, April 8, 2024 at 6:30 pm

1. Call To Order

Minutes:

The meeting was called to order at 6:34 PM by Chair Scott Ferguson

2. Pledge of Allegiance

3. Roll Call

BOS Members: Scott Ferguson - Chair; Tim Cremmen - Vice-Chair; Tracy Donovan-Laviolette - Member; Mike Green - Member; Roxanne Tufts-Keegan - Member

Minutes:

Members that were present were: BOS Members: Scott Ferguson - Chair; Tim Cremmen - Vice-Chair; Mike Green - Member; Roxanne Tufts-Keegan - Member Tracy Donovan-Laviolette - Member was present on the phone.

4. Approval of Minutes

Minutes:

The minutes for April 1, 2024 have been read. Roxann Tufts-Keegan made a motion to accept the minutes as read, Mike Green seconded the motion and motion was carried.

Signature Action

Old Business

5. ZBA Request \$1,000 to have new procedure policy

Minutes:

Timothy Cremmen speaking on behalf of the ZBA to request \$1,000 for rewriting our policies because right now we have an outdated version of our procedures and use the lawyer and they would update everthing. Roxanne Tufts-Keegan clarified that ZBA has a legal line and the funds would come out of there. Timothy Cremmen affirmed that. This was an information discussion

New Business

6. Storm

Minutes:

Scott Ferguson stated that the last storm we just had was a doozy. Hats off to the Highway Department, Police Department and the Fire/EMS departments. It was great to see that teamwork come into play. Scott Ferguson was checking in on the departments throughout the day. He thought they all did a phenominal job and hats off to the highway department they worked some long strenuous hours out there. Thank you.

7. Highway

Minutes:

Dan Phillips, road agent, reported the following for the time frame of March 12 thru April 8th. They cut up downed limbs from the prior storm. Sharpened saws for Fire department. Filled the pot holes on Kings Highway and Silver St. Raked the dirt roads. Put gravel on dirt roads and had them looking good before this past storm came in. Took down the posted signs so deliveries can come through now you are all set. Prior storm was a wierd one and we plowed have the town down by Nicola and we came back up here and there was no snow bare pavement. We met with the crushing companies and we have got two prices coming in and I was very pleased with the pricing of them and the availability of them They are working on getting the pit permit which is all turned in and sent over to New Durham which is the process before going to the State. We plowed an 8" storm on 3/23 and picked up the limbs and stuff from that storm. We had a couple of mirror brackets that got broken but we had spare parts so we did that in-house. We put cut outs in the snow bankings for the rain to run off. We washed & greased all the trucks and sanders before this bigger storm came. We took the Terra star down to Diprizios for brake master cylinder work. Thank you to them for getting that done for us. We raked New Durham Road and raked it. It was smooth before the storm. We cut up limbs on Ridge road and chipped them. We got a call in on a pretty good size brand hanging over Pinkham Rd. We were able to cut down adjoining trees that was also dead. We changed the fuel filter & air filter on truck #22. We prepped the trucks for the coming storm to make sure everything was all topped off and ready. We replaced front spot light on truck #24. We plowed this past storm that was about 16" or more. There were a lot of trees that were bent over the roads and some branches that were snapped off. I want to thank personally to the fire department and the police department without them going out ahead of us the roads were almost impassible and with the small crew we have four guys plowing there's no way we would have been able to keep up with this storm if it wasn't for these guys going out ahead of us and getting to some of those trees that they could. Some of them had power lines down an obviously we can't touch those and have to wait for the power to get shut off. Thank you of the people that did have some of those roads that did not get plowed until Saturday due to the power lines being down. The last couple of days here we've been clearing brush from the side of the road. For that clean up what we're doing is making sure that ther's nothing hanging in the road and nothing sticking out. We are waiting for the snow bankings to melt which they're doing a pretty good job at it right now and our plans are to go through and the bigger stuff will cut up into at least 4 foot sections or the stuff that's easily for us to handle and we'll just lay that on the side of the road. Brush we will be cutting we'll be taking our chipper out and we will be making our way around and all this brush will be taken care of and the wood will be cut and left. It may be cut in smaller chunks if it's too big around for us to handle a 4 foot section then you'll see it a little smaller and that's so we don't throw our backs out.

8. Fire/EMS

Minutes:

Deputy Chief Jeff Eldridge presented the information from the Middleton Fire and Rescue. For the month of March, Middleton Fire Rescue had 27 calls for service. 14 calls for fire related incidents, which includes medical assistance, trees/wires, CO alarm, propane emergencies and a 2nd alar

building fire in the town of Milton. There was a total of 13 Medical/EMS related emergencies in which 8 were handled by our ambulance. 3 by the town of Milton, 1 by Wakefield and 1 by Farmington. The department logged 32.8 man hours for the month for actual emergencies, and a total of 47 and half hours of training. There was one life safety inspection conducted for a childcare facility on Silver Street. During the month we conducted training on ropes & knots as well as EMS patient packaging. The Fire Station Compressor will be up and running in the next few weeks. Duputy Eldridge attended the Homeland Security Tabletop Exercise at the cresent Lake Elementary School in Wolfeboro regarding active shooter. This was a district wide tabletop discussion, discussing plans and scenarios for the plannong of an event. Moving towards the month of April will be conducting multiple department wildland/forest fire trainings with live fire, in preparation for the upcoming season. Also looking forward to conducting an open house in May for the public to be able to tour the station, view the equipment and see the equipment that has been purchased over the last few years. Will be the first Saturday in May the 4th. We would like to thank the community for their continued support. If you are interested in joining, please feel free to reach out to myself or the Chief again as a reminder we meet every Tuesday at 18:30.

9. Police

Minutes:

The minutes were presented by Sargent Swift. There were 49 motor vehicle stops, 30 Incident reports and 1 arrest. Officers also conducted directed patrols, school zone patrol and assisted citizens with various legal questions. Sargent Swift took part in a regional emergency preparedness training with the fire department and school officials.

10. Treasurer

Minutes:

No reports submitted.

11. Code Enforcement

Minutes:

No reports submitted

12. Tax Collector/Town Clerk

Minutes:

No reports submitted

13. Electrical provider

Minutes:

This will be tabled for the next meeting on April 22nd.

14. Quote for heating system

Minutes:

We are in the process of obtaing a few quotes for the heating system in the Municipal building.

15. MRI Agreement

Minutes:

The board is presenting an agreement with MRI for services for senior support is \$115 per hour and \$45 per hour for clerical. Roxanne Tufts-Keegan motioned the hiring of MRI, Timothy Cremmen second the motion, all in favor motion carried.

16. Fire Chief job posting

Public Comment

17. Pancake breakfast

Minutes:

Bonnie Gagnon mentioned she would like to thank all of my volunteers and all the people that have donated to our Pancake Breakfast this past weekend. We had pretty good turnout considering the weather and most people having no power came.

18. Heating system

Minutes:

Dan Saliga as far as on demand goes I would really look at that. It's a more money to buy initially, but it saves you a lot of money. I've had on demand for over 12 years. It saves me a lot of energy costs and maintenance on it. It is extremely simple. You only use it when called for.

Dan Phillips was able to locate the email supporting documents for the parking lot. Dan and Scott will review those and try to get a package together and get that out to bid again just to see where we're at.

Adjournment

Roxanne Tufts-Keegan made the motion to adjourn at 6:57 PM, Tracy Donovan-Lavolette seconded the motion, all in favor, motion carried.