



Approved By  
Board of Selectmen

*Roxanne Tufts-Keegan*  
*Tracy Donovan-Lavolette*  
*Scott Ferguson*  
*Tim Cremmen*

## Board of Selectmen Regular Meeting

Minutes

Monday, October 2, 2023, at 6:30

At the Old Town Hall

### 1. Call to Order

Minutes:

R. Tufts-Keegan called the meeting to order at 6:34PM.

### 2. Pledge of Allegiance

### 3. Roll Call

BOS Members: Roxanne Tufts-Keegan-Present Scott Ferguson-Present; Tracy Donovan-Lavolette-Present; Mike Green-Present; Tim Cremmen-Present

### 4. Approval of Minutes

Minutes:

S. Ferguson made a motion to accept and seal the October 2, 2023 Nonpublic minutes. T. Cremmen seconded, motion carried.

## **Signature Action**

None

## **Old Business**

### **5. I Phones**

#### **Minutes:**

T. Cremmen provided an update on the used I Phones. He stated he would get the information for the I Phones on the town's websites for selling them.

### **6. Personnel Policy**

#### **Minutes:**

S. Ferguson stated he was able locate a digital version of the personnel policy. He stated the draft version would be available some time in November for the board to review and discuss.

### **7. Budget timeline**

#### **Minutes:**

R. Tufts-Keegan stated an email would be going out to the department heads for them to prepare their 2024 preliminary budgets. She stated the budgets would be due to the BOS office on 10/16/2023. She also stated that once the budget was updated a joint meeting with the budget committee would be set up to meet with the department heads to discuss their individual departments.

## **New Business**

### **8. Vest – police department**

#### **Minutes:**

The board received a request for the purchase of a vest to replace one that would be out of date by the end of the year. T. Donovan-Laviolette made a motion to accept. M. Green seconded, motion carried.

## **Public Comment**

## **Adjournment**

### **9. Motion to Adjourn**

#### **Minutes:**

T. Donovan-Laviolette made a motion to adjourn at 6:43PM, S. Ferguson seconded, motion carried.

## **Upcoming Meetings & Events**

Mon, Oct 30<sup>th</sup>, No BOS Meeting

Thurs, Oct 19<sup>th</sup>, Planning Board Workshop

Mon, Nov 6<sup>th</sup>, BOS Meeting