

Several handwritten signatures in black ink are written over horizontal lines. The signatures are somewhat stylized and difficult to read, but they appear to be the names of the board members.

Board of Selectmen Regular Meeting

Minutes

Monday, April 3, 2023 at 6:30 pm

Meeting Location

Old Town Hall 200 Kings Highway, Middleton, New Hampshire 03887

1. Call to Order

Minutes:

R. Tufts-Keegan called the meeting to order at 6:30 PM

2. Pledge of Allegiance

3. Roll Call

Minutes:

Roxanne Tufts-Keegan-Present; Scott Ferguson-Present; Tracy Donovan-Laviolette-Present;
Mike Green-Present; Tim Cremen-Present

4. Approval of Minutes

Minutes:

T. Donovan-Laviolette made a motion to accept the minutes as written, S. Ferguson seconded,
motion passed.

Signature Action

5. MS-232 - Report of Appropriations Actually Voted

Minutes:

MS-232 was signed (attached).

6. Current Use Application

Minutes:

Current Use Application was signed.

7. Junk Yard Permit - 91 Kings Highway

Minutes:

Junk Yard Permit was signed (attached).

Old Business

8. NHMA Workshop April 6th

Minutes:

Reminder was given to the Board that the workshop is coming up this week. So far, T. Donovan-Laviolette and M. Green have registered.

9. Illegal Cameras

Minutes:

Received a response from Assistant County Attorney Patrick Conroy. He stated that the investigation was recently completed and a final decision should be made soon.

10. Proposed New Sunrise Trail: Mike Gelinas

Minutes:

Mike Gelinas was present on behalf of the snowmobile club. Map of proposed new trail attached. Requesting permission from Town to cross Middleton Rd and Silver St, contingent on abutter's approval. Also seeking permission to use part of Tanglewood. S. Ferguson made a motion to grant permission, T. Cremmen seconded motion carried.

Will be seeking approval from Lake Association to use Beach #3 at end of Lakeshore for lake access.

Also requesting to move the trail out of the middle of New Durham Pit to the property border. Eventually, would like to make a permanent path to connect Fish & Game to the community forest. Contingent on abutter's approval, permission to follow property line to get out of the middle of the pit. T. Donovan-Laviolette made the motion to grant permission, M. Green seconded, motion carried.

Mike Gelinas requested a copy of these minutes.

New Business

11. Administrative Clerk Position

Minutes:

We have three applicants for the open position. Interviews will be scheduled for this Wed, April 5th beginning at 4:30 PM at the Old Town Hall.

12. Welfare Guidelines

Minutes:

Welfare Director has requested updated Welfare Guidelines from the Board. T. Donovan-Laviolette researched online with little luck. R. Tufts-Keegan suggested Welfare Director reach out to Milton, Farmington and Wakefield to see what guidelines they are following.

13. Eversource Tree Cutting

Minutes:

Received letter from Amy Congdon regarding the Eversource tree cutting on Pleasant Valley Road. She is very upset with the work performed, stating that they cut many trees that should not have been cut. R. Tufts-Keegan requested the letter be forwarded to Eversource.

14. Electric Co-Op

Minutes:

Budget Committee asked if the Town had investigated a co-op for Electricity Supplier to save money. Bonnie Gagnon added that you can shop cheaper rates with suppliers other than Eversource. Dan Saliga added when looking make sure you beware of getting locked into a contract. T. Cremmen will investigate.

Public Comment

R. Tufts-Keegan reminds the other Board members that Bookkeeper needs signatures on checks and invoices on Monday's prior to meeting, so please stop by the office beforehand to sign.

David Dufresne asked if any of the Administrative Clerk applicants were past employees? Secretary C. Long responded no.

Dan Saliga asked if there was any update on whether the Police Department has posted any open positions and also whether we will be selling any excess cruisers? R. Tufts-Keegan responded no.

R. Tufts-Keegan announced she will not be at next weeks meeting.

Bonnie Gagnon gave another reminder that April 15th is the Egg Hunt. Still looking for volunteers to come at 4:30 to help setup. Egg Hunt starts at 7:00 PM.

John Mullen asked for clarification on where Middleton Road is? R. Tufts-Keegan answered it is also referred to as Line Hill Road or New Durham Road.

Non-Public

Adjournment

15. Motion to Adjourn

Minutes:

R. Tufts-Keegan made a motion to adjourn at 7:01 PM, T. Donovan-Laviolette seconded, motion carried.



**Report of Appropriations Actually Voted
Middleton**

For the period beginning January 1, 2023 and ending December 31, 2023

Form Due Date: **20 Days after the Annual Meeting**

GOVERNING BODY CERTIFICATION

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Roxanne Tufts-Keegan	BOS Chair	
Scott Ferguson	BOS Vice-Chair	
Tracy Donovan-Lavolette	BOS Member	
Michael Green	BOS Member	
Timothy Cremen	BOS Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Appropriations As Voted
General Government			
4130-4139	Executive	02	\$143,325
4140-4149	Election, Registration, and Vital Statistics	02	\$26,695
4150-4151	Financial Administration	02	\$50,242
4152	Revaluation of Property	02	\$19,323
4153	Legal Expense	02	\$15,000
4155-4159	Personnel Administration	02	\$327,680
4191-4193	Planning and Zoning	02	\$12,577
4194	General Government Buildings	02	\$47,520
4195	Cemeteries		\$0
4196	Insurance	02	\$53,330
4197	Advertising and Regional Association		\$0
4199	Other General Government		\$0
General Government Subtotal			\$695,692
Public Safety			
4210-4214	Police	03	\$295,906
4215-4219	Ambulance	03,17	\$177,880
4220-4229	Fire	03	\$66,651
4240-4249	Building Inspection	03	\$11,673
4290-4298	Emergency Management	03	\$500
4299	Other (Including Communications)	03	\$5,500
Public Safety Subtotal			\$558,110
Airport/Aviation Center			
4301-4309	Airport Operations		\$0
Airport/Aviation Center Subtotal			\$0
Highways and Streets			
4311	Administration	04	\$340,976
4312	Highways and Streets	04,07	\$261,860
4313	Bridges		\$0
4316	Street Lighting	04	\$2,200
4319	Other	04	\$18,000
Highways and Streets Subtotal			\$623,036



Appropriations

Account	Purpose	Article	Appropriations As Voted
Sanitation			
4321	Administration		\$0
4323	Solid Waste Collection	05	\$183,916
4324	Solid Waste Disposal		\$0
4325	Solid Waste Cleanup		\$0
4326-4328	Sewage Collection and Disposal		\$0
4326-4329	Sewage Collection, Disposal and Other		\$0
4329	Other Sanitation		\$0
Sanitation Subtotal			\$183,916
Water Distribution and Treatment			
4331	Administration		\$0
4332	Water Services		\$0
4335-4339	Water Treatment, Conservation and Other		\$0
Water Distribution and Treatment Subtotal			\$0
Electric			
4351-4352	Administration and Generation		\$0
4353	Purchase Costs		\$0
4354	Electric Equipment Maintenance		\$0
4359	Other Electric Costs		\$0
Electric Subtotal			\$0
Health			
4411	Administration		\$0
4414	Pest Control	05	\$1,305
4415-4419	Health Agencies, Hospitals, and Other	05	\$4,000
Health Subtotal			\$5,305
Welfare			
4441-4442	Administration and Direct Assistance	05	\$10,142
4444	Intergovernmental Welfare Payments		\$0
4445-4449	Vendor Payments and Other		\$0
Welfare Subtotal			\$10,142
Culture and Recreation			
4520-4529	Parks and Recreation	06	\$600
4550-4559	Library		\$0
4583	Patriotic Purposes	06	\$400
4589	Other Culture and Recreation	06	\$3,000
Culture and Recreation Subtotal			\$4,000



Appropriations

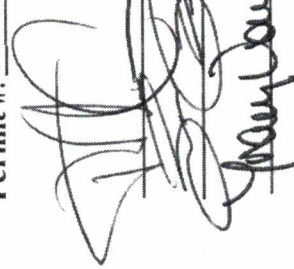
Account	Purpose	Article	Appropriations As Voted
Conservation and Development			
4611-4612	Administration and Purchasing of Natural Resources	02	\$1,210
4619	Other Conservation		\$0
4631-4632	Redevelopment and Housing		\$0
4651-4659	Economic Development		\$0
Conservation and Development Subtotal			\$1,210
Debt Service			
4711	Long Term Bonds and Notes - Principal		\$0
4721	Long Term Bonds and Notes - Interest		\$0
4723	Tax Anticipation Notes - Interest	02	\$1
4790-4799	Other Debt Service		\$0
Debt Service Subtotal			\$1
Capital Outlay			
4901	Land		\$0
4902	Machinery, Vehicles, and Equipment	15,16,18	\$100,000
4903	Buildings		\$0
4909	Improvements Other than Buildings	19	\$50,000
Capital Outlay Subtotal			\$150,000
Operating Transfers Out			
4912	To Special Revenue Fund		\$0
4913	To Capital Projects Fund		\$0
4914A	To Proprietary Fund - Airport		\$0
4914E	To Proprietary Fund - Electric		\$0
4914O	To Proprietary Fund - Other		\$0
4914S	To Proprietary Fund - Sewer		\$0
4914W	To Proprietary Fund - Water		\$0
4915	To Capital Reserve Fund	08,09,10,11,1 2,13,14	\$96,000
4916	To Expendable Trusts/Fiduciary Funds		\$0
4917	To Health Maintenance Trust Funds		\$0
4918	To Non-Expendable Trust Funds		\$0
4919	To Fiduciary Funds		\$0
Operating Transfers Out Subtotal			\$96,000
Total Voted Appropriations			\$2,327,412

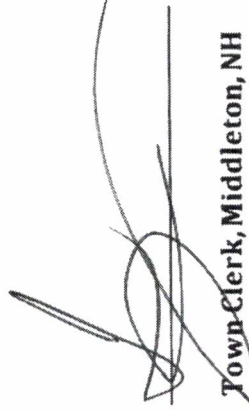
JUNK YARD PERMIT

Middleton, New Hampshire

Name of Business: Daryll's Auto Repair
Address: 91 Kings Hwy.
Proprietor: Daryll DaFrymple

Permit #: _____ Date: 3/27/2023


Selectmen, Middleton, NH


Town Clerk, Middleton, NH

Permit is good for one (1) year from: July 1st, 2023 to June 30, 2024
Renewed Yearly

Possible New Sunrise trail. Landowners Lake association, Town of Middleton, Tom Gardner, Town of Middleton, Paul Tarshi, Town of New Durham, Carolyn Lapierre, Town of New Durham

