



Approved By
Board of Selectmen

Roxanne Tufts
Christine Maynard
Mary Parker

Board of Selectmen Regular Meeting

Minutes

Monday, March 13, 2023 at 6:30 pm

Meeting Location

Municipal Office Building

1. Call to Order

Minutes:

R. Tufts-Keegan called the meeting to order at 6:33 PM

2. Pledge of Allegiance

3. Roll Call

Minutes:

Roxanne Tufts-Keegan-Present; Christine Maynard-Present; Laura Parker-Present

4. Approval of Minutes

Minutes:

L. Parker made a motion to accept March 6, 2023 BOS meeting minutes as written, C. Maynard seconded, motion carried.

Signature Action

5. Intent to Cut: Map 8 Lot 37-1 and Map 8 Lot 37-2 Pinkham Road

Minutes:

Intent to Cut was signed.

New Business

6. Mark Parker Re: Town Owned Properties on Piper Mountain

Minutes:

Mark Parker from Asset Realty was present to ask the BOS if they are interested in selling any of the town owned property on Piper Mountain. He has an interested buyer. R. Tufts-Keegan stated that all but one lot he is inquiring about is currently in Town Forest. Kate Buzzard stated that the only way to take property out of Town Forest is by a Warrant Article. R. Tufts-Keegan stated that this Board is not interested in selling any property at this time. Jim Keegan questioned what the intended use would be if purchased. Mark Parker responded buyer just wants to have it, no intent

of a particular use. Jim Keegan made a request on behalf of the Conservation Commission to hold off on selling anything and would like a Warrant Article next year for the one lot not currently in Town Forest be put into Town Forest. Mark Parker questioned the benefit to the Town of putting into Forest and losing tax revenue? Kate Buzzard responded that they Conservation Commission has plans to use for recreation purposes, long term plan is for trails and potential logging income. R. Tufts-Keegan added that an owner would probably put into Current Use and tax revenue would be minimal. Kate Buzzard added that some of the lots were donated with stipulations of use. R. Tufts-Keegan stated that the Board needs to look at how we sell property. Possibly use auction process like surrounding towns. William Plausky Jr. stated he was the potential buyer and is looking to preserve the land. R. Tufts-Keegan said the Board would send Mr. Parker a letter with their decision.

Old Business

Department Heads:

7. CEO / Health Officer

Minutes:
Attached

8. EMS / Fire / Emergency Management

Minutes:
Attached

9. Highway

Minutes:
Attached

10. Police

Minutes:
No Update

11. Treasurer

Minutes:
Attached

12. Town Clerk / Tax Collector

Minutes:
No update

Public Comment

Jim Keegan: Questioned the Intent to Excavate process. L. Parker stated it is the same process the Town follows for the New Durham pit. Tax year for excavation is April 1 - March 31. File Intent to Excavate with Town, Town sends to Dept of Revenue. Must do Final Excavation Report at end of year and pay tax.

Andrea Bowden: Questioned the balance of Ambulance Fund. Treasurer's Report states \$24,795.99. L. Parker states that account hasn't been updated since 2019 due to the audits not being done. We are working on getting caught up on that. Andrea stated she does not agree with Milton being paid out of the ambulance fund and believes it should come out of the operating budget.

Tracy Donovan-Laviolette: Questioned if the BOS can pull land out of Forestry? R. Tufts-Keegan responded no, it has to be done at Town Meeting through a Warrant Article.

Non-Public

Adjournment

13. Motion to Adjourn

Minutes:

C. Maynard made a motion to adjourn at 7:08 PM, L. Parker seconded, motion carried.

Contact: Carol Long (ssbk@middletonnh.gov (603) 473-5202) | Minutes published on 03/14/2023, adopted on 03/27/2023

PA-7

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

(Assigned by Municipality)

YR TOWN OP#
22-299-08-T

For Tax Year April 1, 2022 to March 31, 23

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

- Town/City of: Middleton
- Tax Map/Block/Lot or USFS Sale Name & Unit No.
map 8 / 37/1 and 8/37/2
- Intent Type: Original Supplemental
- Name of Access Road: Pinkham Road (Original Intent Number)
- Acreage of Lot: 3+ Acreage of Cut: 3
- Anticipated Start Date: A.S.P.
- Type of ownership (check only one):
 - Owner of Land and Stumpage (Sole Owner)
 - Owner of Land and Stumpage (Joint Tenants)
 - Owner of Land and Stumpage (Tenants in Common)
 - Previous owner retaining deeded timber rights
 - Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER OR LOGGER / FORESTER

BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

Keith Vachon 2-24-23
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

Pennifer M. Vachon 2-24-23
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

Keith Vachon 2-24-23
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

Keith Vachon
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

198 Pinkham Rd.
MAILING ADDRESS

Middleton NH 03887
CITY OR TOWN STATE ZIPCODE

vkvmj@gmail.com
E-MAIL ADDRESS

603-234-4010
HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

- The Selectmen/Municipal Assessing Officials hereby certify that:
- All owners of record have signed the Intent;
 - The land is not under the Current Use Unproductive category;
 - The form is complete and accurate; and

- Any timber tax bond required has been received.
\$ _____ Date: _____
- The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
- This form to be forwarded to DRA within 30 days.

Roxanne Dyer 3/13/23 Jana Parker 3/13/23
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

[Signature] 3/15/23
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	20	MB
Hemlock	5	MB
Red Pine	-	MB
Spruce & Fir	-	MB
Hard Maple	-	MB
White Birch	-	MB
Yellow Birch	-	MB
Oak	2	MB
Ash	-	MB
Soft Maple	2	MB
Beech/Pallet/Tie & Mat Logs/ Pine Box	5	MB
Other (Specify)		MB
Pulpwood	Tons	
Spruce & Fir		
Hardwood & Aspen	100	
Pine		
Hemlock		
Biomass Chips	200	
Miscellaneous		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood		Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species	Amount:
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10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

Roger L. Garland 3/14/23
SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE

Roger L. Garland
PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT

P.O. Box 10
MAILING ADDRESS

Center Conway NH 03813
CITY OR TOWN STATE ZIPCODE

6033565236 Rois@garlandlumber.net
PHONE NUMBER E-MAIL ADDRESS



HWY Dept

Feb/March 13th 2023

- 1) Snow events (7) 2/14 - <1", 2/21 - <1", 2/22-24 - 5", 2/26 - 3", 2/28 - 3/1 - 8", 3/2 - 2.5", 3/3 - 10.5"
- 2) Maint. of trucks & Sanders (wash, grease, oil)
- 3) Took care of site spots, and pushed back snow banks
- 4) Changed oil in Pick-up and 1 ton.
- 5) Took care of sink hole on Pharesent dr.
- 6) Talked to loggers about not trucking during warmer days (They are 100% done & gone)
- 7) Checked on pump O.T.H every Wednesday.
- 8) Replaced cutting edges on #26 Front Plow and wing #24 wing
- 9) Getting posted signs ready for end of the week
- 10) Drive way permit for #15 Adam's Way.
- 11) Replaced the refrigerator at Highway Garage

Middleton Fire and Rescue



Good afternoon,

For the month of February 2023 Middleton Fire & Rescue had 21 calls.

14 Fire Calls that range from structure fires to medical assists. Fire responded to 5 mutual aid calls from surrounding towns. There were 7 medical emergencies, of which 5 were covered by us. I would like to thank every member of the Department for making this Department what we are. This Month's training is Focused on Ice Water Rescue. As always, we are always looking for new members, please send me an email or contact anyone in the department or come down to the Department on Tuesdays at 1830 or 630 pm.

Thank you.

Chief Michael Laviolette

FireChief@MiddletonNH.gov

6039730670

Middleton NH Emergency Management

February was a busy month when it came to storms, power outages and flooding. Our EAP has been updated. I have been working with Homeland Security Emergency Management New Hampshire department of safety. To make sure we are up to date with policies and procedures.

Michael Donovan-Laviolette

Middleton Fire Chief/EMD

firechief@middletonnh.gov

Carol Long

From: Carl Roy
Sent: Saturday, March 11, 2023 10:25 PM
To: Carol Long
Subject: monthly report feb

Not an overly busy month as far as building goes but it is picking up as it approaches spring. Lots of calls and emails concerning purchasing property around town. What can be done on the properties and advice. Many questions with current builds on how things should be done and timelines. I am anticipating it to become very busy in the next couple of months. Last month totals are as follows.

- 4 electric permits
- 3 new gas permits
- 1 building permit
- 6 electrical inspections
- 7 building inspections
- 2 housing health inspections

Sent from [Mail](#) for Windows

REPORT FROM THE TOWN TREASURER TO BOARD OF SELECTMAN

Jan-23

I have reviewed the information provided to me concerning the Town of Middleton's finances for the month of January 2023. To the best of my knowledge:

- All checks are in sequence and have been accounted for.
- All expenditures match those shown on the month's bank statement.
- All deposits match those shown on the month's bank statement.
- The bank statement balance was reviewed with no irregularities found.

All information has been organized and filed for year end review by the town's accountant. Enclosed please find a summary of all transactions for the month including expenditures, summary of deposits, and a summary of outstanding transactions.

Beginning bank statement balance	\$	503,397.33
Deposits	\$	2,012,318.08
total after deposits	\$	2,515,715.41
Service Charge	\$	10.00
Withdrawals	\$	2,213,855.81
Ending Bank Statement Balance	\$	301,895.98
Sweep Account	\$	2,145,580.06
Ending Balance	\$	2,447,476.04
Outstanding Checks	\$	215,813.08
	\$	2,231,662.96
Outstanding Deposits	total	
<hr/>		
Return Check		
Total Cash Available	\$	2,231,662.96
<hr/>		
Interest to Checking	\$	46.38
Interest to Sweep Account	\$	172.66
Police Department Revolving Fund		
\$	2.37	\$ 10,832.97
Ambulance Revolving Fund	\$	5.43
		\$ 24,795.99

Respectfully Submitted
Sandra Bruedle
Town Treasurer

