



Town of Middleton

182 Kings Highway, Middleton, New Hampshire 03887

PLANNING BOARD MINUTES

Meeting of February 9, 2023

Middleton Old Town Hall

200 Kings Highway

Middleton, NH 03887

Call to Order: Meeting called to Order by: Janet Kalar at 6:30PM

Pledge of Allegiance

Roll Call:

Members present: Janet Kalar (Chair), John Mullen (Vice Chair), John Quinn (SLVD Rep.), Ken Kalar (Alternate), Roxanne Tufts-Keegan (Selectboard Rep.).

Invocation

Opening Remarks: None

Review of minutes for 1/12/2023 and 1/19/2023:

Two corrections were made on 1/12/2023 meeting.

Roxanne made a motion to accept the amended minutes for 1/12/2023. John Quinn seconded. All in favor.

Roxanne made a motion to accept 1/19/2023 minutes as read. Janet seconded. All in favor.

Old Business:

CIP Review:

John Mullen made a motion to approve the Capital Improvement Plan as of 2/9/2023.

Roxanne seconded. All in favor.

Impact Fees: John Mullen stated that other small surrounding towns do have impact fees. He mentioned that to calculate what the fees should be a lawyer is typically hired. Some in the area cost \$20,000-\$25,000 to generate that fee. Our attorney would charge \$3,000-\$5,000 to do an ordinance for us. John also mentioned that you can only impose impact fees for 6 years and then the process must be done over.

John Mullen presented to the planning board examples of impact fees from other towns. John stated the town of Dover has 15 impact fees including a fee for recreation, police, fire, schools, etc.

There was discussion about other towns that reduce impact fees for seniors.

John Mullen stated that impact fees can be waived by the Board of Selectman, but certain criteria would need to be met.

The planning board discussed trying to have an ordinance done by mid-year and plans to further discuss at the workshop on 2/18/2023.

New Business:

PlanBoard Siteplan Application:

John Mullen proposed a new 12-page application form. It includes assigning a case number to each application and the ability to submit all documentation electronically for all to view. All fees will be list directly on the application. The planning board will edit the application to review and finalize.

Comments: John Mullen stated that he found all Zoning Maps on the Strafford County Regional Planning website.

Janet made a motion to adjourn at 7:34PM. John Mullen seconded. All in favor.

Respectfully submitted by:

Kari Eastman
Administrative Clerk