Town of Middleton

82 Kings Highway, Middleton, New Hampshire 03887

Board of Selectmen Meeting Minutes

December 5, 2022

Call to Order at 6:32 PM Pledge of Allegiance

BOS Members Present:

Roxanne Tufts-Keegan-Chair;

Christine Maynard-Vice-Chair;

Laura Parker-Member

Approved By Board of Selectmen

Approval of Minutes:

• 11/28/2022: L. Parker made a motion to accept minutes as presented, C. Maynard seconded, motion passed.

Signature Action:

- <u>DMV Appointment Letter</u>: For Town Clerk's training
- <u>Primex Release of Motor Vehicle Records</u>: Certificate of Authority so Primex may request records in the event of a claim.

Old Business:

- <u>Tanglewood</u>: Kate Buzzard presented maps explaining how the proposed lot merger could work (attached)
- Holiday Meeting Schedule: The Board of Selectmen will meet Wed, 12/28 and Wed, 1/4 at 6:30 PM due to their regular meetings for those weeks falling on a holiday.
- Website Quote: Town Cloud made a presentation prior to the regular meeting regarding the proposed new website. Takeaway points were – ease of access, simple to manage and lower cost. L. Parker made a motion to sign the 3-year contract with Town Cloud as long as they can archive current website contents, C. Maynard seconded, motion carried.
- <u>Line 4210-70 Police Communications</u>: C. Maynard reports that we have been paying for a service that didn't work prior to June. She will meet with Acting Chief this week to come up with a resolution.

New Business:

Personnel Policy – Holiday Pay: Current policy page 18 states "Part-time employees who work on a holiday will receive twice their normal rate of pay for all hours worked that day." The intent of this was for police officers that have to work on holidays. However, on a couple occasions previously administrative staff have worked for double time even though the office is closed. C. Maynard made a motion to remove the sentence from the policy until it can be rewritten in a clearer manner, R. Tufts-Keegan seconded, motion carried.

- <u>Liberty Mutual Group Rate</u>: All elected officials, employees and committee members are eligible for a group rate through NHMA. Flyers will be distributed.
- Exemption Amounts: Elderly exemption amounts are age 65-74 \$20,000 age 75-79 \$25,000 and over the age of 80 \$30,000. This amount is taken off the individuals valuation before calculating taxes.
- Tax Rate: DRA has set the 2022 Tax Rate at \$26.09
- <u>Administrative Clerk Position</u>: The Board announced hiring Kari Eastman to fill the vacancy at \$18/hr no more than 20 hours per week.
- <u>Deputy Town Clerk/Tax Collector</u>: The Board announced hiring Roy Parece to fill the vacancy at \$17/hr for 16 hours per week.

Public Comment:

<u>Dan Saliga</u>: Update on the return of the Chief's cruiser? R. Tufts-Keegan responded it's a process and they are working with legal on it.

<u>Bonnie Gagnon</u>: Reported the Rec Christmas Party/Tree Lighting was a success with approximately 60 kids there.

<u>Tracy Donovan-Laviolette</u>: How much of Strafford County Dispatch comes from the Police Communications line? R. Tufts-Keegan responded none.

Requested that the budget be updated to reflect the updated department request for Full-Time Officer and Police Secretary prior to Thursday's meeting. R. Tufts-Keegan said yes.

<u>Dave Deufresne</u>: How can we get EMS pay back from officers who are not performing the EMS duties? L. Parker answered that you can't get it back. It is now built into their salary in their contracts and not broken out as EMS anymore.

<u>Bonnie Gagnon</u>: Will new clerk be at Thursday's Budget meeting? C. Maynard answered no due to her still training.

Adjourn: C. Maynard made a motion to adjourn, L. Parker seconded, motion carried at 7:26 PM.

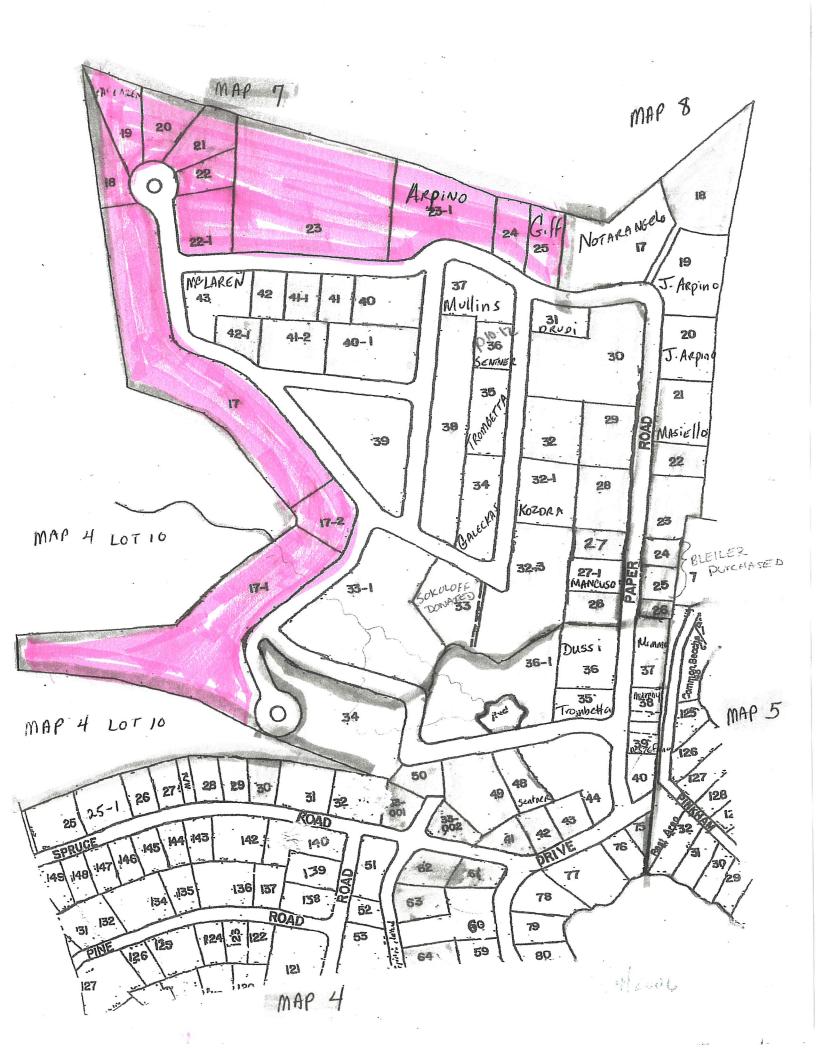
Tanglewood November 2022 CC lands

		Tanglewood November 2022 CC					year
Мар		Name on DEED	<u>BOOK</u>	<u>PAGE</u>	Prior Owner	How obtained	year
7	~~	Town of Middleton Conservation Commission	3694	763	Mancuso	Purchased	2008
7		Town of Middleton Conservation Commission	3694	763	Mancuso	Purchased	2008
-							
7	31	Town of Middleton Conservation Commission	3740	295	Drudi	donated	2009
7	33	Town of Middleton Conservation Commission	3117	851	Sokoloff	donated	2004
7	34	Town of Middleton Conservation Commission	4053	0027	Galecka	donated paid taxes\$274.00	2017
····	THE RESIDENCE PROPERTY.						
8	17	Town of Middleton Conservation Commission	4241	448	Notarangelo	donated	2014
8	17-1	Town of Middleton Conservation Commission	4241	448	Notarangelo	donated	2014
8	24	Town of Middleton	3398	673	Bleiler	purchased both lots \$500.00 plus taxes total approx \$997.00	2006 2006
8	25	Town of Middleton	3398	673	Bleiler		2000
7	26		2037	386		purchased by CC	2008
	20						

Merged Map # & Lot #:	007	<u>017_</u>
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► CONTIGUOUS PARCELS TO BE MERGED

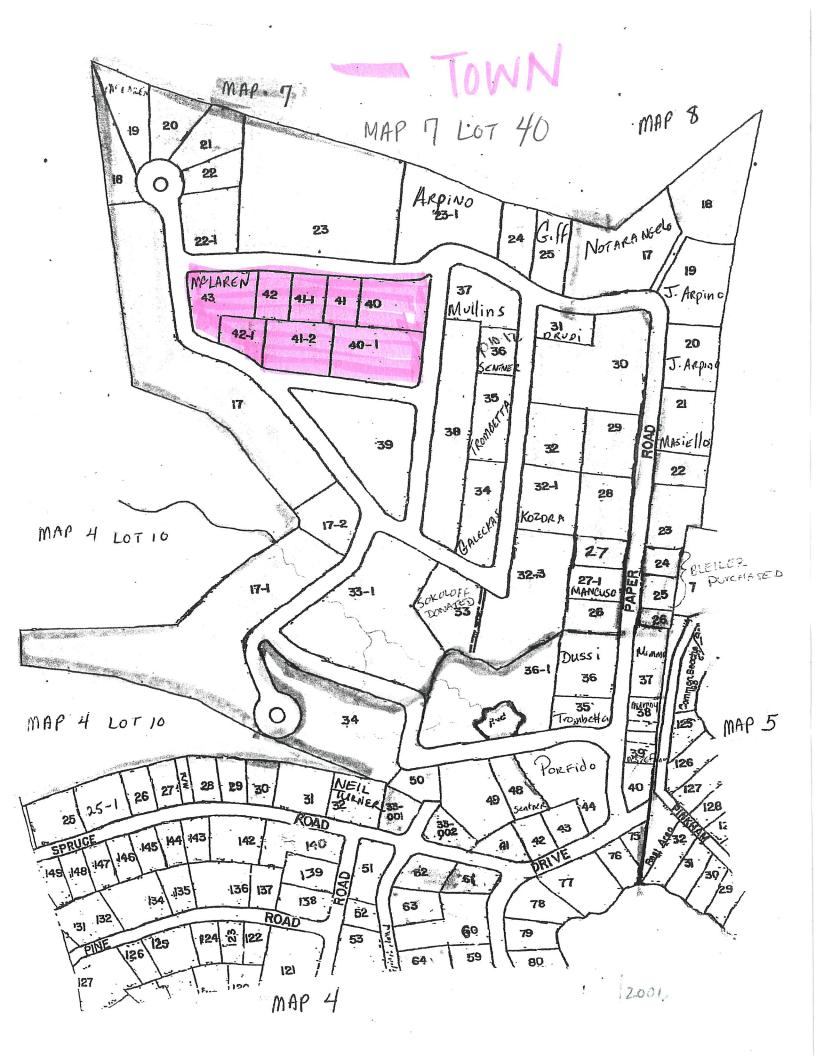
Map# & Lot#	Registry Book# Page #	Registry Plan # (if applicable)
007-017	1952 / 0559	Plan 30 Pocket 5 Folder 3
007-017-001	2125 / 0596	Plan 30 Pocket 5 Folder 3
007-017-002	2215 / 0397	Plan 30 Pocket 5 Folder 3
007-018	2037 / 0380	Plan 30 Pocket 5 Folder 3
007-019	4154 / 0983	Plan 30 Pocket 5 Folder 3
007-020	2125 / 0593	Plan 30 Pocket 5 Folder 3
007-021	2037 / 0373	Plan 30 Pocket 5 Folder 3
007-022	2037 / 0385	Plan 30 Pocket 5 Folder 3
007-022-001	1952 / 0560	Plan_30_Pocket 5 Folder 3
007-023	1952 / 0558	Plan 30 Pocket 5 Folder 3
007-023-001	3750 / 0021	Plan 30 Pocket 5 Folder 3
007-24	2037 / 0378	Plan 30 Pocket 5 Folder 3
007-25	4968 / 896	Plan 30 Pocket 5 Folder 3



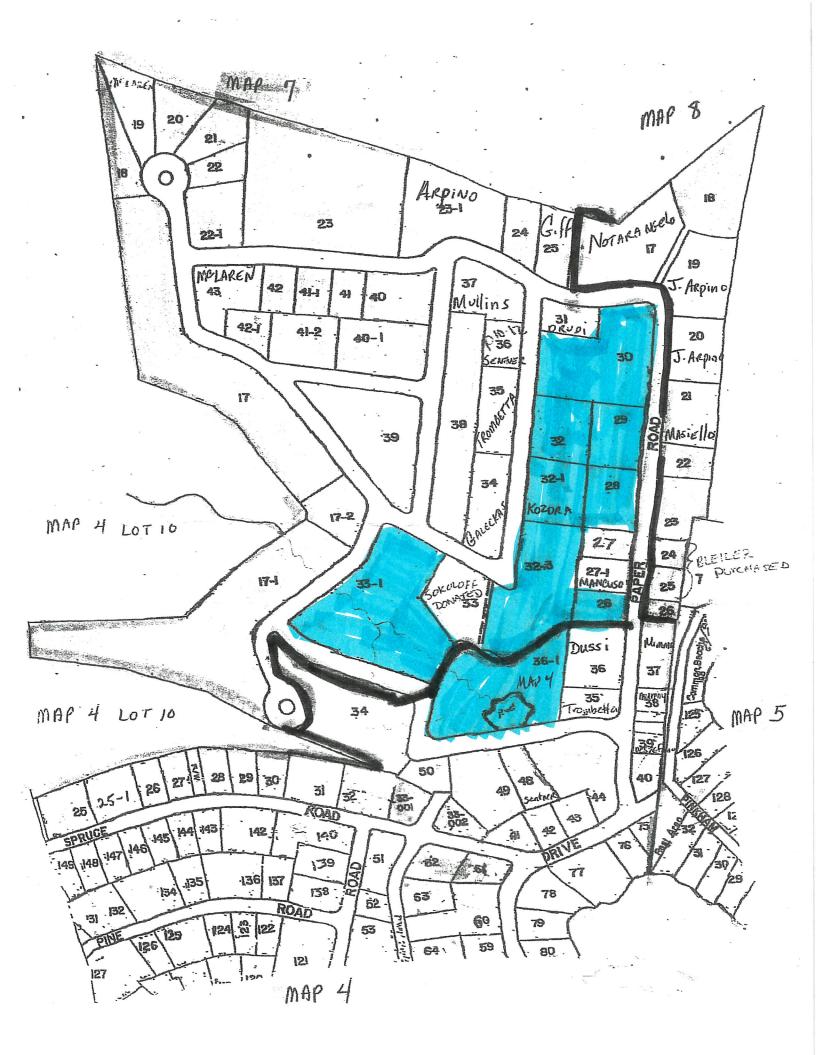
THIS FORM MUST BE TYPEWRITTEN OR PRINTED CLEARLY USING BLACK INK

APPLICATION FOR VOLUNTARY PARCEL MERGER in MIDDLETON, NH OWNER NAME(S) (as on Deeds): MAILING ADDRESS: TOWN: ______ STATE: ____ ZIP: _____ PROPERTY LOCATION: Merged Map # & Lot #: MAP 007 LOT 040 >>> CONTIGUOUS PARCELS TO BE MERGED << < Map# & Lot# Registry Book# Page # Registry Plan # (if applicable) SEE ATTACHED I am/we are the legal owner of the Middleton land parcels listed above. These lots are my deeded, preexisting, contiguous lots that I wish to merge for municipal regulation and taxation purposes (note RSA 674:39-a). I understand that upon approval of this merger, none of the parcels that have been merged shall thereafter be transferred as separate lots or parcels without first receiving subdivision approval from the Middleton Planning Board. Upon the signed approval by the Middleton Planning Board designee, this merger form shall be registered with the Strafford County Registry of Deeds and a copy mailed to the Middleton Assessing Office. The fee for this merger will be billed to and paid by the Town of Middleton. Date Owner ' Signatures: This Voluntary Merger Application is APPROVED ___ DENIED ___ on _____(Approval Date) Planning Board Member: (Signature) (Print Name) Reason for denial (Please Print):

Merged Map # & Lot	#:007	040				
	► CONTIGUOUS PARCELS TO BE MERGED					
Map# & Lot#	Registry Book# Page #	Registry Plan # (if applicable)				
007-040	1952 / 0557	Plan 30 Pocket 5 Folder 3				
007-040-001	1952 / 0553	Plan 30 Pocket 5 Folder 3				
007-041	1051 / 0330	Plan 30 Pocket 5 Folder 3				
007-041-001	2037 / 0388	Plan 30 Pocket 5 Folder 3				
007-041-002	2037 / 0389	Plan 30 Pocket 5 Folder 3				
007-042	2037 / 0387	Plan 30 Pocket 5 Folder 3				
007-42-001	2037 / 0375	Plan 30 Pocket 5 Folder 3				
007-43	4154 / 0982	Plan 30 Pocket 5 Folder 3				



Merged Map # & Lot #: _	007	<u>026</u>	
•	CONTIGUOUS PARCELS TO	BE MERGED ◀	
Map# & Lot#	Registry Book# Page #	Registry Plan # (if applicable)	
007-026	2087/ 0386	Plan_30_Pocket 5 Folder 3	
007-028	1267/0614	Plan 30 Pocket 5 Folder 3	
007-029	2037 / 0377	Plan 30 Pocket 5 Folder 3	
007-030	1054/0462	Plan 30 Pocket 5 Folder 3	
007-032	3226/0809	Plan 30 Pocket 5 Folder 3	
007-032-001	3750/0019	Plan 30 Pocket 5 Folder 3	
007-032-003	2037 / 0377	Plan 30 Pocket 5 Folder 3	
007-033-001	2037 / 0379	Plan 30 Pocket 5 Folder 3	
004-036-001	1952 /0549	Plan 30 Pocket 5 Folder 3	



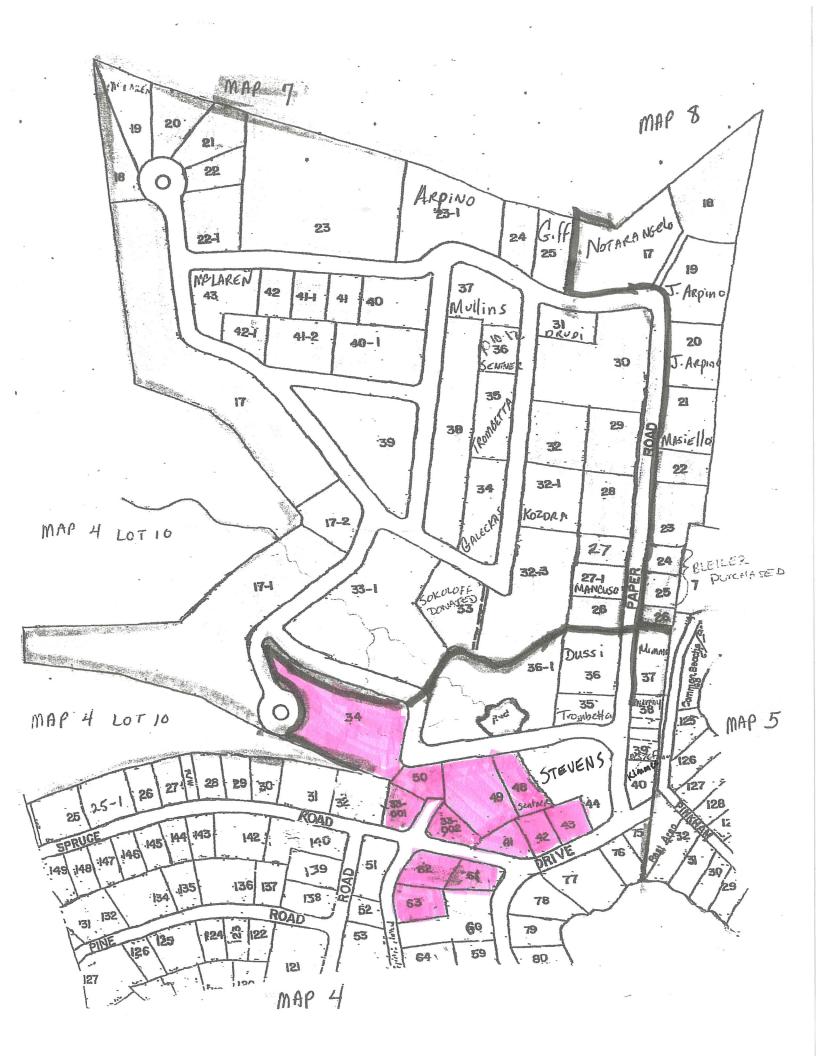
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APPLICATION FOR VOLUNTARY PARCEL MERGER in MIDDLETON; NH OWNER NAME(S) (as on Deeds): MAILING ADDRESS: TOWN: ______STATE: _____ ZIP: _____ 'PROPERTY LOCATION:____ Merged Map # & Lot #: MAP 004 Lot 034 >> CONTIGUOUS PARCELS TO BE MERGED (((Map# & Lot# Registry Book# Page # Registry Plan # (if applicable) SEE ATTACHED I am/we are the legal owner of the Middleton land parcels listed above. These lots are my deeded, preexisting, contiguous lots that I wish to merge for municipal regulation and taxation purposes (note RSA 674:39-a). I understand that upon approval of this merger, none of the parcels that have been merged shall thereafter be transferred as separate lots or parcels without first receiving subdivision approval from the Middleton Planning Board. Upon the signed approval by the Middleton Planning Board designee, this merger form shall be registered with the Strafford County Registry of Deeds and a copy mailed to the Middleton Assessing Office. The fee for this merger will be billed to and paid by the Town of Middleton. **Print Name** Owner Signatures: This Voluntary Merger Application is APPROVED ___ DENIED ___ on _____(Approval Date) Planning Board Member: (Signature) (Print Name) Reason for denial (Please Print):

Merged Map # & Lot #:	004	034
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► CONTIGUOUS PARCELS TO BE MERGED ◀

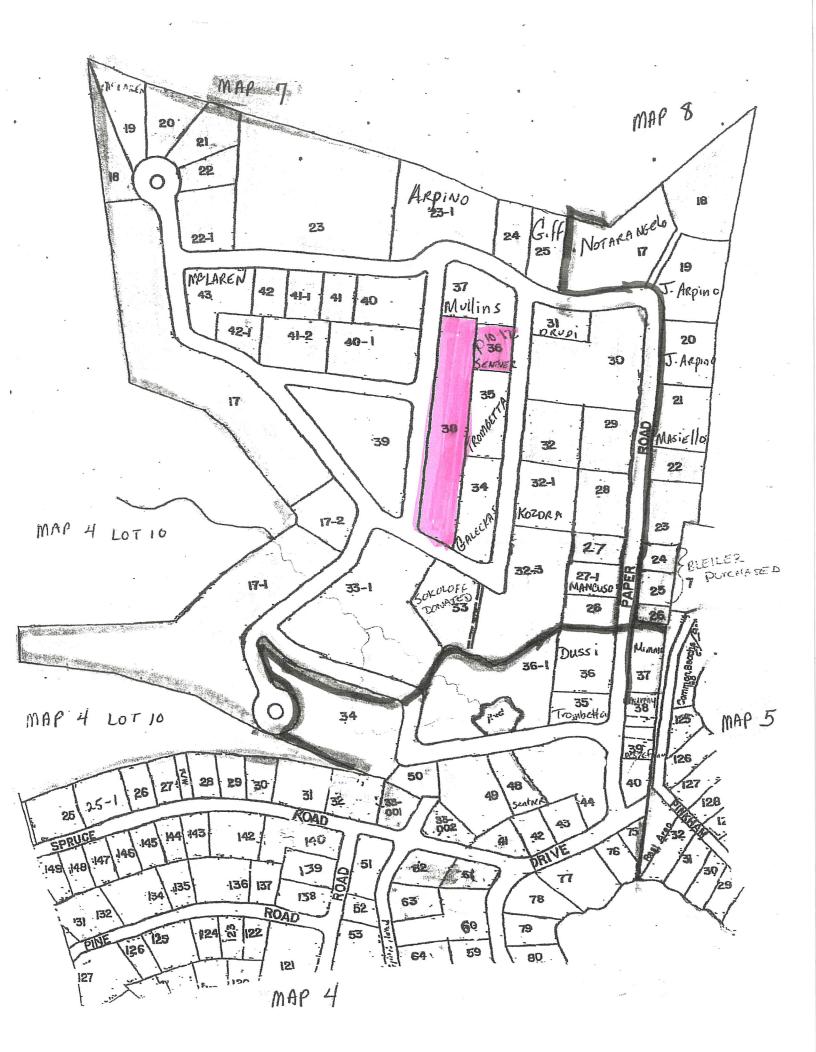
Map# & Lot#	Registry Book# Page #	Registry Plan # (if applicable)
004-034	1952 / 0507	Plan_30_Pocket 5 Folder 3
004-050	1952/00847	Plan 30 Pocket 5 Folder 3
004-033-001	2037 / 0392	Plan 30 Pocket 5 Folder 3
004-033-002	2037 / 0393	Plan 30 Pocket 5 Folder 3
004-048	4061 / 0006	Plan_30_Pocket 5 Folder 3
004-049	2037 / 0376	Plan_30_Pocket 5 Folder 3
004-043	1952 / 0545	Plan 30 Pocket 5 Folder 3
004-042	1421 / 0657	Plan 30 Pocket 5 Folder 3
004-061	1267 /0610	Plan 30 Pocket 5 Folder 3
004-063	1267 / 0610	Plan 30 Pocket 5 Folder 3
004-041	1952 / 546	Plan 30 Pocket 5 Folder 3



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APPLICATION FOR VOLUNTARY PARCEL MERGER in MIDDLETON, NH

OWNER NAME(S) (as on Deeds):			
MAILING ADDRESS:			
TOWN;		STATE:	ZIP:
PROPERTY LOCATION:			
Merged Map # & Lot #: ∅ ⊘	07 Let	036	
>> >>	CONTIGUOUS PARCELS	TO BE MERGED	∢
Map# & Lot# 007 - 036 007 - 038	Registry Book# Pa <u>4061 / 006</u> <u>1952 / 05</u>	nge# Registry 08 PLAN 53 PLAN	y Plan# (if applicable) 30 focket 5 Folder 30 focket 5 Folder
I am/we are the legal owner of deeded, preexisting, contiguous purposes (note RSA 674:39-aparcels that have been merger first receiving subdivision apapproval by the Middleton Plathe Strafford County Registry The fee for this merger will be	ous lots that I wish to mo a). I understand that upon d shall thereafter be transproval from the Middle anning Board designee, to of Deeds and a copy in	erge for municipal ren approval of this masferred as separate ton Planning Board, this merger form shailed to the Middle	egulation and taxation nerger, none of the lots or parcels without . Upon the signed hall be registered with eton Assessing Office.
Owner Signatures:	<u>ame</u>	<u>Signature</u>	<u>Date</u>
This Voluntary Merger Application Planning Board	Do Not Write Below Thin is APPROVED DEN	s Line ED on	(Approval Date)
Member: (Print Na	ime)	(Signature)	
Reason for denial (Please Print):			
<u> </u>			



* Includes 8-24 : 8-25 Bleiler Property purchased by Con. Com. donated to the Town

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APPLICATION FOR VOLUNTARY PARCEL MERGER in MIDDLETON, NH OWNER NAME(S) (as on Deeds): MAILING ADDRESS: TOWN: _____STATE: ____ZIP: ____ PROPERTY LOCATION: Merged Map # & Lot #: MAP 008 LOT 021 ▶ ▶ CONTIGUOUS PARCELS TO BE MERGED 44 44 Map# & Lot# Registry Book# Page # Registry Plan # (if applicable) SEE ATTACHED I am/we are the legal owner of the Middleton land parcels listed above. These lots are my deeded, preexisting, contiguous lots that I wish to merge for municipal regulation and taxation purposes (note RSA 674:39-a). I understand that upon approval of this merger, none of the parcels that have been merged shall thereafter be transferred as separate lots or parcels without first receiving subdivision approval from the Middleton Planning Board. Upon the signed approval by the Middleton Planning Board designee, this merger form shall be registered with the Strafford County Registry of Deeds and a copy mailed to the Middleton Assessing Office. The fee for this merger will be billed to and paid by the Town of Middleton. **Print Name** Signature Date Owner Signatures:Do Not Write Below This Line..... This Voluntary Merger Application is APPROVED ____ DENIED ____ on _____(Approval Date) Planning Board Member: (Print Name) (Signature) Reason for denial (Please Print):

Merged Map # & Lot #:	800	021
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► CONTIGUOUS PARCELS TO BE MERGED ◀

Map# & Lot#	Registry Book# Page #	Registry Plan # (if applicable)
008-021	4061 / 0005	Plan 30 Pocket 5 Folder 3
008-022	2208 / 801	Plan 30 Pocket 5 Folder 3
008-023	1891 / 401	Plan 30 Pocket 5 Folder 3
008-024	3398 / 673	Plan 30 Pocket 5 Folder 3
008-025	3398 / 673	Plan_30_Pocket 5 Folder 3
008-026	2037 / 394	Plan 30 Pocket 5 Folder 3
004-037	<u>3644 / 591</u>	Plan 30 Pocket 5 Folder 3

