



Town of Middleton

182 Kings Highway, Middleton, New Hampshire 03887

Approved By
Board of Selectmen

Board of Selectmen Meeting Minutes

August 22nd, 2022

Call to Order at 6:30 PM

Pledge of Allegiance

BOS Members: Roxanne Tufts-Keegan – Chair; Christine Maynard – Vice-Chair; Laura Parker – Member

Approval of Minutes:

- 06/13/2022 – C. Maynard made a motion to accept the Minutes, R. Tufts-Keegan seconded, motion passed.
- 08/01/2022 – C. Maynard made a motion to accept the Minutes, R. Tufts-Keegan seconded, motion passed.
- 08/08/2022 – C. Maynard made a motion to accept the Minutes, R. Tufts-Keegan seconded, motion passed.
- 08/16/2022 – L. Parker made a motion to amend the minutes to add “at the rate of \$19/hr” to the section regarding hiring Carol Long as the full-time administrative assistant, R. Tufts-Keegan seconded, motion passed.

Signature Action: NONE

Public Comment:

- Dan Saliga asked who our legal counsel is currently and will we be looking to change? R. Tufts-Keegan stated it is currently Mitchell Group and we are currently seeking other counsel.
- Dan Saliga requested an update on the camera situation. C. Maynard responded that she has IT scheduled for tomorrow, 8/23/22 for the Old Town Hall cameras. R. Tufts-Keegan reported that there is no new information on the reported secret cameras removed from the Town Office.
- Dan Saliga asked for a status update on the Town’s Facebook page. L. Parker will contact former administrator of page to get the old page shut down and then L. Parker will create new one.
- Tracy Donovan-Laviolette asked if the Police Chief’s cruiser was still in his possession or has it been turned back into the Town? C. Maynard responded that all Town property is still in the Chief’s possession as he is still employed by the Town and she is working closely with Primex to determine if the liability warrants it to be returned until he is medically cleared to return to work.
- Tracy Donovan-Laviolette asked if the unsealed Non-Public Meeting Minutes will be posted and R. Tufts-Keegan responded yes.
- Bonnie Gagnon asked what the status is on the deeds that need to be redone and C. Maynard responded that she will research and update as soon as she has answers.
- Andrea Bowden asked if the Board duties were being reallocated since there are now three members. After discussion the Board distributed duties as follows:

L. Parker: Highway Dept, Budget Committee, JLMC, Strafford County Commission

R. Tufts-Keegan: Police Dept, School Dept, Planning Board

C. Maynard: ZBA, Fire/EMS, Conservation, Legal

Old Business:

- Emergency Management: R. Tufts-Keegan requested it be temporarily assigned to interim chief and would like to explore making it a permanent part of the Job Description. C. Maynard made a motion to make Fire Chief the interim Emergency Management Director, R. Tufts-Keegan seconded, the motion passed.
- Welfare Officer: C. Maynard made a motion to hire Christine Bartlett as the Welfare Officer at the current stipend rate of \$4,392.00 (\$366/mo.), L. Parker seconded, the motion passed.

New Business:

- Charles Terriault – Fly-In Event Application: A note was left to add to this week’s agenda, however there is no application or additional information. R. Tufts-Keegan made a motion to table until further information is received, L. Parker seconded, motion passed.

L. Parker made a motion to move to Non-Public Session per RSA 91-A:3, II (A) and RSA 91-A:3, II (D) at 6:54 PM, C. Maynard seconded, the motion passed.

Non-Public:

- RSA 91-A:3, II (A)
- RSA 91-A:3, II (D)

Adjourn: L. Parker made a motion to adjourn at 9:15pm, R. Tufts-Keegan seconded, motion passed.

- **Next Board of Selectmen Meeting:** Monday, August 29th 6:30pm
Public Hearing for Acceptance of Unanticipated Funds