



Town of Middleton

182 Kings Highway, Middleton, New Hampshire 03887

CONSERVATION COMMISSION

MEETING MINUTES

May 18, 2021

Call to Order: Carol Vita-Chair called to order at 6:55 PM.

Roll Call:

Carol Vita-Chair: Present

John Mullen-Vice Chair/Clerk: Present

Thomas Gardner-Member: Absent

Kate Buzard-Alternate: Present

Jim Keegan-Alternate: Present

Cheryl Kimball-Excused Absence

Member of the Public:

Pledge of Allegiance to the Flag

Opening Remarks: C. Vita appointed Kate Buzard as a voting member for this meeting due to lack of a quorum of regular members.

Review of Past Minutes: K. Buzard made a motion to accept the minutes of April 20 2021 as transcribed. C Vita seconded the motion.

Vote: C. Vita yea, J. Mullen yea. K. Buzard: 3 yeas 0 nays 1 abstained. Motion carried.

Correspondences

- Letter from Profile Bank dated April 21, 2021 from Laura Colbath, Market Manager, Sanbornville, NH addressed “to Whom it may Concern”.

“This is to verify that Profile Bank hold a 39 Month CD title Town of Middleton – Middleton Conservation Fund. The matures on November 12, 2023, with a current APY of .075%. Mid-Term withdrawals can be made from this CD at any time should the need arise without incurring a penalty on the withdrawal. A statement is not generated on this specific account however annually upon request from Sandy we provide the current balance, APY and next maturity date so she can report that

information. If you have any other questions or I can be of further help, please let me know.”

The letter was logged in at the CC on May 10, 2021.

- J. Keegan and K. Buzard recommend that the CC seek further details and clarification from Profile bank on the fund. J. Mullen will investigate.

Old Business

- **Sunrise Lake Water Shed Management Plan/ “Soak Up the Rain Program”.** J. Mullen offered an update. The plan details and notices for the June 5th Informational Meeting are now up on the Town website located on the CC Page. That information has been passed on to our Facebook partners.
- **J. Mullen** ask that the CC pay for the rental of Speaker Lectern for the meeting at a cost of \$60. **K. Buzard** made a motion to appropriate an amount not to exceed \$60 for the rental of a speaker lectern for the Informational Meeting on June 5th. **J. Mullen** seconded.

Vote: C. Vita yea, J. Mullen yea. K. Buzard: 3 yeas 0 nays 1 abstained. Motion carried.

- **Blueberry Hill Property:** No new update.
- **Tanglewood:** Discussions continued how to proceed with the development of the property. **C. Kimball** investigate available grants from such LCHIP to fund property improvements. Due to the short timeline to submit a preliminary application for awards in 2022 she submitted a preliminary application. The Town or the CC are not committed to any actions at this time. **C. Kimball** will discuss at the next meeting the details of the grant, timelines, and dollar amounts.
- **Proposed By-Laws:** Discussions continued. **K. Buzard** wanted to ensure that the By-Laws provide an annual inspections of CC easements, such as those on Adams Way. Discussions will continue at the next meeting.

New Business:

- **Membership Terms:** **K. Buzard** pointed out that our membership terms should be staggered, So noted and **J. Mullen** will get that corrected by the next meeting.

Public Comments: None.

Members Comments: None.



Motion to adjourn by J. Mullen, seconded by C. Vita.

Vote: C. Vita yea, J. Mullen yea, K. Buzard yea. Results: 3 yeas 0 nays. Motioned carried.

Meeting adjourned 8:20 PM.

Respectively Submitted: John A. Mullen Jr., Clerk