

approved 12/30/20

**Middleton Budget Committee  
November 16, 2020**

**Board Members:**

Roxanne Tufts-Keegan, chair  
Laura Parker, vice chair  
Tracy Donovan-Laviolette  
Scott Ferguson  
Bonnie Gagnon  
Mary Knapp, school board representative

**Absent:**

Joe Varga, selectman representative  
Janet Kalar, SLVD representative

**Meeting:**

Meeting called to order at 6:30pm.

Pledge of Allegiance

Approval of minutes from October 19, 2020.

Minutes were reviewed. Roxanne Tufts-Keegan stated that the budget committee did not receive the correct budget report from Joe Varga at the last budget meeting on 10/19/2020, the percentages were incorrect on the one they did receive. Mary Knapp made a motion to accept the minutes as read, Scott Ferguson seconded.

Roxanne will attach the minutes to the School Board/Budget Committee meeting.

**School Board/Budget Committee meeting:**

Mary Knapp said she was surprised to hear that there was a line by line description of the school budget as she had never been told about it.

Roxanne Tufts-Keegan stated she thought the meeting was informative. Roxanne asked Mary if any lines of the school's budget would be substantially affected by Covid? Mary replied

yes, but she wasn't sure which ones yet.

It was asked when can we anticipate seeing the school's budget numbers? Roxanne will email Kathy O'Blene to ask.

2310, Contracted Services. What are the Contracted Services? There was only \$400 budgeted for this line but \$3,550 has been spent. Mary will ask about this.

The committee stated it would be nice to get the school's budget in Excel.

The school board's next meeting is Dec 8, 2020, they will make the decision on whether to open the school full time on December 14, 2020.

**Town Budget:**

December 8, 2020 is a tentative date for the Department Head meeting with the selectmen and budget committee. Roxanne Tufts-Keegan will ask if they can begin at 4Pm this year.

4194-40 Repairs/OTH, why do we have a fund credit in this line? Andrea Bowdin reminded us that unanticipated funds from the municipal state aid were put in that line.

Laura Parker asked if the town had paid out anything for the donation lines, it was stated that the donation lines were not paid unless a request was received from the organizations.

Are tax bills going to be late?  
Has the town had an audit yet?

**Next Meeting:**

December 8, 2020, Meeting with the department heads, selectmen and budget committee. OTH at 4 pm.

December 17, 2020, Budget Committee meeting/Middleton School Budget Public Hearing, 6:30 pm, OTH.

Motion made by Bonnie Gagnon to adjourn the meeting, Laura Parker seconded. The board voted, motion passed (6-0-0)  
Meeting was adjourned at 7:16 pm.

Respectfully submitted

*Roxanne  
Tufts-Keegan  
Chair Budget Committee*

Bonnie Gagnon