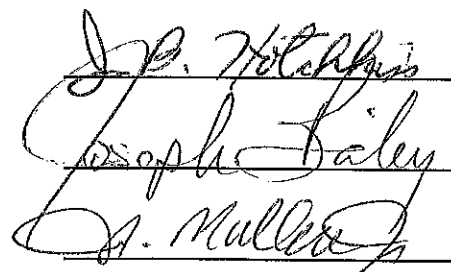


Town of Middleton  
Board of Selectmen Meeting  
January 7, 2019

Approve by  
Board of Selectmen



Called to order at 6:30 P.M

Roll Call- all present. J. Hotchkiss, J. Bailey, J. Mullen

Pledge Recited

**Signature Action:**

- *J. Mullen motions to accept the minutes from 12/10/18 as written. J. Bailey seconds. All in favor.*
- *DOT work zone agreement for Route 153 for installations of curve signs was signed by the chairman.*
- *ENH Power- Mullen speaks about an agreement that Middleton currently has with ENH power. ENH new contract suggesting signing new contract with ENH. ENH rate contract is 11.04. Eversource is currently only 9.68. Discussion on if the Town should switch back to Eversource. Board agrees to not sign the contract with ENH. J. Hotchkiss will draft a letter to cancel with ENH.*
- *Equalization ratio signed by the Board. Current equalization is 100%.*
- *Solar exemption form submitted by Rodney Anderson. Board signed solar application.*
- *Investment Policy for 2019, J. Mullen motions to approve the investment policy effective January 7, 2019. J. Bailey seconds, all in favor. Policy signed by the board.*
- *Purchasing Policy- J. Mullen speaks regarding the town adopting a formal purchasing policy. Board agrees this should be looked into during the upcoming workshop.*
- *Old Town Hall Policy- J. Mullen speaks about the current rental agreement that states there is no rental for profit allowed. A resident came forward looking to hold an exercise class within Middleton and would like to hold it at the OTH. This event would be considered an event for profit. J. Bailey would like to see the policy remain no rental for profit. The money charged for rental now probably will not cover the cost for heat and electricity. J. Hotchkiss thinks the OTH should be utilized by the townspeople not for others to make a profit. Policy will remain the same. No rentals for profit.*
- *Schedule workshop for January 16<sup>th</sup> 1:00 pm.*
- *Conservation commission appointment. J. Mullen motions to appoint Kim Murphy and Nicole Rainone to the Conservation Commission. J. Bailey seconds, all in favor. Members have to reside in Middleton.*
- *Employee evaluations on January 23<sup>rd</sup> at 1:00 PM.*
- *Two properties will be posted up for sale. One on Pleasant Valley Road and one on Spruce Road. J. Mullen motions to approve the posting. J. Bailey seconds, all in favor.*
- *Recommendation for Brianne Garland to be hired as deputy town clerk. J. Bailey motions to hire Biranne Garland as the Deputy Town Clerk at a rate of \$10.50 until trained. Once trained pay will increase to \$11.00. Deputy will work part time 1-2 days a week as needed.*

**Old Business**

- *Old Tate Lane- J. Hotchkiss mentions how Old Tate Lane has been plowed by the Town for years. The Selectmen have found that Old Tate Lane has never been used for emergency water and now does not see the need to be winter plowing the road. Board would like to make this the last season that the town plows Old Tate Lane. J. Mullen motions to remove the declaration of Old Tate Lane as an emergency lane effective June 1, 2019. J. Bailey seconds, all in favor.*

- *Middleton Gospel Church parking lot- J. Hotchkiss speaks regarding why the town plows the Middleton Gospel Church parking lot. No one can answer why the town has been plowing that lot for years. R. Mains recalls that this lot was plowed because the school buses use to park in that lot. J. Mullen does not feel that town funds should be utilized on private lots for plowing. J. Mullen motions to no longer plow the Middleton Gospel Church lot effective June 1, 2019. J. Bailey seconds, all in favor.*
- *J. Hotchkiss speaks about the UPS trailer parked in the back Municipal parking lot. Board does not feel that private organizations should be parking their vehicles on town property for their own use. J. Mullen motions to send a letter to UPS requesting they remove their property ASAP. J. Bailey seconds, all in favor.*
- *Kings Highway Lot Line Adjustment- New Durham approved the lot line adjustment giving Josh Morgan 12 foot more frontage on Kings Highway to allow the Morgan's electricity and driveway to be on their own property. L Parker is just waiting for the document to be recorded at the registry and the new deed to be updated and corrected.*
- *Cell Tower- Roger Mains provides an update on the cell tower. R. Mains spoke to Blue Sky and was advised the contract between Blue Sky and AT & T have been worked out. Blue Sky should be in soon to apply for a building permit. R. Mains also mention that T-Mobile is looking for a deed to the Tanglewood Lot for the second possible location. R. Mains believes that T-Mobile will be looking to have a contract with Middleton. Discussion on Board having to approve a contract with T-Mobile before the Planning Board would schedule a public hearing. Discussion that Board of Selectmen would have a public hearing before approving any contract. Discussion on when the cell tower on Ridge Road would be erected. R. Mains feels it could happen before the end of the month. B. Lawrence asked if the fire department would be able to install a repeater on the tower. R. Mains believes that was included in the contract. Discussion on a cost for that repeater. B. Lawrence thinks that Strafford County may provide the repeater for Middleton. B. Lawrence will check in case there needs to be a warrant article for the cost of the repeater.*
- *Officer Doug Voelbel has retired effective 01-01-19.*

### **New Business**

- *Sunrise Lake water level- J. Hotchkiss speaks about the water level at the dam. J. Hotchkiss mentions that the amount of rain that the town received has made the lake not go down the amount it should have to move the dasher boards. If they remain they will be affected from the ice. This will also affect knowing when there is an ice out.*
- *Warrant Articles- L. Parker reviewed with the Board of Selectmen the current warrant articles for town meeting. There is an additional 5 warrant articles to write. J. Hotchkiss will work on writing those before public hearing on Monday January 14 at 9:00 AM. J. Mullen mentions that there is a milfoil public meeting on February 16 at 9:00 AM at the Old Town Hall regarding the milfoil treatment plan for 2019.*
- *R. Mains mentions that the Planning Board held a workshop last week. Planning Board will hold their weekly meeting on Thursday. R. Mains also mentions that Kathleen Blaney was going to be the new Planning Board clerk but cannot commit. Janelle Guarino has stepped up and applied to be the new clerk. R. Mains mentions that the Planning Board will be looking into adding a new section for solar in the regulations within 2019.*

### **Public Participation**

- *Roxanne Keegan-Tufts asked how to find towns comparable to Middleton. J. Mullen discussed on how to find comparable towns but there are many different kinds of variables including population, businesses, valuation etc.*
- *R. Mains discuss the need for a laptop for the planning board. Board will discuss later.*
- *B. Lawrence provides a bid for the ATV tires for \$100.00. No other bids were received J. Mullen motions to accept the bid, J. Bailey seconds, all in favor.*

*J. Bailey motions to approve to enter non-public per RSA 91-A:3 a or c at 8:05 PM. J. Mullen seconds, all in favor.*

*J. Mullen motions to enter back into public session at 9:14 PM. J. Bailey seconds, all in favor.*

*J. Bailey motions to adjourn at 9:14 PM. J. Mullen seconds, all in favor.*

*Respectfully submitted by:*

---

*Laura Parker, Administrative Assistant*