

Town of Middleton
Board of Selectmen Meeting
September 13th, 2021

Approved By
Board of Selectmen



Called to order at 6:30 pm.

BOS Members Present: Joseph Varga, James Knapp, Michael Boisvert
Pledge Recited

Signature Action:

Selectman Knapp recuses. Selectmen Boisvert makes motion to accept minutes as written from August 23rd, 2021. Selectmen Varga seconds. All in favor.

Public Input.

No public input.

Old Business:

Assessing- S. Pawnell states that there are a few deeds from the town properties sold last month that we are waiting for buyers to come in and sign paperwork. We had 2 interviews for the assessing clerk/deputy administrative position, one of which hoping to have the board vote on to start next week.
Town clerk/Tax Collector- Nothing new.

School Board- M. Knapp states there is a meeting on Wednesday, September 15th, 2021.

Highway- D. Phillips states put a topcoat on Ridge Road and New Portsmouth Road. Graveled the driveways and shoulders that needed to be graveled, using the gravel the town had made. Have taken down the flags, been checking shoulders, ditches, and raking out roads. Have raked and applied calcium on New Durham Road and gravel on dirt roads. Have been maintaining town beach, Old Town Hall, and municipal building. Getting the porta-potty removed end of September. Electrical take back day will have numbers when dumpster is picked up. 123 tires to go back. Will have the pricing for salt at the end of the month. Asked selectmen 3-4 months ago about clothing allowance, asked how do we handle that, fee into pay check or reimbursement? States half way through 6 months, appreciates working for the town, likes working here. Selectman Varga asks if the clothing allowance was \$500. D. Phillips states yes. Selectman Varga states to cut them checks, Selectman Knapp and Selectman Boisvert agrees. Selectman Boisvert motions for 1 time payout for clothing allowance. Selectman Knapp seconds. Motion carries. Selectman Varga asks about the trade in for highway truck, not sure it was voted on. Vote needs to take place in ¾ ton toward ¼ ton. Selectman Boisvert asks if there is a quote for the terrastar. D. Phillips states waiting to hear from Diprizios. Selectman Boisvert asks if there is a rough quote. D. Phillips states ¾ ton pickup is not being used, has a flat bed, cannot use it for too much. Worth money for trade in right now. New truck will have chipper, tool box between cab and body, v-plow on it. States it will be utilized for smaller roads. States it will be similar to last year, the previous number presented was a good deal. J. Kalar asks paid for. Selectman Varga states paid. Selectman Knapp states should. Selectman Boisvert agrees.

Code Enforcement Officer- Nothing new.

ACO- Nothing new.

Conservation Commission- see report attached.

Recreation Committee- M. Knapp states asked a week ago for a vote for bingo night, on September 25th, 2021. States social distancing as best as possible. Selectman Boisvert motions, Selectman Knapp seconds. All in favor.

EMS/Fire- Chief Bourdeau states 16 total calls. 7 EMS, 9 fire- 1 Milton resonded, 1 Frisbie respond, the town covered the rest.

Police- Detective Owen states 39 incidents investigated: 3 Animal complaints, 3 Assist Citizen, 3 Assist Fire/EMS Dept, 8 Assist other agency (mutual aid), 1 criminal trespassing, 1 domestic disturbance, 1 harassment, 2 noise complaints, 2 other investigations, 2 paperwork services, 1 road rage, 1 simple assault, 1 suspicious person, 2 SOR, 2 traffic investigations, 1 untimely death, 1 VIN verification, and 1 welfare check. Had 3 arrests, 1 warrant arrest, 1 DWI, 1 domestic violence assault in which one subject was arrested and charged with domestic violence simple assault x 3. 69 Motor vehicle, 3 defective equipment, 3 failure to display plates, 4 front lights required, 3 other, 20 speeding, 12 stop lamps/tail lights, 23 uninspected vehicles, 1 unregistered vehicle. 3 Motor vehicle accidents.

Zoning Board- K. Anderson states next meeting September 22nd, 2021 for continuation of hearing.

Planning Board- M. Brisson discussing in new business.

Budget Committee- R. Tufts-Keegan states will be reaching out directly to department heads with questions of the budget. Selectman Varga states its getting into budget season.

Treasury- Not present. Nothing new.

Health Officer- Not present. Nothing new.

Emergency Management- Nothing new.

New Business:

Planning Board- M. Brisson states have 71 registered voters signed petition. States information the same as last time. Selectman Varga asks if signatures are verified. M. Brisson states all good. Selectman Varga states judging by last email from legal looks like its a little over a month to do the process. M. Brisson states Supervisor of the Checklist is posted for September 25th, will post for the newspaper September 18th, following the time line from the town attorney. Prepping for an Oct 2nd meeting, so that is what we are asking for. Selectmen Varga states that he thought they had to wait until the selectmen had all the signatures. J. Kalar states she's following the email. M. Brisson reads email aloud, timeline by the 7th of September. Selectman Varga states my issue is that we didn't have the signatures yet. M. Brisson states will have to watch the video for all of this. J. Kalar states went by what you had asked for. Selectmen Varga states we will have to see if we are able to get the school for Oct 2nd. M. Brisson states reached out to K. Gerry and he said it should be no problem. Just to clarify, reads aloud the response in email from Joe. J. Kalar states no question on insurance. Selectmen Varga states it is going to run about \$1,250 to rent school, newspaper, pay for the Supervisor of the checklist. So we are looking at at least \$2000. Selectmen Varga asks M. Brisson how the CIP that he asked to be worked on months ago. M. Brisson states the planning board has been working on things. Working on a warrant article for a CIP Committee as the town does not currently have one. Selectmen Varga states the way he understands it, once this goes into place you only have 1 year to have a plan in place. So we would need to wait until march to get a committee together, and then get a plan within 6 months. M. Brisson states that is not the case. It would be helpful to go back and watch the videos of the planning board. The planning board is looking at redrafting everything, the master plan, CIP. In order to do a CIP you have to have a master plan in place. Then we are looking at impact fees as well. A law was changed 5 years ago for the same RSA that previously only the CIP could be worked on by members of the planning board, but now that is not the case, you can have a CIP committee which has members of the planning board and residents but it has to be put into a warrant article.

Public Input:

J. Brown states it is evident what taxpayers and towns people want and there is push back from you.

Selectman Varga states yes its frustrating when I've asked for this stuff to be done and now its an emergency. Selectmen Varga states the push back is because just want to make sure everything is done

right. J. Brown states it sounds like signatures are correct. Selectmen Varga states just wanted clarification from Mackenzie on where things were at.

C. Mattocks states blatantly obvious to him as an attorney, not a municipal attorney, but any part of any of the legal process that was started before selectmen receiving those signatures is wide open for a legal challenge, and there is no override or meeting to save yourself by two weeks by jump starting.

Selectman Varga states gets challenged legally and falls apart legally then that's that. States he most likely will not be there.

A. Donahue wanted clarification on number of signatures. 71 signatures were just given, but 50 would have been sufficient, at the last Selectman's meeting they were given more than that. Selectman Varga states had only 39 signatures given that is why we didn't move forward. Selectman Boisvert motions to set meeting for October 2nd, Selectman Knapp seconds. All in favor.

R. Tufts-Keegan asks if it will be up the board of selectmen to secure the location at the school.

Selectman Varga states yes it is up to the board. R. Tufts-Keegan asks if it's videotaped by the schools IT guy. Selectman Varga states we will have to look into that, for clarification.

J. Kalar asks if we will be able to have it posted on Friday, September 17th. States it has to be posted at school and one other place, in newspaper by the September 25th. J. Kalar states its never been posted in paper, just in two places, but according to L. Parker it has to be placed in newspaper.

New Business Continued:

Selectmen Boisvert makes motion to go into 91-A:3 II (b) the hiring of any person as a public employee.

Selectmen Knapp seconds. All in favor. Enter non-public at 7:05pm

Selectmen Boisvert motions to adjourn 91-A:3 II (b). Selectmen Knapp seconds. All in favor. Non-public adjourned at 7:15pm.

J. Kalar asks on behalf of A. Bowden if the selectmen had posted for a meeting for all 3 having been at the municipal building prior to this scheduled meeting. Selectmen Boisvert states no, they were not discussing any town related business.

Selectmen Boisvert makes motion to enter 91-A:3 II (a) the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Selectmen Knapp seconds. All in favor. Enter non-public at 7:19pm. Selectmen Boisvert motions to adjourn 91-A:3 II (a). Selectmen Knapp seconds. All in favor. Non-public adjourned and enter back into public at 8pm.

Selectmen Varga states there was a motion made, to hire Kara Boisvert as the new assessing clerk. Motion made by Selectmen Knapp, seconded by Selectmen Varga. All in favor. R. Tufts-Keegan asks if there is any conflict of interest. Selectmen Varga states no we have checked with legal. If she brings something to the board from assessing Selectmen Boisvert will have to recuse himself, if she does payroll he will have to recuse himself then too.

Selectmen Varga states discussed pay raises for town employees. Making motion the following people receive 1.6% pay raise from their rate on January 1:

Andrea Bowden, Brett Wiggin, Brian Taylor, Brian Francis, Greg Cooper, Griffin Parks, Hunter Roy, Jacob Bourdeau, James Saltzman, Janelle Guarino for both TC/TX and EMS, Jayden Donovan-Laviolette, Jeff Eldridge, John Mammone, Jonathan Swift, Kathleen Blaney for Welfare and Health Officer only, Ken McMullen, Lester Kimball, Kenneth Owen, Lance Sherwood, Mike Laviolette, Mike Green, Peter Cicolini,

Randy Sobel, Robert Gay, Robert Jamer, Sandy Bruedle, Scott Bowden, Steve Hyde, and Theresa Jones for ACO only, Walter Givara. Selectmen Boisvert seconds. All in favor.

Selectmen Varga makes motion Sierra Pawnell to receive 1.6% pay raise for assessing that she was on 1/1/2021 until July. Selectmen Boisvert seconds. All in favor.

Selectmen Varga states based on letter from town clerk, makes motion that Theresa Jones receives a pay raise to 17/hr once she becomes certified. Selectmen Knapp seconds. All in favor.

Selectmen Varga makes motion that Robert Page receive 1.6% pay raise from 1/1/21 until may when he received his other pay raise. Selectmen Boisvert seconds. All in favor.

Public Input:

R. Tufts-Keegan in regards to pay raises, is that based off the rate of pay that they were getting on January 1st. My question is based off of because some police officers had gotten a raise for EMS> Selectmen Varga states that is correct. R. Tufts-Keegan asks if budget will be emailed to her. Selectmen Boisvert states they were sent to the email at the beginning of the month.

A. Bowden asks in regards to the motion that was made to purchase the highway truck, was there any monetary value stated. Selectmen Varga states no that motion was to trade in towards a new truck. R. Tufts-Keegan states she thought that had been done in a prior meeting. Selectmen Varga states we never made a motion to actually purchase a truck. Selectmen Knapp states so we want to start the process to purchase, but waiting on terrastar. Contingent on numbers. A. Bowden states that she believe a monetary amount should be attached to the motion. Selectmen Varga states we don't have a motion to purchase a truck. We are going to trade it in, but want to make it clear that it will be traded in. Selectmen Knapp states should have those numbers in about a month.

A. Bowden asks if there has been a timeline set for the budget process. Selectmen Varga states no, not yet. Hoping first week in November.

A. Bowden states that she believe it is misleading to the public to say "rent the school" because you're not really renting the school.

R. Tufts-Keegan asks if the starting salary of the new assessing clerk is the same as the outgoing assessing clerk or is it higher. Selectmen Varga states no, starting pay is 17/hr and that is less than the previous.

Selectmen Boisvert motions to adjourn meeting.

Selectmen Knapp states that as of two days from now he will be resigning from his position. States there is no time to do what he wants to do. Wants to thank the board and everyone at that past elections. To plagiarize one of the resignation letters he has heard "I've had enough." Thank you.

Selectmen Varga seconds motion to adjourn.

Meeting adjourned at 8:15pm.

Respectfully Submitted:

Sierra Pawnell, Administrative Assistant



Town of Middleton

182 Kings Highway, Middleton, New Hampshire 03887

CONSERVATION COMMISSION

Memorandum

To: BOS
From: Carol Vita-Chair, Conservation Commission
CC:
Date: 9/13/2021
Re: Department Head Report September 13, 2021

- **Sunrise Lake Water Shed Management Plan/ “Soak Up the Rain Program”.**

The team of Lisa Loosigian, Sally Soules, Dan Mattini have provided the residents that were visited a letter of recommendation.

The Management Plan team had a physical walk around Sunrise Lake visiting various sites of stormwater runoff. The team was briefed first thing by Dan Phillips, Road Agent and stormwater and the flow of water into the lake. The septic survey rendered a 26% participation rate. The Team was looking for at least 30%.

- **Blueberry Hill (Jessie Mtn) Property**

Discussion continued how to proceed on what do with the property.

- **Tanglewood**

Discussions continued how to proceed with the development of the property.

- **Commission By-Laws.**

We are in the final stages of approving our commission by-laws under which we should operate.

TOWN OF MIDDLETON, NH

PLANNING BOARD

PETITION FOR A SPECIAL TOWN MEETING

Pursuant to RSA 674:22 and 674:23, the Town of Middleton Planning Board is requesting a SPECIAL TOWN MEETING in accordance with RSA 39:3, for the purpose of voting for a TEMPORARY BUILDING MORATORIUM, for the term of 365 days. The SPECIAL TOWN MEETING is to be held as soon as feasibly possible adhering to all requirements of the same.

YOU MUST BE A REGISTERED VOTER OF MIDDLETON, NH

PRINT NAME	STREET ADDRESS	SIGNATURE
JOSEPH Bailey	24 Silver St	Joseph Bailey
Rebecca Eastman-Darrow	38 Eastman Ln	Rebecca Eastman-Darrow
Don Darrow	39 Eastman Ln	Don Darrow
Carolyn Dexter	SR 40 Pine Ridge Rd	Carolyn Dexter
Susan Dum-Cherami	19 Dangling Drive	Susan Dum-Cherami
Nicholas Romano	113 Ridge Rd	Nicholas Romano
Jennifer Wainwright	22 Woodland Rd	Jennifer Wainwright
Marc Wainwright	22 Woodland Rd	Marc Wainwright
Tammy Bailey	24 Silver St	Tammy Bailey
LINDA R. ADAMO	96 Lakeshore Dr	Linda Adamo
ANN E. DONATUE	293 Pinkham Rd	Ann E. Donatue
JANET M. KALAR	20 DUDLEY DR.	Janet M. Kalar
David Dumasne	38 Pinkham	David Dumasne
Roland Simino	40 Beech Tree	Roland Simino
STEVEN D. LOUANNI	700 Kings Hill	Steven D. Louanni

Validated
JK

TOWN OF MIDDLETON, NH

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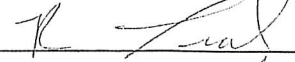
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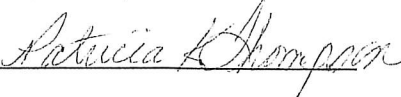
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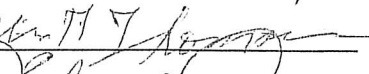
PRINT NAME


STREET ADDRESS


SIGNATURE

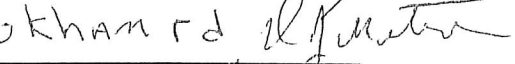
Rebecca Trudel 78 Tufts Rd 

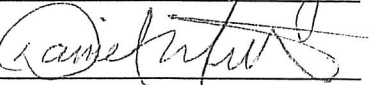
Patricia Thompson 155 New Durham Rd 

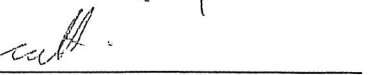
William A. Thompson " " " 

MARK DIXON 1165 Kings Hwy 

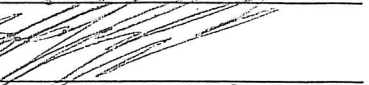
~~Tina Dixon 1165 Kings Hwy ~~


Darlene Mitchell 248 Pinkham Rd 

DANIEL MITCHELL 248 PINKHAM RD 

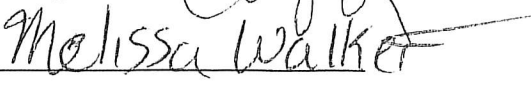
Joseph Scott 262 New Durham RD. 

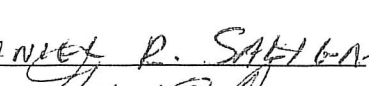
~~Dana Worth 305 Pinkham Rd ~~


Bryan Francis 31 Adams Way 

Carol Gaffney 11 Kacen Rd 

©

Melissa Walker 229 Rt 153 

Daniel P. Saffron 173 Drew Dr 

GARY E. HAINE S 182 DREW DR 

G. HAINES 782 DREW DR - G. HAINE S

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MB. 9/13/21

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PRINT NAME	STREET ADDRESS	Middleton, NH	SIGNATURE
Sheila Kuehl	396 Ridge Rd.	03887	Sheila Kuehl
Chris Kuehl	396 Ridgerd	Middleton NH	Chris Kuehl
Robin Bouchard	307 Pinkham Rd	Middleton, NH	Robin M. Bouchard
Jill A. Brown	310 Pinkham Rd	Middleton	
Valerie BURKE	9 New Durham Rd	Middleton NH	Valerie Burke
Joseph Burke	9 New Durham Rd	Middleton NH	Joseph Burke
CHARLET Allard	284 New Durham Rd	Middleton, NH	
Katey Donovan-Lavette	104 Partridge Dr	Middleton, NH	
Bonnie Gagnon	43 Dudley Drive	Barnet, VT	
James E. Bouchard	210 Pinkham Rd		
Patricia Sidorf	323 Kings Hwy		Patricia Sidorf
Jonathan Sidorf	323 Kings Hwy		Jonathan Sidorf
Paula Proulx	73 Kings Highway		Paula Proulx
JASON PROULX	73 Kings Hwy		Jason Proulx
Karen Smith	266 New Durham Rd		Karen Smith

Validated
H

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PRINT NAME

STREET ADDRESS

SIGNATURE

Arthur Hassan 13 Dowling Dr [Signature]

~~Frank Hill 13 Dowling Dr. LINDY HASSAN~~ . Rev. / now

LINDY HASSAN 13 DOWLING DR [Signature]

Steven Porfido 11 Dowling Dr [Signature]

James Porfido 11 Dowling Dr [Signature]

Empty lines for additional signatures and addresses.

Validated
by MB.
9/13/21

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PRINT NAME

STREET ADDRESS

SIGNATURE

Mather Jane McLaughlin 66 Shore Drive *Mather Jane McLaughlin*

*Validated
by 9/13/21
M.B.*

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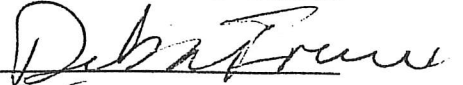
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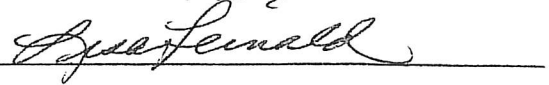
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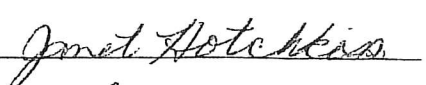
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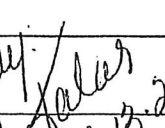
✓ Robert Desharnais 19 Estates Rd 

✓ Deborah Inni 194 Nicola Rd. 

✓ LISA FERNANDS 21 ESTATES RD. 

✓ Janet Hotchkiss 37 Dudley Dr. 

✓ Jon B. Hotchkiss 37 Dudley Dr. 

Validated by: 
A. H. N. 9.13.2021

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PRINT NAME	STREET ADDRESS	SIGNATURE
Mackenzie Brisson	192 Pleasant Drive	Mackenzie Brisson
Eric Beaulieu	3 Jordan	Eric Beaulieu
Brittney Carter	47 Beach	Brittney Carter
Vicki Cotton	6 Adams Way	Vicki Cotton
Donald Bowden	110 Partridge Drive	Donald Bowden
Andrea Bowden	110 Partridge Dr	Andrea Bowden
William Parker	14 Dudley Dr	William Parker
Kenneth Kalar	20 Dudley Dr.	Kenneth Kalar
Jerri Waitt	50 Dudley Dr	Jerri Waitt

Validated
JS

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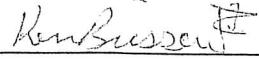
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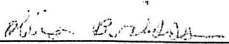
PRINT NAME

STREET ADDRESS


SIGNATURE

✓ Scott Ferguson 557 Ridge Rd. 

✓ Ken Brisson 192 Pheasant Dr. 

✓ Olivia Brisson 192 Pheasant Drive 

~~#22222222~~ ~~192 Pheasant Drive~~ ~~~~

✓ Christina Brisson 192 Pheasant Drive 

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PRINT NAME

STREET ADDRESS

SIGNATURE

MARY ANN SALHA	173 DREW DR	Mary Ann Salha
NATALIE DELLO IACONO	44 SUNRISE DR	Natalie Dello Iacono
Michael Dello Iacono	44 SUNRISE DR	Michael Dello Iacono

Validated
by M.B. 9/13/21