

Town of Middleton, NH
Budget Committee Meeting

August 19, 2019

Attendance:

Budget Committee:

Joe Bailey, BOS Representative
Tracy Donovan-Laviolette, BC Member
Bonnie Gagnon, BC Member
Roxanne Tufts-Keegan, BC Chair

Becca Brownell-Smith, BC Secretary
Scott Ferguson, BC Vice Chair
Janet Kalar, SLVD Representative

Also in attendance: Laura Parker and Kathleen Blaney

***Absent:** Mary Knapp, School Board Rep.

6:30p.m.– Meeting called to order by Roxanne Tufts-Keegan.

Pledge of Allegiance

Old Business:

Budget Committee minutes from the July 15, 2019 meeting were reviewed by the Committee. Bonnie Gagnon motioned to accept the minutes as a final draft; Joe Bailey seconded. Scott Ferguson and Janet Kalar abstained as they were not part of that meeting. Motion passed (5-0-2)

Follow-up from July 15, 2019 Meeting:

- Joe Bailey will make sure a formal letter from the Middleton BOS to the School District goes out. Re: Bus and minivan parking to be in the MES parking lot only. No longer at the church.

New Business:

Mary Knapp was not in attendance; therefore, the Budget Committee did not have the numbers in order to review the School Budget.

Town Budget:

Joe Bailey advised that the Town Budget's projected expenditures is 58.8% but the actual expenditures are lower at 48.8%.

The following issues and questions were raised and discussed by the Committee on the following Town Expense line items:

4140-40: The Clerk Computer/Software budget has yet to be expended. IT is earmarked for four (4) new computers.

4140-46: Accuvote Machine account went up 100% this month when it was already an account well over budget. Laura Parker and Kathleen Blaney explained that this was because the machine is mandated to be recalibrated before and after every election. ~~With an extra election coming up in November we will be seeing the account expenditures continue to climb.~~ This factored with a rate increase, puts the account at 362.40% expended.

4152-10: Assessor account went up 17% this month. This is a service the Town contracts with Avitar to perform. We are billed as work is done, so expenses may vary month to month.

4210-92: Ammunition account had a significant increase this month. Laura Parker advised that this was because the Police Department buys ammunition in bulk when there are sales on such. This was charged this month.

4220-12: Fire Department Gasoline jumped 65% this month. This is due to the fact that the new ambulance runs on gasoline, not diesel as the other apparatus. This expense was unforeseen when the budget was created and therefore, could not be helped.

4311-04 and 4311-32: Highway Overtime and Highway Seasonal accounts: are over budget due to being down one full-time Highway employee.

4414-03: ACO Mileage money was expended from this account and questioned by the Committee because the Town pays for the gas for the ACO truck. This was a reimbursement from when the ACO took her personal vehicle to a training.

4900-19: FD Addition is expended 48.54% this month. The contracted carpenter has invoiced the Town for half the bid.

4900-35: CRF Highway Building account expended 21.24% this month. The contracted electrician sent the Town an invoice for the work performed to date.

6120-01: Misc. Fees/Charges increased minutely again. Per Joe Bailey and Kathleen Blaney, these misc. fees are online portal fees for certain forms of payment accepted by the Town.

It was suggested amongst the Committee that there is a need to discuss budgeting for an upgrade to the Old Town Hall septic system in the future.

A motion to adjourn was offered by Bonnie Gagnon, and seconded by Joe Bailey, the committee voted, motion passed (7-0-0) at 7:09p.m.

Respectfully Submitted by:



Rebecca Brownell-Smith, Secretary, Budget Committee