



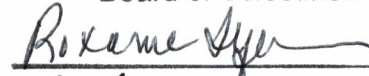
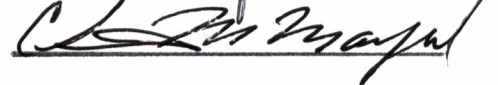
Town of Middleton

182 Kings Highway, Middleton, New Hampshire 03887

Board of Selectmen Meeting Minutes

November 28, 2022

Approved By
Board of Selectmen

Call to Order at 6:30 PM

Pledge of Allegiance

BOS Members: Roxanne Tufts-Keegan-Chair;
Christine Maynard-Vice-Chair;
Laura Parker-Member (Absent)

Approval of Minutes:

- 11/14/2022: C. Maynard made a motion to accept minutes as written, R. Tufts-Keegan seconded, motion passed.
- 11/10/2022 Budget Workshop: C. Maynard made a motion to accept minutes as written, R. Tufts-Keegan seconded, motion passed.
- Amend 10/24/22 Minutes: C. Maynard made a motion to amend the minutes as written, R. Tufts-Keegan seconded, motion passed.

Signature Action:

- Preliminary 2021 DRA Assessment to Sales Ratio
- 2021 MS-535: Required in order to set the tax rate.
- FCC Letter of Concurrence – Barrington: Signed to allow Barrington Highway Dept to use a radio frequency close to ours.
- Sanders Searches Agreement: Title searches for Tax Collector

Old Business:

- Irving Gas Account: Report back on Town pumps from Dead River vs. Irving Gas Account. All Departments use town pumps except Police Department. Dead River tank has 930 gal capacity, we used a little over 100 gal in October. We paid \$3.33/gal vs. Irving was around \$2.97/gal. Convenience of tank here in town vs. having to drive to Wakefield or Farmington to fill up. C. Maynard would like to research installing cameras at town pump for transparency and to protect employees from any accusations of misconduct. C. Maynard made a motion to cancel the Irving Account effective January 1, 2023 and have the police use the town pumps like all other departments, R. Tufts-Keegan seconded, motion carried.
- Town Clerk Services for December: Dan Cullity has offered to continue to work Wednesdays through December while Diana finishes her certification and training.
- Tanglewood Assessing Question: There was a question at the last meeting whether we can combine lots with separate owners, Conservation Commission and Town of

Middleton. Avitar responded to our inquiry that ultimately it is the Planning Board that would merge the Tanglewood lots. John Mullen provided the Board with a packet of information on when zoning applies to governmental use of land. R. Tufts-Keegan would like the voters to make the final decision. Item tabled.

- NHMA Legal Documents prior to 2015: We received the packet we requested from NHMA of legal correspondence prior to 2015. Board to review and determine if anything should be saved.

New Business:

- Holiday Meeting Schedule: Christmas and New Year's holidays fall on Mondays, leaving a four week gap with no meeting. Board will check their calendars and possible schedule meetings those two weeks for Wednesdays.
- Website: John Mullen approached Board regarding a website vendor he connected with at NHMA Annual Conference. Benefits would be lower cost and much easier to manage. R. Tufts-Keegan would like a demonstration with potential new website company, possibly Monday at 4:00 PM.
- Resignation: C. Maynard read the resignation of the Administrative Clerk, Susan Pastor, effective immediately. R. Tufts-Keegan asked to have the job posted again on website and NHMA, C. Maynard will reach out to past applicants.

Public Comment:

Dave Dufresne: Has there been any action taken on the ARPA plan or has any money been spent? R. Tufts-Keegan answered no.

Tracey Donovan-Laviolette: Can the public attend the website demonstration? R. Tufts-Keegan answered yes.

Dave Dufresne: Not getting e-subscriber notifications from the website. C. Long told him that it is not always an option.

Dan Saliga: Planning Board Meeting listed as 5:30 on the website. C. Long to fix.

Concern over signing FCC Letter of Concurrence for Barrington, how will the Town's liability be handled? R. Tufts-Keegan referred to the section of the letter that states how disputes would be resolved, stating that the two towns would work together to try to resolve any issues, but if unable to resolve, all liability resides with Barrington.

John Mullen: Thanked BOS for allowing him to attend the NHMA Annual Conference as a Planning Board member. There were many valuable sessions on Land Use.

Tracy-Donovan-Laviolette: Asked if there was any update on Police Communications line 4210-70? At the Budget Committee Workshop Acting Chief Swift reported that the service does not work so he has been disputing the monthly bills. Was anything paid this year to date?

C. Maynard will investigate and report back.

Bonnie Gagnon: Reminder Rec Christmas Party is Sat at 3:00 PM and Tree Lighting at 4:30 PM. Old Town Hall lights are being left on, heat left up. Suggests a checklist by the door as you leave.

John Mullen: Suggests a friendly reminder to go in OTH rental agreement.

Adjourn: C. Maynard made a motion to adjourn, R. Tufts-Keegan seconded, motion carried at 7:21 PM.