



Town of Middleton

182 Kings Highway, Middleton, New Hampshire 03887

Approved By
Board of Selectmen

Christine Maynard
Roxanne Tufts-Keegan
Michael Boisvert

August 1, 2022, BOS meeting

Meeting called to order at 6:30pm

Roll Call: Christine Maynard, Roxanne Tufts-Keegan, Michael Boisvert (absent)

Christine stated that map 5 lot 33 and 34 had been transferred to Nick Janc. She said on 10/11/2021 the former board signed the deed paperwork. She stated an email had been sent from the BOS email to the town's attorney in January 2022 stating the land sale for this property was put on hold. She then stated the money for the property was paid on 3/14/2022. On 4/1/2022 it was registered at Strafford County Registry of deeds with a check issued by Mike and Kara Boisvert. Christine stated the BOS has questions to legal regarding this matter. Dan Saliga asked how big the property was. Roxanne stated that property size for each lot was approximately a one-half acre. There was discussion on how town owned property should be sold. Andre asked if there was any recourse. Christine commented the BOS is working with legal regarding this situation. Janet Kalar commented a prior selectman issued his own building permit. Tracy Donovan-Laviolette asked if legal have an opinion on the original meeting from July 2021. Christine stated legal said that it was not illegal. Christine stated the BOS has provided legal with information they have requested.

Craig Moody stated that the August 3, 2022 ARPA meeting is the last meeting for public input. He then stated the town need to have operation instructions.

Roxanne commented Sargent Swift would be coming to the next BOS meeting to have a commission committee formed. This would consist of a BOS member, Sargent Swift, and a Budget Committee member. The group would be discussing police coverage options for the town. Christine stated she has been speaking with Sargent Swift about several options.

Roxanne stated she had responded to the DRA regarding the audit letter the town received. She stated the 2019 audit had been completed and uploaded to the tax portal, the 2020 audit was nearing completion and would be provided within the next 2 months and the 2021 audit would be completed by the end of the year. Janet Kalar commented Jen (auditor) had requested some audit documentation and she will be providing it this week.

Janet Kalar stated building permits issued are to the current owner and it does not go with the sale of property. She recommends putting "NON-TRANSFERABLE" at the top of the building permit application.

Dan Saliga asked about internet video at the OTH. Christine stated the BOS was going to use the BOS laptop that Mike Boisvert was using. The program needs to be installed on the laptop and then see if we can get the application to work.

Dan Saliga asked if the BOS has heard anything regarding the cameras at the municipal building. Christine stated there has been no update.

Tracy Donovan-Laviolette asked about the town Facebook page. Christine commented she has not made much progress with this.

Michael Donovan-Laviolette stated the Fire Department pickup up the walk from Barbara Furman. He stated it is available to anyone who made need it.

Christine commented about the agreements for the highway department. She stated they did not have the opportunity to view or sign them during the meeting when the former BOS presented the agreements. There

was discussion regarding the agreements. Craig Moody suggested a warrant article be written and let the town vote on the agreements for the highway department.

Christine stated she wants to have budget workshops with the department heads and suggested the workshops begin in September. She would like the meeting to consist of a BOS member, the Department Head, and the Budget Committee chair. The workshops would also discuss potential warrant articles. She stated the tax cap is going to be a factor in creating the upcoming budget.

Christine made a motion to adjourn (7:29pm). Roxanne seconded the motion. The motion carried.

Respectfully submitted,

Roxanne Tufts-Keegan, Selectmen, chair