



Town of Middleton

Approved 11/17/20
JSM

182 Kings Highway, Middleton, New Hampshire 03887

CONSERVATION COMMISSION

MEETING MINUTES

October 13, 2020

Call to Order: Acting Vice Chair-John Mullen called the meeting to order at 10:15 AM.

Roll Call: Only acting member present was John Mullen. No quorum was present therefore the meeting would be held open for 30 minutes. At 10:45 AM still no quorum was present, therefore, meeting was recessed by Acting Vice Chair to Thursday, 10:00 AM at the Old Town Hall.

Opening Remarks: Carol Vita explained the reason for this meeting. During the meeting of October 6, 2020 new officers were elected and two actions were taken on NH DES Permits' as required. It was learned after the meeting that the only sworn in current member of the commission was Tom Gardner and he was not present for the meeting. Previous active members, Kimberly Murphy and Nicole Rainone resigned in August of 2020. Therefore, the acting members as the BOS asked the BOS appoint two new members of the board. Due to some miscommunications between the Commission and Selectmen's office about scheduling the BOS did not take up the issue up at their regular meeting. The BOS and Selectmen's Secretary were consulted and scheduled a special BOS meeting for October 8, 2020 to make two appoints: Carol Vita for 3-year term and John Mullen for term end March of 2021. That BOS meeting was conducted and appointments made. (Attached BOS Minutes of October 8, 2020). Thus this meeting was to officially act on actions taken during the October 6, 2020 Commission meeting.

Election of New Officers: Motion was made by Carol Vita to accept the nominations and election of Carol Vita-Chair and John Mullen as Vice Chair, Secretary and Treasurer as voted upon during the October 8, 2020 meeting. John Mullen-seconded. Vote: 2 yeas, 0 nays motion carried.

Review of Past Minutes: Motion made by John Mullen to approve minutes of October 6, 2020 in its entirety. Carol Vita-seconded. Vote: 2 yeas, 0 nay motion carried. No past minutes were readily available therefore, John Mullen would contact the Town Clerk for copies for the Commission to act upon at its next regular meeting. John Mullen that the Commission shall ensure that all minutes be recorded and submitted to the Town Clerk properly according to NH statute.

New Business: The Commission thanked the BOS for their actions during their special meeting of October 8, 2020. Questions and comments put forth will be addressed at the next BOS Department Head meeting on October 26, 2020.

Brief discussion was made concerning the appointment of a Town Tree Warden and further review would be conducted at the next regular meeting.

John Mullen that the Commission has department letter head, memo, agenda, meeting minutes and notices now on file. Also, mail would be checked minimum once a week. John Mullen was undertaking a review of all current files and updating the organization of them.

John Mullen-Secretary will send memo to the Town Treasurer to clarify the status of the Conservation Fund and reaffirm the stated policies of withdrawals. A deadline for a written response will be by November 13 2020.

An inquiry to the BOS at the next regular meeting will be made on the office space, available PC equipment, phone capabilities including voice mail and updated email and most importantly status of Commission computer data.

Discussion was had about new membership and the role of the CC. It was agreed that the Commission needed to seek input from the BOS and residents as to the purpose and direction to be taken moving forward. A proposal for a town wide survey on the CC role was proposed. Further review of the process and question will be continued at the next meeting.

Old Business: Continued review of the proposed Commissions By-laws was conducted. Further discussion made about Tanglewood. Until, the BOS advises what their vision of the Town owned property no further action will be taken.

Adjournment: Motion made by Joh Mullen to adjourn. Carol Vita seconded. Vote: 2 yeas, 0 nays motion carried. Meeting adjourned at 11:00 AM.

Respectively Submitted: John A. Mullen Jr., Secretary