

Public Hearing for the Middleton School Budget 2021 and Middleton Town Budget 2020

MIDDLETON BUDGET COMMITTEE

December 16, 2019

Roxanne Tufts-Keegan called to Order/Open the meeting for the Public Hearing of the 2021 Middleton School Budget and 2020 Middleton Town Budget at 6:13pm.

Pledge of Allegiance

Budget Committee Members:

Roxanne Tufts-Keegan, Chair	Bonnie Gagnon
Tracy Donovan-Lavolette	Scott Ferguson, Vice Chair
Rebecca Brownell-Smith, Secretary	Janet Kalar, SLVD rep (absent)
Mary Knapp, School Board Rep	Jon Hotchkiss, BOS Rep

The 2021 Middleton School Budget was the discussed by line item.

1Middleton Budget Committee Proposed FY2021 Middleton School District Budget

MSD FY 2021 PROPOSED GENERAL FUND BUDGET							
Expense Object	Budget 2019	Actual 2019	Budget 2020	Proposed 2021	Variance	%	Budget Committed Proposed Budget 2021
100 Wages	997,942	979,392	997,942	1,117,003	119,061	11.93%	
211 Health/Life	249,369	287,875	249,369	315,134	65,765	26.37%	
212 Dental	11,184	12,766	11,184	16,230	5,046	45.12%	
214 Disability	1,695	2,396	1,695	2,743	1,048	61.83%	
220 Fica	76,343	73,575	76,343	84,335	7,992	10.47%	
230 NHRS	126,792	128,946	126,792	144,275	17,483	13.79%	
250 Unemployment	1,000	-	1,000	1,000	-	0.00%	
260 Workers Comp	3,000	3,068	3,000	3,500	500	16.67%	
Employee Expense Sub-Total	1,467,325	1,488,019	1,467,325	1,684,220	216,895	14.78%	
320 Professional Services	329,741	307,403	284,648	348,893	64,245	22.57%	
322 Staff Development	15,600	8,609	3,618	9,005	5,387	148.89%	
329 Health Services	63,075	61,373	56,619	69,538	12,919	22.82%	
380 CPA Services	7,000	10,964	7,000	10,000	3,000	42.86%	
390 Legal Services	27,900	1,347	22,000	22,000	-	0.00%	
411 Water & Sewer	4,000	890	1,238	1,000	(238)	-19.22%	
421 Rubbish Disposal	6,000	3,656	2,900	4,296	1,396	48.14%	
422 Snow Removal	12,000	5,768	6,345	6,345	-	0.00%	
430 Repairs & Maintenance	16,604	41,708	16,604	19,300	2,696	16.24%	
431 Building Service Agreements	5,700	8,652	5,700	9,100	3,400	59.65%	
442 Copying	12,500	2,912	3,000	3,000	-	0.00%	
443 Vehicle Lease	17,149	-	16,307	22,738	6,431	39.44%	

519	Contracted Transportation	2,000	502	2,000	2,000	-	0.00%
520	Insurance	20,300	13,315	17,001	18,300	1,299	7.64%
531	Telephone	14,000	12,233	14,000	11,500	(2,500)	-17.86%
532	Internet Access	10,000	10,450	12,000	11,400	(600)	-5.00%
534	Postage	1,500	1,191	2,500	1,600	(900)	-36.00%
550	Printing	2,500	2,695	2,500	2,500	-	0.00%
561	Tuition	2,061,688	1,675,003	1,933,501	2,064,882	131,381	6.79%
580	Travel	3,600	553	1,200	1,450	250	20.83%
610	General Supplies	81,500	73,023	55,316	56,350	1,034	1.87%
611	Testing Materials	22,000	-	15,498	19,975	4,477	28.89%
622	Electricity	20,500	20,435	20,500	20,500	-	0.00%
623	Bottled Gas	15,000	18,123	13,750	17,500	3,750	27.27%
629	Transportation Fuel	20,000	11,384	20,000	12,000	(8,000)	-40.00%
640	Books & Other Printed Media	12,700	12,796	11,200	14,200	3,000	26.79%
650	Computer Media Software	13,500	21,270	8,666	10,000	1,334	15.39%
731	New Equipment	38,500	6,582	1	2,000	1,999	199900.00%
733	New Furniture	2,500	667	1,000	2,000	1,000	100.00%
735	Replacement Equipment	-	-	-	2,500	2,500	#DIV/0!
737	Replacement Furniture	-	-	-	1,000	1,000	#DIV/0!
810	Dues and Fees	10,855	7,324	4,511	5,425	914	20.26%
Other Expenses Sub-Total		2,869,912	2,340,826	2,561,123	2,802,297	241,174	9.42%
830	Interest	217,598	217,598	202,043	186,488	(15,555)	-7.70%
910	Principal	305,000	305,000	305,000	305,000	-	0.00%
Debt Service Sub-Total		522,598	522,598	507,043	491,488	(15,555)	-3.07%
Special Education Trust Fund		7,000	7,000	150,000	7,000	(143,000)	-95.33%
Technology Trust Fund		-	-	27,000	-	(27,000)	-100.00%
Bus Capital Reserve Fund		15,000	15,000	5,000	5,000	-	0.00%
Construction, Renovation, Repair Fund		5,000	5,000	10,000	10,000	-	0.00%
Sub-Total Warrant Articles		27,000	27,000	192,000	22,000	(170,000)	-88.54%
Federal Fund		69,000	71,118	69,000	69,000	-	0.00%
Food Service Fund		60,000	59,263	69,000	60,000	(9,000)	-13.04%
TOTAL		5,015,835	4,508,825	4,865,491	5,129,005	263,514	5.42%

Mary Knapp commented there were follow up questions from the Budget Committee meeting on 12/12 that she has sent to Kathy O'Blene. She expects to have responses for the next meeting.

The 2020 Middleton Town Budget was the discussed by line item. It was noted the Board of Selectmen (BOS) are recommending a 5% salary increase for town employees.

Executive Line (4130) – the 2019 budget is \$125,432 with the Department Head recommending \$131,065 and the BOS recommending \$128,296 for the 2020 budget.

Deputy SSBK was going from working 1 day a week to 2 days a week.

The Copier, Internet and Computer/Support lines are contractual.

Town clerk Line (4140) – the 2019 budget is \$8,230 with the Department Head recommending \$14,541 and the BOS recommending \$14,041 for the 2020 budget.

Supervisors – there was discussion as to how the \$1,440 figure was calculated

Advertising – this line includes newspaper postings

Tax Collector Line (4150) - the 2019 budget is \$61,709 with the Department Head recommending \$65,953 and the BOS recommending \$65,453 for the 2020 budget.

Mileage Treasurer – it was noted that any amount collected \$1,500 and over has to be deposited.

Assessing Line (4152) - the 2019 budget is \$34,418 with the Department Head recommending \$35,448 and the BOS recommending \$35,273 for the 2020 budget.

Assessor – this line didn't include the 5% salary increase as this position is not a town employee. This is the assessor from Avitar.

Town Attorney & Administration Lines (4153 & 4155) - the 2019 budget is \$311,286 with the Department Head and the BOS recommending \$341,430 for the 2020 budget.

Planning Board Line (4191) - the 2019 budget is \$5,961 with the Department Head recommending \$6,113 and the BOS recommending \$5,214 for the 2020 budget.

Zoning Board Line (4193) - the 2019 budget is \$1,150 with the Department Head recommending \$1,400 and the BOS recommending \$552 for the 2020 budget.

ZBA Clerk – Jon Hotchkiss noted that Janet Hotchkiss is the ZBA clerk and she wouldn't be taking a salary resulting in a \$1 for this line. The \$1 is to keep the line item open for future budgets.

Government Line (4194) - the 2019 budget is \$64,111 with the Department Head recommending \$64,761 and the BOS recommending \$52,661 for the 2020 budget.

Electric/Fire Dept - Tracy Donovan-Laviolette noted that amount increased from \$700 to \$2,000 from the previous weeks' recommended budget sheets.

Repairs Fire Station - Rebecca Brownell-Smith asked why the BOS decrease this amount this year. Jon Hotchkiss commented that with the fire station addition almost complete the BOS didn't foresee any large repair needs for 2020.

Generator - Tracy Donovan-Laviolette noted that amount increased from \$800 to \$1,100 from the previous weeks' recommended budget sheets.

Building & Maintenance - Tracy Donovan-Laviolette noted that amount increased from \$2,500 to \$3,000 from the previous weeks' recommended budget sheets. The Budget Committee was told previously this line was for town lawn maintenance and OTH maintenance.

Heat Fire Dept – Mary Knapp asked if this line should increase because of the new addition to the fire station. Jon Hotchkiss stated the selectmen discussed and felt with it being well insulated no additional heating cost would be incurred for the addition.

Insurance Line (4196) - the 2019 budget is \$35,069 with the Department Head and the BOS recommending \$40,669 for the 2020 budget.

Police Line (4210) - the 2019 budget is \$342,007 with the Department Head recommending \$362,378 and the BOS recommending \$354,248 for the 2020 budget.

Police Overt Time – It was noted the 2020 amount of \$23,263 is a 5% increase over last year's budget and whether that is correct or should be adjusted for the overtime rate.

Cell Phone Stipend – Jon Hotchkiss commented that the BOS are researching cell phone plans/phones. The BOS is looking to lower the stipend amount for cell phone users or provide a track phone. This is being reviewed for all cell phone lines in the Town Budget.

Equipment – Scott Ferguson asked why the BOS decreased this line item from \$10,800 to \$7,500. Jon Hotchkiss stated we just received a new cruiser and it has been outfitted with equipment so there shouldn't be less of need for equipment in 2020.

Prosecution – Rebecca Brownell-Smith asked who does the police use for Prosecution. Scott Ferguson commented about the potential to decrease if the police prosecuted their own cases.

Office Equipment - Rebecca Brownell-Smith asked why the BOS is recommending \$3,000 when the Department Head is only recommending \$1,296. Jon Hotchkiss was not sure why the BOS recommended \$3,000.

Investigative Funding - Rebecca Brownell-Smith asked what this line included/covered. John was not able to answer this question and asked Scott Ferguson. Scott stated he assumed it was funding for major crimes or uncommon charges for investigations involving major crimes, but could not comment for the Chief of Police on the exact usage.

EMS Line (4215) - the 2019 budget is \$60,500 with the Department Head recommending \$63,500 and the BOS recommending \$56,485 for the 2020 budget.

Rescue Training – Mary Knapp asked about the training. This line covers in-house training as well as outside training.

EMS Duty Salary – The question was asked what is this? No one at the meeting could answer this question. Follow up with the EMS department head.

Vehicle Maintenance - Tracy Donovan-Laviolette noted that amount decreased from 1,500 to \$1,000 from the previous weeks' recommended budget sheets.

EMS Shift Pay - Rebecca Brownell-Smith asked why the BOS is not recommending the same amount as the Department Head is recommending. Jon Hotchkiss commented it was a differing of opinion in discussion when this line was being reviewed.

Fire Department Line (4220) - the 2019 budget is \$61,664 with the Department Head recommending \$67,021 and the BOS recommending \$58,110 for the 2020 budget.

Member Expense - The recommended 2020 budget amount is \$24,000. It was noted that this line doesn't represent a 5% increase from the 2019 budget of \$23,113. \$24,268 represents a 5% increase from the 2019 budget amount of \$23,113.

Computer – It was noted the Department Heads recommended budget of \$1,500 is for 2 new iPads.

Gasoline - Rebecca Brownell-Smith commented about this line being overspent for 2019 and if enough was budgeted for 2020.

Uniforms - Rebecca Brownell-Smith commented about gear being purchased. Rebecca Brownell-Smith commented about this line being overspent for 2019 and if enough was budgeted for 2020.

Code Enforcement Line (4240) - the 2019 budget is \$8,720 with the Department Head recommending \$9,914 and the BOS recommending \$8,795 for the 2020 budget.

Code Enf Salary – The 2019 budget amount for this line is \$5,461. The Department Head is recommending \$6,593 and the BOS is recommending \$5,734. The BOS’s recommendation includes the 5% increase.

Emergency Management Line (4290) - the 2019 budget is \$7,600 with the Department Head and the BOS recommending \$7,774 for the 2020 budget.

Highway Line (4311) - the 2019 budget is \$451,993.15 with the Department Head recommending \$473,931 and the BOS recommending \$468,690 for the 2020 budget.

Hwy Full Time – the 2019 budget amount for this line is \$130,409. The Department Head and BOS are recommending \$137,224. This represents a 5.23% increase not the 5% recommended for all other salaries. A 5% increase from the 2019 amount would be \$136,929.

Vehicle Supplies – there was discussion as to what this line entails. The budget committee will follow up with Kathleen Blaney for the breakdown of the 2019 expenditures.

Rental of Equip – Jon Hotchkiss commented this line is for rental of a roadside mower and rental of a payloader.

On-Call-Pay – There was discussion as to why this line is overspent for 2019. This line should break even. If an individual is called in then the coverage goes to the overtime line. The budget committee questioned why the big increase from 2019 budget of \$14,280 to a recommended amount of \$23,090 from both the department head and BOS. A 5% increase to the 2019 budget amount would be \$14,994.

Hwy Seasonal - Tracy Donovan-Laviolette noted that amount decreased from \$30,000 to \$21,212 for the BOS from the previous weeks’ recommended budget sheets.

Other Lines (4316, 4319, 4323) - the 2019 budget is \$169,753 with the Department Head and the BOS recommending \$169,778 for the 2020 budget

These lines include Street Lighting, School Diesel, School Gasoline, Tonnage, Metal Pickup/Electronics, Hazard Waste, Re-cycle and Waste Mgt/Contract.

Animal Conral Line (4414) - the 2019 budget is \$5,845 with the Department Head recommending \$6,073 and the BOS recommending \$5,674 for the 2020 budget.

Donations Line (4415) - the 2019 budget is \$4,525 with the Department Head and the BOS recommending \$4,525 for the 2020 budget.

Welfare Line (4444) - the 2019 budget is \$13,521 with the Department Head and the BOS recommending \$13,664 for the 2020 budget.

Welfare Dir Salary – The 2019 budget amount is 4,771. The department head and BOS are recommending \$4,914 for the 2020 budget. This amount is not a 5% increase from the 2019 budget. A 5% increase is \$5,009.

Beach, Children Parties, Patriotic, Other Culture/Rec Lines (4520, 4583, 4589) - the 2019 budget is \$5,000 with the Department Head and the BOS recommending \$5,000 for the 2020 budget.

Other Culture/Rec – It was noted that this line is used for the Harvest Dinner and a Lift Rental.

Conservation Line (4619) - the 2019 budget is \$1,210 with the Department Head recommending \$3,610 and the BOS recommending \$1,210 for the 2020 budget.

Conservation Expense – It was noted that amount increased from being blank to \$100 for the BOS from the previous weeks' recommended budget sheets. The conservation committee looking to town to front this money until their CD pays out in August. At which time the conservation committee will reimburse the town.

GOV and Warrant Article Lines (4711, 4723, 4900) - the 2019 budget is \$341,763 with the Department Head recommending \$287,503 and the BOS recommending \$267,505 for the 2020 budget

Road Repaving – spent \$9,000 since last week's recommended budget worksheet

Old Town Hall Rehabilitation – spent \$7,500 since last week's recommended budget worksheet

PROJECTS – spent \$16,000 since last week's recommended budget worksheet

Regarding the additional expenditure for the past week the budget committee will follow up with Kathleen Blaney.

FD addition – The BOS recommendation for 2020 is \$1. They are still discussing the what needs to be finished for the fire station.

CRF Highway Building – The BOS recommendation for 2020 is \$1. They are still discussing what needs to be completed at the highway garage.

Excavator Lease – Roxanne Tufts-Keegan asked If this was lease to buy and Jon Hotchkiss confirmed this was lease to buy.

For the Executive (4130), Government (4194), and Warrant Articles (4900) lines it was noted the Department Head recommended budget was completed by Kathleen Blaney and guidance from the Selectmen and the BOS recommended budget was completed by the Board of Selectmen.

Close the meeting for the Public Hearing of the 2021 Middleton School Budget and the 2020 Middleton Town Budget at 8:15pm.

Adjourn

Next Budget Committee Meetings:

January 9, 2020 Budget Committee meeting at 6:30pm at the Municipal building

January 20, 2020 Budget Committee meeting at 6:30pm at the Municipal building