

Town of Middleton, NH
Budget Committee Meeting

April 15, 2019

Attendance:

Budget Committee:

Joe Bailey, Board of Selectman Rep.	Becca Brownell-Smith, Budget Committee Member
Tracy Donovan-Laviolette, Secretary	Scott Ferguson, Budget Committee Member
Bonnie Gagnon, Vice Chair	Janet Kalar – Sunrise Lake Village District (SLVD) Rep.
Mary Knapp, School Board Rep.	Roxanne Tufts-Keegan, Chair

*Several members of the public were in attendance

6:34 p.m.– Meeting called to order by Roxanne Tufts-Keegan.

Pledge of Allegiance

Old Business:

Please welcome new members to the Budget Committee, Scott Ferguson (2-year term, 2021) and Becca Brownell-Smith (3-year term, 2022). Both write-in candidates from the March election accepted the appointment and are looking forward to serving the Town of Middleton residents. The committee would like to thank David Maier, Ken McMullen, and Ken Garry for their years of service to the committee, the school board, and the residents of Middleton.

New Business:

Election of Budget Committee officers- Bonnie Gagnon motioned that Roxanne Tufts-Keegan to retain the Chair position, seconded by Tracy Donovan-Laviolette. Joe Bailey motioned that Scott Ferguson be elected Vice Chair, seconded by Roxanne Tufts-Keegan. Becca Brownell-Smith volunteered to serve as Secretary. Tracy Donovan-Laviolette motioned to accept the nomination, seconded by Mary Knapp.

Sunrise Lake Village District (SLVD) Budget:

Annual budget review was held for the SLVD Annual Meeting scheduled to take place on Saturday May 11, 2019 at 9:00 a.m. Meeting at the Municipal Building.

Article 1-- Pertains to the election of officers for the SLVD Commission. No vote at this time.

Article 2-- Discussion was had regarding the annual operating budget for the SLVD with line

items as follows:

Administration fees:	\$500.00
Legal fees:	\$800.00
Operation and Maintenance:	\$5,600.00
Dam Registration fee:	\$1,500.00
Bond Debt: (P & I due 8/18)	\$37,712.00
Bond Debt (Interest paid 2/18)	\$2,538.00

Total Proposed
Annual Budget-

\$48,650.00

After brief discussion, Tracy Donovan-Laviolette motioned to accept the SLVD proposed annual budget as written; Seconded by Mary Knapp. All in favor, with Janet Kalar abstaining. Motion passed (7-0-1)

Article 3-- To see if \$5,000.00 will be raised and appropriated for Liability Insurance. These funds will be taken from the 2018 Unreserved Fund account.

Mary Knapp motioned to accept; Bonnie Gagnon seconded. All in favor, with Janet Kalar abstaining. Motion passed (7-0-1)

Article 4-- To see if \$1,000.00 will be raised and added to the Sunrise Lake Village District Dam Repairs expendable trust fund. These funds will be taken from the 2018 Unreserved Fund account.

Bonnie Gagnon motioned to accept; Mary Knapp seconded. All in favor, with Janet Kalar abstaining. Motion passed (7-0-1)

Article 5-- Reserved for any other new business that arises prior to this meeting.

School Budget:

Roxanne asked why Account 2320, listed as "Contracted SAU Services" appeared as a -\$0-budget balance. Clerical error was offered as a possible explanation. However, Mary Knapp said she would research the reason. Discussion was had over several line items that appeared as a negative balance due to unbudgeted expenditures. It was also asked about categories that appeared possibly redundant or ambiguous. It was decided that Mary Knapp would bring each of these concerns to the school and school board for further detailed clarification to be revisited at the next meeting.

Bonnie Gagnon inquired about an update regarding the purchase of the new school bus. Joe Bailey and Ken Garry advised that it should be in service to begin the 2019-2020 school year.

Town Budget:

Joe Bailey advised that DRA has yet to approve the meeting minutes from Town meeting.

The Town is currently advertising for a part-time Deputy town Clerk/Tax Collector after the Town voted down splitting the role into two positions. Applications must be submitted no later than Tuesday, April 23, 2019.

Discussion regarding a FT Police Officer retiring and filling a PT spot on the roster. Joe Bailey advised that the Chief has recently hired a new FT police officer to fill the FT vacancy. Roxanne Tufts-Keegan and Joe Bailey explained that the current fund balance is now at nearly \$1.2M. The balance increases are due to health insurance savings, audit cost savings, and a marked increase in motor vehicle registrations in Town. Joe Bailey advised that an 11-year study was recently completed and with an average of an annual budget increase of 1%, the results indicate diligent spending and cost-savings by the Budget Committee and Board of Selectmen. Joe Bailey invited all residents to find a more economical record anywhere. Current town portion of the property taxes are at \$9.32 per \$1,000.00.

7:39 p.m.- SLVD public hearing closed by Roxanne Tufts-Keegan. Form MS-737 signed by the Committee.

The next Budget Committee meeting is scheduled for Monday, May 20, 2019 at 6:30 p.m. at the Municipal Building.

A motion to adjourn was offered by Roxanne Tufts-Keegan, seconded by Scott Ferguson, the committee voted, motion passed at 7:48 p.m.

Respectfully Submitted by:



Rebecca Brownell-Smith, Secretary, Budget Committee