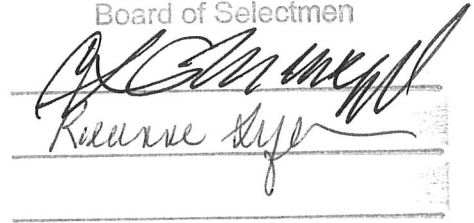


Town of Middleton  
Board of Selectmen Meeting  
March 22, 2022

Approved By  
Board of Selectmen



Handwritten signatures of Board of Selectmen members over a horizontal line.

Call to order at 4:07pm

BOS Members present: Christine Maynard, Roxanne Tufts-Keegan

Pledge recited

Roxanne commented that the Board of Selectmen could not accept Laura Parker's offer to do the admin/bookkeeper work on a volunteer basis. The BOS was advised by legal that they can make Laura an offer and if she accepts then we can move forward with her completing payroll and paying bills. Christine made a motion a motion to extend an offer to Laura for services to help with payroll and paying bills. Roxanne seconded the motion. The motion passed.

Christine stated she had been in contact with Heartland for completing payroll services for the town. She stated it was a 3-year contract to the representative from Heartland and it would cost approximately \$93.50 for 18 checks. She did state the cost would be more for the weeks when monthly payroll is completed. There was some discussion that this would be the best way to proceed since payroll would continue to be made even without a person in the assistant admin/bookkeeper position. Christine made a motion to enter in a contract with Heartland for payroll services of the Town of Middleton. Roxanne seconded the motion. The motion carried.

Emily Sherwood, a Middleton resident, asked if the BOS would fly an organ donor flag at the municipal building since April is organ donor month. Chirstine and Roxanne agreed to place the flag at the municipal building.

Mackenzie Brisson stated she had the MRI contract to be signed by the BOS. Roxanne asked her to bring it to the next regular BOS meeting on Monday 28.

Christine made a motion to adjourn at 4:20pm. Roxanne seconded the motion. The motion carried.

Respectfully submitted:

Roxanne Tufts-Keegan, Selectmen-chair