



Town of Middleton

182 Kings Highway, Middleton, New Hampshire 03887
Board of Selectmen

Board of Selectmen Meeting December 5, 2022

Roxanne Tufts-Keegan calls the meeting to order at 5:59 PM.

Laura Parker motions to enter into non-public per RSA 91:A-3, II (b) at 5:59 PM.
Christine Maynard seconds. Roll call vote to enter into non-public. Motion carries.

Laura Parker motions to leave non-public session at 6:05 PM. Christine Maynard seconds. Motion carries. There is no motion to seal the non-public minutes.

Laura Parker motions to enter into a non-public session per RSA 91:A-3 II (b) at 6:06 PM. Christine Maynard seconds. Roll call vote to enter into non-public. Motion carries.

Laura Parker motions to leave non-public session at 6:08 PM. Christine Maynard seconds. Motion carries. There is no motion to seal the non-public minutes.

Roxanne Tufts-Keegan motions to enter into a non-public session per RSA 91:A-3 II (a) at 6:09 PM. Christine Maynard seconds. Roll call vote to enter into non-public. Motion carries.

Laura Parker motions to leave non-public session at 6:22 PM. Christine Maynard seconds. Motion carries. There is no motion to seal the non-public minutes.

Laura Parker motions to adjourn at 6:23 PM. Christine Maynard seconds. Motion carries.

Approved By
Board of Selectmen

**Nonpublic Session Minutes
Middleton, NH**

Date: 12/5/22

Members Present: Roxanne Tufts-Keegan X
 Christine Maynard X
 Laura Parker X

Motion to enter Nonpublic Session made by L. Parker seconded by C. Maynard

Specific Statutory Reason cited as foundation for the nonpublic session:

_____ RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

X RSA 91-A:3, II(b) The hiring of any person as a public employee.

_____ RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

_____ RSA 91-A:3, II(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

_____ RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

_____ RSA 91-A:3, II(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

Roll Call vote to enter nonpublic session:	Roxanne Tufts-Keegan	<u>Y</u>	N
	Christine Maynard	<u>Y</u>	N
	Laura Parker	<u>Y</u>	N

Remove public meeting tape (if applicable)

Entered nonpublic session at 5:59 a.m./p.m.

Other persons present during nonpublic session: Carol Long, secretary

Description of matters discussed and final decisions made: Discuss hiring Kari Eastman to fill Admin Clerk position.

Decision to hire at \$/8/hr for up to 20 hrs/week

Note: Under RSA 91-A:3, III. Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Motion to leave nonpublic session and return to public session by L. Parker, seconded by C. Maynard.

Motion: PASSED / DID NOT PASS (circle one)

Nonpublic meeting tape removed, public meeting tape replaced (if applicable).

Public session reconvened at 6:05 a.m./p.m.

Motion made to seal these minutes? If so, motion made by _____, seconded by _____, because it is determined that divulgence of this information likely would...
 Affect adversely the reputation of any person other than a member of this board
 Render a proposed action ineffective
 Pertains to preparation or carrying out of actions regarding terrorism

Roll Call Vote to seal minutes:	Roxanne Tufts-Keegan	Y	N	<u>Not Sealed</u>
	Christine Maynard	Y	N	
	Laura Parker	Y	N	

Motion: PASSED / DID NOT PASS (circle one)

These minutes recorded by: Carol Long

**Nonpublic Session Minutes
Middleton, NH**

Date: 12/5/22

Members Present: Roxanne Tufts-Keegan X
 Christine Maynard X
 Laura Parker X

Motion to enter Nonpublic Session made by L. Parker seconded by C. Maynard

Specific Statutory Reason cited as foundation for the nonpublic session:

_____ RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

X RSA 91-A:3, II(b) The hiring of any person as a public employee.

_____ RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

_____ RSA 91-A:3, II(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

_____ RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

_____ RSA 91-A:3, II(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

Roll Call vote to enter nonpublic session:

Roxanne Tufts-Keegan	<u>Y</u>	N
Christine Maynard	<u>Y</u>	N
Laura Parker	<u>Y</u>	N

Remove public meeting tape (if applicable)

Entered nonpublic session at 6:06 a.m./(p.m.)

Other persons present during nonpublic session: Carol Long, Secretary

Description of matters discussed and final decisions made: Discuss (2) Deputy Town Clerk/Tax Collector candidates.

Board agreed unanimously that Roy Parece would be best fit for the position and to hire at \$17/hr for 16 hrs/week.

Note: Under RSA 91-A:3, III. Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Motion to leave nonpublic session and return to public session by L. Parker, seconded by C. Maynard.

Motion: PASSED / DID NOT PASS (circle one)

Nonpublic meeting tape removed, public meeting tape replaced (if applicable).

Public session reconvened at 6:08 a.m./(p.m.)

Motion made to seal these minutes? If so, motion made by _____, seconded by _____, because it is determined that divulgence of this information likely would...

- Affect adversely the reputation of any person other than a member of this board
- Render a proposed action ineffective
- Pertains to preparation or carrying out of actions regarding terrorism

Roll Call Vote to seal minutes:	Roxanne Tufts-Keegan	Y	N	<i>Not sealed</i>
	Christine Maynard	Y	N	
	Laura Parker	Y	N	

Motion: PASSED / DID NOT PASS (circle one)

These minutes recorded by: Carol Long

**Nonpublic Session Minutes
Middleton, NH**

Date: 12/5/22

Members Present: Roxanne Tufts-Keegan X
 Christine Maynard X
 Laura Parker X

Motion to enter Nonpublic Session made by L. Parker seconded by C. Maynard

Specific Statutory Reason cited as foundation for the nonpublic session:

X RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

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_____ RSA 91-A:3, II(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

Roll Call vote to enter nonpublic session:	Roxanne Tufts-Keegan	<u>Y</u>	N
	Christine Maynard	<u>Y</u>	N
	Laura Parker	<u>Y</u>	N

Remove public meeting tape (if applicable)

Entered nonpublic session at 6:09 a.m./p.m.

Other persons present during nonpublic session: Carol Long, Secretary

Description of matters discussed and final decisions made:
Conduct 90-day evaluation for Selectmen's Secretary/Bookkeeper. Effective 11/17/22, pay increase of \$1.00/hr bringing rate of pay to \$20/hr.

Note: Under RSA 91-A:3, III. Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Motion to leave nonpublic session and return to public session by L. Parker, seconded by C. Maynard.

Motion: PASSED / DID NOT PASS (circle one)

Nonpublic meeting tape removed, public meeting tape replaced (if applicable).

Public session reconvened at 6:22 a.m./p.m.

Motion made to seal these minutes? If so, motion made by _____, seconded by _____, because it is determined that divulgence of this information likely would...
 Affect adversely the reputation of any person other than a member of this board
 Render a proposed action ineffective
 Pertains to preparation or carrying out of actions regarding terrorism

Roll Call Vote to seal minutes:	Roxanne Tufts-Keegan	Y	N	<i>Not Sealed</i>
	Christine Maynard	Y	N	
	Laura Parker	Y	N	

Motion: PASSED / DID NOT PASS (circle one)

These minutes recorded by: Carol Long