



Town of Middleton

182 Kings Highway, Middleton, New Hampshire 03887

Board of Selectmen Meeting Minutes

November 7, 2022

Approved By
Board of Selectmen

Call to Order at 6:30 PM

Pledge of Allegiance

BOS Members Present:

Roxanne Tufts-Keegan-Chair;
Christine Maynard-Vice-Chair;
Laura Parker-Member

Approval of Minutes:

- 10/24/2022: C. Maynard made a motion to accept minutes as written, R. Tufts-Keegan seconded, motion passed.

Signature Action:

- Strafford County Commissioners County Tax Acknowledgement: Acknowledging receipt of the County Tax Invoice for \$609,281.00, payment due date of 12/17/2022.

Old Business:

- Personnel Policy: C. Maynard reported further discussion with legal regarding revamping the entire policy. Lawyer to review policy, flag any issues and meet with the Selectmen Thanksgiving week. The hope was to roll out new policy at the beginning of 2023, legal said that is not a reasonable expectation. Due to that, C. Maynard made a motion to interpret the earned time policy the way it was presented upon hiring the Road Agent, to increase to 3.08 hours per week after completing one year of employment. R. Tufts-Keegan seconded, motion passed 2-1. L. Parker stated for the record that she supports fixing what is wrong, however she believes this was a hasty decision.

New Business:

- NHMA Legal Client File Retention (prior to 2015): R. Tufts-Keegan would like to see what the files are, if any. C. Long to request the files are sent to the Town for review instead of being destroyed.
- Deeded Properties (for Non-Payment of Taxes): The prior Tax Collector deeded four (4) properties for failure to pay taxes. (list attached)
- Payroll (Pay Frequency): R. Tufts-Keegan reported that Dept of Labor has answered the question that we may change to a bi-weekly payroll at anytime, as long as the employees are notified in advance of the change. R. Tufts-Keegan made a motion to change to bi-weekly payroll for all employees beginning 01/01/2023, C. Maynard seconded, motion carried.

- Appointment (Planning Board): C. Maynard made a motion to appoint John Mullen from an alternate member to a regular member of the Planning Board, L. Parker seconded, motion carried.

Public Comment:

Dan Saliga: Requested an update on Town Clerk/Tax Collector Services. R. Tufts-Keegan answered that our new clerk will be taking the DMV class in December. Wakefield will continue Motor Vehicle transactions, with temporary help performing Motor Vehicle transactions on Wednesdays here.

Requested an update on Chief Cooper's return. R. Tufts-Keegan responded there is nothing to report at this time.

Bonnie Gagnon: Questions if there was a non-public meeting tonight? R. Tufts-Keegan answered no. B. Gagnon suggested that the board not close their door before the meeting if they are not having a meeting.

Asked the boards permission to setup a Christmas tree on the lawn of the Old Town Hall donated by Cameron's, which nobody objected to. There will be a tree lighting event coinciding with the Christmas Party on December 3rd.

Asked if C. Maynard has followed up with the county regarding the illegal cameras. C. Maynard responded no, however she will follow up this week with them.

R. Tufts-Keegan: Reminder that the Turkey Raffle will be November 18th at 6:00 PM

Andrea Bowden: Reported that she and Bonnie Gagnon appointed Mackenzie Brisson to the Supervisors of the Checklist.

Dan Phillips: Asked when the check will go out to Morton Salt? C. Long responded 11/15/22.

Adjourn: L. Parker made a motion to adjourn, R. Tufts-Keegan seconded, motion carried at 7:01 PM

Next Board of Selectmen Meetings: Monday, November 14th
Monday, November 28th

BOB
FYI

TOWN OF MIDDLETON

Parcels Available for Deeding as of 10/03/2022

Requested by janelle -- 10/03/2022

Owner	Invoice	PID	Location	Bill Date	Bill Amount
DALTON, ANN MARIE	2019L01000017	000004 000241 000000	MAPLE ROAD	05/07/2020	\$ 421.99
DOLAHER, ELIZABETH A	2019L01000020	000004 000237 000000	MAPLE ROAD	05/07/2020	\$ 497.88
HEAVEY, RICHARD	2019L01000034	000004 000150 000000	SPRUCE ROAD	05/07/2020	\$ 433.30
MOFFA, AURELIO	2019L01000042	000004 000088 000000	LAKESHORE DRIVE	05/07/2020	\$ 1,712.33

Non-Payment of Taxes

* These 4 Properties were deeded 10/3/2022 and are now owned by the Town of Middleton.*