



# Town of Middleton

182 Kings Highway, Middleton, New Hampshire 03887

## Board of Selectmen Meeting Minutes

August 29<sup>th</sup>, 2022

Approved By  
Board of Selectmen

Call to Order at 6:30 PM

Pledge of Allegiance

**BOS Members:** Roxanne Tufts-Keegan – Chair; Christine Maynard – Vice-Chair; Laura Parker – Member

**Public Hearing:** Acceptance of Unanticipated Funds

- \$56,046.84 Block Grant Funds R. Tufts-Keegan explained these funds must be used on Highway projects. C. Maynard made a motion to accept the funds, L. Parker seconded, motion passed.
- \$26,650.00 Municipal Bridge Fund Distribution R. Tufts Keegan explained these funds must be used on Municipal Bridges and the intent is to use it for the Ridge Road bridge. C. Maynard made a motion to accept the funds, L. Parker seconded, motion passed.
- R. Tufts-Keegan will check the timeline as to when the money has to be used by, if there is in fact a deadline to complete the work.

**Approval of Minutes:**

- 08/22/2022 – C. Maynard made a motion to accept the Minutes, L. Parker seconded, motion passed.

**Signature Action:**

- 240 Silver Street Yield Tax L. Parker made a motion to sign the Yield Tax paperwork, R. Tufts Keegan seconded, motion passed.
- Deed Notice List and (2) Deed Waivers (256 Pinkham Road and 2 NH Route 153)  
L. Parker made a motion to sign the (2) Deed Waivers, C. Maynard seconded, motion passed.

**Old Business:**

- Updates from Last Week's Public Comments:
  - Legal Counsel R. Tufts-Keegan reports we are still seeking other counsel.
  - Cameras C. Maynard updated that IT was here last week to look at the cameras in the Old Town Hall. They need to come back and do more work before they can be considered operational and reliable.
  - Town Facebook Page L. Parker updated that she has gotten control of the page again and has been updating.
  - Police Chief's Cruiser R. Tufts-Keegan stated that the Town will be taking possession of the car and any other Town owned property later in the week.
  - Non-Public Meeting Minutes R. Tufts-Keegan stated the minutes have been posted on the website.
  - Deeds that need to be redone C. Maynard reported that the Board will be writing new quit claim deeds and they will be reviewed by legal to make sure they are done correctly.
- Chuck Terriault Fly-In Event Application: R. Tufts-Keegan stated that Mr. Terriault submitted an Event Application. She asked that copies be given to Fire and Police so they are aware of the Event. L. Parker made a motion to approve the application, C. Maynard seconded, motion passed.

**New Business:**

- Administrative Clerk Position: L. Parker made a motion to accept the new position of Administrative Clerk, C. Maynard seconded, motion passed. R. Tufts-Keegan read the job description to explain what this position will entail.

**Public Comment:**

- John Mullen from Sunrise Lake Association spoke about the Management Plan they are working on to stop erosion and contaminated run-off into the lake. They are applying for a 50/50 matching grant. The Association does not have the means to be the grantee. However, they will be using “in-kind” labor, material, etc. as their half of the grant. They are requesting the Board write a letter stating they support the project and are willing to be the grantee for the grant. He stated that the Town will not be financially obligated in any way. C. Maynard said she will be abstaining from any discussion or votes regarding this due to a conflict of interest since she is an active member of Sunrise Lake Association. R. Tufts-Keegan stated that there will be no meeting next week due to the holiday, however the Board will vote on this issue at their next meeting in two weeks.

**Non-Public:**

- RSA 91-A:3, II(A) and RSA 91-A:3, II (d): R. Tufts-Keegan stated that the Non-Public Session was no longer necessary.

**Adjourn:** R. Tufts-Keegan made a motion to close the Public Hearing at 7:02pm, L. Parker seconded, the motion passed. L. Parker made a motion to adjourn at 7:03pm, C. Maynard seconded, motion passed.

**Next Board of Selectmen Meeting:**

Monday, September 12<sup>th</sup>